

## **Village of Bear Lake REGULAR COUNCIL MEETING January 19, 2011**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Howard Higley, Alice Howe, Don Hyrns, Jim Mlejnek, Glen Moore, Larry Mortenson, Donna Ronning, Ron Ronning, George Schafer.

**Absent:** Michelle Mortenson

**Guests:** Pauline Jaquish, Don and Rita Brisbin

**Minutes:** The December minutes were approved as presented.

Treasurer's Report: Motion by Carver seconded by Larry to accept the Treasurer's Report as read. Motion carried.

- Building Fund 5,978.19
- Equipment Fund 4,084.98
- General Fund 46,195.16
- Minor Street Fund 23,884.82
- Major Street Fund 54,329.93
- Park Fund 4,975.38
- Water Fund 57,591.06
- CD – Honor Bank 26,343.23
- CD – Honor Bank 30,947.30
- Huntington Bank 39,736.11
- Motion by Don seconded by Jim to pay bills as presented. Motion carried.

**Motion** by Ron seconded by Don to hold the Easter Egg Hunt in Hopkins Park on April 24th. Motion carried.

**Motion** by Ron seconded by Larry to help with the purchase of siding in order to make the north side of the shelter in Hopkins Park permanent. The Promoters volunteered to do the work and purchase other necessary material. Motion carried.

### **Discussions Held On:**

- Possible “no trapping” ordinance discussed. No action taken at this time.
- Vehicle in road-way will be called in for removal.

PAULINE JAQUISH (and the Village of Bear Lake) WOULD LIKE TO ACKNOWLEDGE THE COMMITTEE WHO HELPED WITH ANOTHER SUCCESSFUL “SPARKLE IN THE PARK”. Thank you to: Jerome & Lynda Kenney, Don & Rita Brisbin, Carver & Gloria Edwards, Jean Brooks, Dave & Linda Schweyer, Nancy Coalter and Gary & Silvia Henricks.

Meeting adjourned at 8:10 p.m.

Respectfully Submitted, Michelle Mortenson, Clerk

Bills To Be Paid: Auto Value \$8.36; Kent County Health Dept. \$128.00; McLeod’s \$2,109.92; Manistee Cty Treasurer \$315.00; Grand Rental \$1,277.00; McBride Septic \$1,445.00; Blarney Castle \$1,130.79; Gear it up \$69.00; B.L. Township \$748.92; Bittner, Hyrns \$84.53; Staples \$204.93; Manistee Conservation District \$100.00.

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### **Village of Bear Lake REGULAR COUNCIL MEETING February 16, 2011**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Howard Higley, Alice Howe, Don Hyrns, Jim Mlejnek, Glen Moore, Larry Mortenson, Michelle Mortenson, Donna Ronning, Ron Ronning, George Schafer.

**Absent:** None

**Guests:** None

**Minutes:** The January minutes were approved as presented.

**Treasurer’s Report:** Motion by Larry seconded by Carver to accept the Treasurer’s Report as read. Motion carried.

- Building Fund 5,978.28
- Equipment Fund 4,085.06
- General Fund 36,641.22
- Minor Street Fund 22,402.06

- Major Street Fund 54,613.28
- Park Fund 7,869.97
- Water Fund 61,880.61
- CD – Honor Bank 26,343.23
- CD – Honor Bank 30,947.30
- Huntington Bank 39,740.90

- **Motion** by Ron seconded by Larry to pay bills as presented. Motion carried.

**Motion** by Ron seconded by George to award Water Project Contract #4 to Windemuller Electric in the amount of \$91,342.00 for wellhouse electrical improvements, generator and foundation. Motion carried.

**Motion** by Carver seconded by Larry to approve payment recommendation for Water Project Contract #1 for \$12,258.00 to Peerless-Midwest for work performed on Well #2. Motion carried.

**Motion** by Don seconded by Carver to approve Peerless-Midwest change order payment request in the amount of \$4,930.00. Motion carried.

**Motion** by Resolution by Ron seconded by George to approve the annual permit application for MDOT right-of-way construction and to operate activities on the state hwy right-of-way along with applying for annual parade permit for July 9, 2011. Motion carried.

**Motion** by Ron seconded by Larry to set the public hearing for the 2011-2012 proposed budget for Monday, February 28, 2011 at 7:00 p.m. Motion carried.

**Motion** by Jim seconded by Don to pay Carver, Ron & Michelle \$100.00 to attend mediation in Grand Rapids. Motion carried.

**Discussions Held On:**

– Possible “no trapping” ordinance discussed. No action taken at this time.

Meeting adjourned at 8:30 p.m.

Respectfully Submitted, Michelle Mortenson, Clerk

Bills To Be Paid: Auto Value \$16.94; Kent County Health Dept. \$64.00; Manistee News Advocate \$101.30; Pioneer Press Printing \$120.00; Manistee County Treasurer \$315.00; District Health Dept #10 \$120.00; Bear Lake Hardware \$279.30; American Water Works

\$68.00; American Arbitration \$990.00.

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**Village of Bear Lake PUBLIC HEARING MEETING 2011-2012 Proposed Budget Hearing February 28, 2011**

The Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:00 p.m. at the Bear Lake Village Hall.

**Council Present:** Howard Higley, Alice Howe, Don Hyrns, Jim Mlejnek, Glen Moore, Larry Mortenson, Michelle Mortenson, Donna Ronning, Ron Ronning

**Absent:** Carver Edwards and George Schafer

Discussion was held on individual accounts with minor changes made to proposed budget accounts. The millage rate of 10.5501 was also discussed with not action taken at this time.

**Motion by:** Ron seconded by Larry to approve the 2011-2012 Proposed Budget. Motion carried

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**Village of Bear Lake REGULAR COUNCIL MEETING March 16, 2011**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Howard Higley, Alice Howe, Don Hyrns, Jim Mlejnek, Glen Moore, Michelle Mortenson, Donna Ronning, Ron Ronning, George Schafer.

**Absent:** Larry Mortenson **Guests:** None **Minutes:** The February minutes were approved as presented.

**Treasurer's Report:** Motion by Ron seconded by George to accept the Treasurer's Report as read. Motion carried.

- Building Fund 5,979.33
- Equipment Fund 4,085.40
- General Fund 38,071.21
- Minor Street Fund 19,014.80
- Major Street Fund 51,921.77

- Park Fund 13,380.85
- Water Fund 63,595.27
- CD – Honor Bank 26,343.23
- CD – Honor Bank 30,947.30
- Huntington Bank 39,745.48
- Motion by Carver seconded by Don to pay bills as presented. Motion carried.

**Motion** by Ron seconded by Don to approve the 2011-2012 proposed budget, set the millage rate for 10.5501 and extend the deadline for summer taxes to February 28, 2012 without penalty. Motion carried.

**Motion** by Ron seconded by Carver to sign the contractual agreement with Manistee County for .95 per parcel for 2011. Motion carried.

**Motion** by Don seconded by Jim to approve Thompson Tree & Stump Removal to perform brush pick-up for 2011 at the rate of \$80 per hour. Motion carried.

**Motion** by Carver seconded by Don to approve payment application #1 to McCormick Sand, Inc. for the amount of \$21,406.18. Motion carried.

**Motion** by Ron seconded by Don to approve change order #1 for work required to install a post hydrant at the water storage tank site by McCormick Sand, Inc. in the amount of \$2,916.00. Motion carried.

**Motion** by George seconded by Carver to approve change order #2 for work required to repair the sidewalk at Smith Street & US 31 by McCormick Sand, Inc. in the amount of \$1,597.00. Motion carried.

**Motion** by Carver seconded by George to approve application for Payment #2 to Peerless-Midwest for work completed to date on the well-cleaning contract in the amount of \$7,778.25. Motion carried.

**Motion** by Jim seconded by Carver to approve upgraded electrical services to the well houses by Consumer's Energy. Allow Glen to sign all necessary contracts to authorize service upgrades included in contract #4. Motion carried.

**Motion** by George seconded by Jim to approve amendment #4 to the professional services agreement with Fleis & Vandenbrink in the amount of \$10,650 for additional engineering costs. Motion carried.

**Motion** by Ron seconded by Carver to go into closed session at 7:50 p.m. Motion carried.

**Motion** by Jim seconded by Carver to return to regular meeting at 8.05 p.m. Motion carried.

**Motion** by Carver seconded by Jim to approve application of Payments #3 in the amount of \$28,186.43 to CJ's Excavating for work completed on Contract #1 per agreement. Motion carried.

**Motion** by Jim seconded by Carver to approve payment to Bittner, Hyrns in the amount of \$4,488.87 for costs incurred during mediation. Motion carried.

**Motion** by Ron seconded by Jim to approve payment of \$247.50 to American Arbitration Association for costs incurred for mediation. Motion carried. Meeting adjourned at 8:30 p.m. Respectfully Submitted, Michelle Mortenson, Clerk

Bills To Be Paid: Kent County Health Dept. \$64.00; McBride Septic \$1,445.00; Gear it up \$49.00; MML \$4,328.00; Manistee News Advocate \$57.25; Pioneer Press Printing \$19.95; Bear Lake Hardware \$27.95; Blarney Castle \$958.52; Manistee County Controller \$283.05; American Water Works \$68.00; Bittner, Hyrns \$47.30; Staples \$9.49; Holben Environmental \$300.00; B.L. Promoters \$25.00

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## **Village of Bear Lake REGULAR COUNCIL MEETING April 20, 2011**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Howard Higley, Alice Howe, Don Hyrns, Glen Moore, Larry Mortenson, Michelle Mortenson, Donna Ronning, Ron Ronning, George Schafer.

**Absent:** Jim Mlejnek

**Guests:** Dot Haynes and Marilyn McCarthy

**Minutes:** The March minutes were approved as presented.

**Treasurer's Report:** Motion by Carver seconded by Larry to accept the Treasurer's Report as read. Motion carried.

- Building Fund 5,979.42

- Equipment Fund 4,085.48
- General Fund 30,222.31
- Minor Street Fund 19,536.85
- Major Street Fund 52,434.72
- Park Fund 17,069.45
- Water Fund 46,667.78
- CD – Honor Bank 26,343.23
- CD – Honor Bank 30,947.30
- Huntington Bank 39,750.54

**Motion** by Ron seconded by Don to pay bills as presented. Motion carried. \

**Motion** by Ron seconded by Carver to approve location of clock tower to be installed by the deck and supply water and electricity. Motion carried.

**Motion** by Don seconded by Larry to approve pay application #2 for Contract #2 water storage tank in the amount of \$84,447.92 to McCormick Sand for work completed thus far on the tank. Motion carried.

**Motion** by Ron seconded by Carver to approve change order #2 from Peerless-Midwest for work completed on the well cleaning contract that was outside the original scope of the project for well #3. Motion carried.

**Motion** by Larry seconded by Don to approve bike-a-thon donation if clarification of event is received. Motion carried.

**Discussions Held On:**

- Leaf pile is in same location however it is behind a pile of stone & rocks.
- Tree on Maple Street.
- Audit set for May 10th & 11th.
- Water main hook-up for two customers will need to be located near the water storage site.
- Water tank property line was discussed.

Meeting adjourned at 8:35 p.m.

Respectfully Submitted, Michelle Mortenson, Clerk

Bills To Be Paid: Kent County Health Dept. \$64.00; McBride Septic \$210.00; Thompson

Tree Removal \$2,860.00; Staples \$73.97; Pioneer Press Printing \$29.00.

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## **Village of Bear Lake REGULAR COUNCIL MEETING May 18, 2011**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Howard Higley, Alice Howe, Don Hyrns, Jim Mlejnek, Glen Moore, Larry Mortenson, Michelle Mortenson, Donna Ronning, Ron Ronning, George Schafer.

**Absent:** None

**Guests:** Don Brisbin, Barb Farfsing, Jerome Kenney and Tony Merrill

**Minutes:** The April minutes were approved as presented.

**Treasurer's Report:** Motion by Larry seconded by Carver to accept the Treasurer's Report as read. Motion carried.

- Building Fund 5,979.50
- Equipment Fund 4,090.56
- General Fund 22,573.90
- Minor Street Fund 20,316.40
- Major Street Fund 52,862.77
- Park Fund 31,629.55
- Water Fund 27,792.24
- CD – Honor Bank 26,343.23
- CD – Honor Bank 30,947.30
- Huntington Bank 39,754.46
- Motion by Don seconded by Ron to pay bills as presented. Motion carried.

**Motion** by Ron seconded by George to pay for siding for the Pavilion with a poly panel window not to exceed \$225.00. Motion carried.

**Motion** by Ron seconded by George to have the siding for the Pavilion purchased in the Sandstone color. Motion carried.



**Motion** by Larry seconded by Don to hire Tyler Groenwald for our summer helper in the amount of \$7.40 per hour. Motion carried.

**Motion** by Don seconded by Larry to approve the engagement letter with Gabridge Wilson CPA to perform the audit for the current year ending Feb. 28, 2011 in the amount not to exceed \$5,150 and for 2012 not to exceed \$3,650 and for 2013 not to exceed \$3,750. Motion carried.

**Motion** by Ron seconded by Larry approve Payment #3 to Peerless-Midwest for work completed thus far on well cleaning contract in the amount of \$10,315.35. Motion carried.

**Motion** by Resolution by George seconded by Carver to increase water turn-on and offs to \$40 of which \$20 is paid to McBride Septic for each time and \$20 goes to the Village Water Fund effective July 1, 2011. Motion carried.

**Motion** by Resolution by George seconded by Ron to have all water turn-on and off requests go thru our treasurer first who will inform McBride Septic of those that need attention. New procedure must be followed for correct payment. Motion carried.

Discussions Held On: - The Village received a clean audit finding - Progress on the landscape for the clock tower is moving along nicely. - Bear Lake Promoters have a few items they would like to be allowed to do for Bear Lake Days with the council agreeing to their requests - The donor sign by the deck will be saved and erected in a new place on the deck. - Some holes from the wash-out are being filled in with progress to continue. - Possible water hook-up to the former Sawyer plant.

Meeting adjourned at 8:30 p.m.

Respectfully Submitted, Michelle Mortenson, Clerk

**Bills To Be Paid:** Kent County Health Dept. \$64.00; McBride Septic \$1,485.00; Thompson Tree Removal \$240.00; Staples \$20.97; MML \$2,644.00; Manistee News Advocate \$20.55; Michigan Pipe & Valve \$5.43; Blarney Castle \$822.00; Bittner Hyrns \$144.90; Fleis & Vandenbrink \$5,034.57; Bear Lake Hardware \$39.29

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Howard Higley, Alice Howe, Don Hyrns, Jim Mlejnek, Glen Moore, Michelle Mortenson, Donna Ronning, Ron Ronning.

**Absent:** Larry Mortenson and George Schafer

**Guests:** John DeVol, Barb Farfsing, Dot Haynes, Julie Nickol, Bill Watson, Jessica Tighe, Austin Baczewski, Andy Allen, Jared Sarinopolulos, Larry & Sally Gibson

**Minutes:** The May minutes were approved as presented.

**Treasurer's Report:** Motion by Ron seconded by Don to accept the Treasurer's Report as read. Motion carried.

- Building Fund 5,980.59
- Equipment Fund 4,095.92
- General Fund 15,748.82
- Minor Street Fund 20,135.43
- Major Street Fund 52,287.67
- Park Fund 31,558.14
- Water Fund 53,162.18
- CD – Honor Bank 27,528.38
- CD – Honor Bank 31,948.07
- Huntington Bank 39,757.84
- Motion by Ron seconded by Jim to pay bills as presented. Motion carried.

**Motion** by Ron seconded by Carver to approve payment request for work completed to date on storage tank area from McCormick Sand in the amount of \$19,431.12.. Motion carried.

**Motion** by Carver seconded by Don to approve request partial payment for electrical work completed thus far in the wellhouse area from Windemuller Electric in the amount of \$25,777.80. Motion carried.

**Motion** by Ron seconded by Jim to approve usual street closings for Bear Lake Days. Motion carried.

**Motion** by Ron seconded by Don to approve Bear Lake Promoters request to place banners

along the top edge of the bandstand, install fixtures at the entrance to the deck and design items to highlight the Veterans Memorial Deck. Motion carried.

**Discussions Held On:**

- The possibility of a skatepark was discussed with guests from the SEEDS program. SEEDS will work up some ideas and visit the council at the July meeting.
- Barb Farfsing gave an overview of the beautification project with things progressing nicely.
- The council discussed a piece of property that was being foreclosed on with no action taken.
- Possible repair of approx 150' of sidewalk was discussed. The Council will seek a bid for repair.
- John DeVol from Fleis & Vandenbrink gave an update of the water project with a possible final date of the end of July early August.
- A landowner in the village will be contacted regarding their vehicle parked with expired plates. – The council will contact the road commission regarding repair of Cody Street.

Meeting adjourned at 8:40 p.m.

Respectfully Submitted, Michelle Mortenson, Clerk

**Bills To Be Paid:** Kent County Health Dept. \$80.00; Thompson Tree Removal \$3,000.00; MML \$425.00; Fleis & Vandenbrink \$8,752.29; Bear Lake Hardware \$89.24; Haviland \$429.75; Ron Brown & Sons \$689.00; Keddie Norconk Library \$1,200.00; Munson Center \$17.00; OMS Compliance \$73.75; Crystal Lake Clinic \$203.00; Pleasanton Greenhouse \$42.26

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**Village of Bear Lake REGULAR COUNCIL MEETING July 20, 2011**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Alice Howe, Don Hyrns, Glen Moore, Larry Mortenson, Michelle Mortenson, Donna Ronning, Ron Ronning.

**Absent:** Howard Higley, Jim Mlejnek, George Schafer

**Guests:** Barb Farfsing, Donna Simo,

**Minutes:** The June minutes were approved as presented.

**Treasurer's Report:** Motion by Ron seconded by Carver to accept the Treasurer's Report as read. Motion carried.

- Building Fund 5,990.67
- Equipment Fund 4,096.00
- General Fund 16,501.41
- Minor Street Fund 20,749.62
- Major Street Fund 49,363.41
- Park Fund 33,915.32
- Water Fund 43,816.29
- CD – Honor Bank 27,528.38
- CD – Honor Bank 31,948.07
- Huntington Bank 39,761.10
- Motion by Larry seconded by Carver to pay bills as presented. Motion carried.

**Motion** by Ron seconded by Carver to approve Clock Tower Agreement. Motion carried.

**Motion** by Ron seconded by Carver to approve request partial payment for work completed in the wellhouse, underground electrical installation, control, switch gear and generator from Windemuller Electric in the amount of \$40,320.00. Motion carried.

**Motion** by Don seconded by Ron to approve request for partial payment for work on the storage tank including asphalt milling drive, concrete work, steel bolted water tank & restoration from McCormick Sand in the amount of \$58,584.46. Motion carried.

**Discussions Held On:**

- The possible skate park was discussed and clerk will check on liability and DEQ issues.
- The council will advertise in next years Manistee Visitor's guide for Hopkins Park .
- Beach is in need of more sand.

Meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Michelle Mortenson, Clerk

**Bills To Be Paid:**

Kent County Health Dept. \$64.00.00; Thompson Tree Removal \$240.00; Fleis & Vandenbrink \$4,026.10 and \$2,345.90; Bear Lake Hardware \$89.24; Ron Brown & Sons \$111.41; Auto Value \$25.60; Staples \$18.94; Ginop Sales \$211.34; Allied Waste \$99.49; G.T. Packaging \$307.81; Bear Lake Ace Hardware \$287.78; McBrie Septic \$995.00; Gabridge Wilson \$3,500.00; Our Field of Dreams \$82.00

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**Village of Bear Lake REGULAR COUNCIL MEETING August 17, 2011**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Alice Howe, Howard Higley, Don Hyrns, Jim Mlejnek, Glen Moore, Larry Mortenson, Michelle Mortenson, Donna Ronning, Ron Ronning, George Schafer

**Absent:** Carver Edwards

**Guests:** Barb Farfsing, Donna Simo, Larry & Sally Gibson, Sandra Simon, Char Myers, Megan Myers, Dot Haynes, Julie Griffis

**Minutes:** The July minutes were approved as presented.

**Treasurer's Report:** Motion by Ron seconded by Larry to accept the Treasurer's Report as read. Motion carried.

- Building Fund 5,890.76
- Equipment Fund 3,996.08
- General Fund 21,554.64
- Minor Street Fund 20,861.13
- Major Street Fund 49,485.68
- Park Fund 38,898.33
- Water Fund 44,485.13
- CD – Honor Bank 27,528.38
- CD – Honor Bank 31,948.07
- Huntington Bank 39,764.48

- Motion by Don seconded by Jim to pay bills as presented. Motion carried.

**Motion** by Ron seconded by Jim to allow Autumn Glory Day to take place in Hopkins Park. Motion carried.

**Motion** by Don seconded by Larry to approve request partial payment for for the completed project with the exception of 5% retainage that will be held until final inspection is complete from Windemuller Electric in the amount of \$20,677.10. Motion carried.

**Motion** by Ron seconded by Jim to approve request for partial payment forwork that has been completed to date on the storage tank including: compeltion of the new bolted steel water tank and testing from McCormick Sand in the amount of \$17,323.51. Motion carried.

**Motion** by Ron seconded by Larry to approve Superior Energy as a bill to be paid upon receipt. Motion carried.

**Motion** by George seconded by Larry to include rv pumping for host in the campground. Motion carried.

**Motion by Resolution** by Don seconded by Ron to approve Consumers Energy's contract to change street lights from vapor to high pressure sodium at no cost to the Village. Motion carried.

**Motion** by George seconded by Don to search for a new campground host for Hopkins Park. Motion carried.

**Motion** by Jim seconded by George to purchase 3 fire rings. Motion carried.

**Motion** by Larry seconded by Don to have Thompson's remove limbs by the school, church and campground. Motion carried.

#### **Discussions Held On:**

- Clerk checked with DEQ and the village insurance and much is needed to continue with a possible skate park.
- Will advertise for new host by flyers posted around town.
- New mechanism for clock is on the way.
- Autumn Glory Day is set for October 8th.

Meeting adjourned at 8:40 p.m.

Respectfully Submitted, Michelle Mortenson, Clerk

**Bills To Be Paid:** Kent County Health Dept. \$64.00; Thompson Tree Removal \$320.00;

Bear Lake Hardware \$41.63; Ron Brown & Sons \$94.53; Allied Waste \$198.48; McBride Septic \$1095.50; Superior Energy \$20.50; Pleasanton Valley Greenhouse \$40.00; Gear It Up \$73.50; Larry Mortenson \$100.00; Pioneer Press \$62.00

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## **Village of Bear Lake REGULAR COUNCIL MEETING September 21, 2011**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Howard Higley, Alice Howe, Don Hyrns, Jim Mlejnek, Glen Moore, Larry Mortenson, Michelle Mortenson, Donna Ronning, Ron Ronning, George Schafer.

**Absent:** None

**Guests:** Barb Farfsing, Melanie Ware, John DeVol, Sally Gibson, Dot Hanes

**Minutes:** The August minutes were approved as presented.

**Treasurer's Report:** Motion by Carver seconded by Don to accept the Treasurer's Report as read. Motion carried.

- Building Fund 5,891.84
- Equipment Fund 3,996.44
- General Fund 18,264.54
- Minor Street Fund 21,208.23
- Major Street Fund 50,762.42
- Park Fund 36,995.09
- Water Fund 43,795.33
- CD – Honor Bank 27,528.38
- CD – Honor Bank 31,948.07
- Huntington Bank 39,767.86

- Motion by Larry seconded by Don to pay bills as presented. Motion carried.

Michelle Mortenson regrettfully resigned as clerk for the Village of Bear Lake .

**Motion** by Don seconded by Carver to appointment Melanie Ware as the new clerk for the

Village of Bear Lake effective October 1, 2011. Motion carried.

**Motion** by Carver seconded by Ron to approve payment request for the contract with the exception of the chain link fence, retainage and pending change orders to McCormick Sand in the amount of \$10,993.50. Motion carried.

**Motion** by Don seconded by Larry to approve payment request for partial payment for the removal of the gear drive motor and clutch assembly to Peerless Midwest in the amount of \$1,980.00. Motion carried.

**Motion by Resolution** by Ron seconded by Carver to approve a request for a change order to rebuild well #3 motor and relocate current trip delays from Windemuller Electric in the amount of \$3,975.00. Motion carried.

**Motion** by Larry seconded by Don to request a change order for water service from McCormick Sand in the amount of \$16,351.40. Motion carried.

**Motion** by Larry seconded by Ron to close a portion of Virginia Street to Main Street for Autumn Glory Day. Motion carried.

**Motion** by Carver seconded by Larry to approve the Bear Lake Promoters to add sides around the corners of pavilion and possibly add a sign. Motion carried.

**Motion** by Ron seconded by Carver to gratefully approve the Vision of Bear Lake group to clean up the outside of the village hall. Motion carried.

**Motion** by Don seconded by Larry to appoint Sally Gibson as liaison for the village council and the Alliance for Economic Success. Motion carried.

**Discussions Held On:**

- Call Township supervisor to request possible action against a property owner setting of traps that may not conform with the noise ordinance.
  - Check with Manistee County Visitors Guide regarding advertising for Hopkins Park Campground.
  - Will follow up with Dept of Bureau of Construction regarding an old building in the village.
  - Requested that clock be reset to run from 8 am to 10 pm
  - George Schafer has resigned from the village council as he has moved out of the village.
- Meeting adjourned at 8:45 p.m.



Respectfully Submitted,

Michelle Mortenson, Clerk

**Bills To Be Paid:**

Auto Value \$15.44; Kent County Health Dept. \$84.00; Pioneer Press Printing \$39.00; Bear Lake Hardware \$76.86; Staples \$101.02; City Services \$600.00; Fleis & Vandenbrink \$3,157.12; Allied Waste \$2,493.64; McBride Septic \$1,830.00; Michigan Pipe & Valve \$895.25; Thompson Tree \$240.00.

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**Village of Bear Lake REGULAR COUNCIL MEETING October 19, 2011**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Howard Higley, Alice Howe, Jim Mlejnek, Glen Moore, Larry Mortenson, Donna Ronning, Ron Ronning, Melanie Ware.

**Absent:** Don Hyrns and Michelle Mortenson

**Guests:** Larry and Sally Gibson,

**Minutes:** The September minutes were approved as presented.

**Treasurer's Report:** Motion by Larry seconded by Ron to accept the Treasurer's Report as read. Motion carried.

- Building Fund 5,891.92
- Equipment Fund 3,996.51
- General Fund 39,852.73
- Minor Street Fund 21,867.84
- Major Street Fund 52,191.43
- Park Fund 38,507.68
- Water Fund 35,060.22
- CD – Honor Bank 27,528.38
- CD – Honor Bank 31,948.07
- Huntington Bank 39,771.13

- Motion by Ron seconded by Jim to pay bills as presented. Motion carried.

**Motion** by Carver and seconded by Larry to write a letter to homeowner regarding junk in yard. Motion Carried

**Discussions Held On:**

-Clerk will go to bank and get new signature cards.

-Clerk will find the cost of advertising in Michigan Campground 2012 Directory.

Meeting adjourned at 8:15 p.m.

Respectfully Submitted, Melanie Ware, Clerk

**Bills To Be Paid:**

Auto Value \$53.19, BL Hardware \$24.15, McBride \$965.00, OMS \$3.75, Bittner \$336.00, Thompson Tree \$220.00, Northern Fire \$144.00, Allied Waste \$198.31, Kent City Health \$64.00, SEC \$1,125.00, Ron Brown \$1151.80, Pioneer Press (Advocate) \$57.25, DEQ \$193.00.

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**PUBLIC HEARING MEETING To Close Out The Village of Bear Lakes Michigan Community Development Block Grant MSC 209074-ICE Water System Improvement Project**

October 19, 2011

Held during the Regular Meeting of the Bear Lake Village Council which was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Howard Higley, Alice Howe, Jim Mlejnek, Glen Moore, Larry Mortenson, Donna Ronning, Ron Ronning, Melanie Ware.

**Absent:** Don Hyrns and Michelle Mortenson

**Guests:** Larry and Sally Gibson.

Floor was open to guests for discussion on Grant, no input was received verbally or written.

Public Hearing was closed

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## **Village of Bear Lake REGULAR COUNCIL MEETING November 16, 2011**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Howard Higley, Alice Howe, Jim Mlejnek, Glen Moore, Donna Ronning, Ron Ronning, Sandra Simon, Melanie Ware.

**Absent:** Larry Mortenson, Don Hyrns

**Guests:** Dot Haynes, Barb Farfsing, Sally Gibson, and Larry Gibson

**Minutes:** The October minutes were approved as presented for both the Regular Meeting and Public Hearing Meeting.

### **Treasurer's Report:**

Motion by Carver seconded by Jim to accept the Treasurer's Report as read. Motion carried.

- Building Fund 5,892.00
- Equipment Fund 3,996.59
- General Fund 29,264.22
- Minor Street Fund 21,313.23
- Major Street Fund 53,347.36
- Park Fund 37,403.20
- Water Fund 45,880.37
- CD – Honor Bank 27,528.38
- CD – Honor Bank 31,948.07
- Huntington Bank 39,773.42
- Motion by Ron seconded by Jim to pay bills as presented. Motion carried.

**Motion** by Carver seconded by Ron to appoint Sandra Simon to the council. Motion carried.

**Motion** by Ron seconded by Carver to approve the Consumer's Energy resolution regarding streetlights throughout the Village. Motion carried.

**Motion** by Jim seconded by Ron to pay Howard \$500.00 Christmas Bonus. Motion carried.

**Motion** by Ron seconded by Jim to hire Chris and Chuck Hudd as the new Park Hosts. Motion carried.

**Motion** by Ron seconded by Sandra to advertise in both ARVC Michigan and Manistee County Visitor guide. Carver -Yea, Ron – Yea, Glen – Nay, Jim – Nay, Sandra – Yea.

Motion carried.

**Motion** by Carver seconded by Jim to pay the clerk \$10.00 per hour for 10 hours' worth of extra time put into the Boil water Advisory. Motion Carried

**Motion** by Ron seconded by Carver to send letter to resident regarding the parking of vehicles in the park right of way. This poses a potential hazard if emergency vehicles have to get to the park. Motion carried.

**Discussions Held On:**

- Bear Lake Township approved (CERT) Community Emergency Response Team.
- The Village to recite the Pledge of Allegiance at the beginning of meetings.
- The backup generators coming on automatically and the phone for the generator will call Glen's home phone if there is a problem.
- Ordinance regarding dogs on the beach.
- Signature Stamps for both Treasure and Clerk if one is unavailable
- Gloria Edwards can sign checks as well if one party is unavailable.

Meeting adjourned at 8:40 p.m.

Respectfully Submitted, Melanie Ware, Clerk

**Bills To Be Paid:** Ron Brown and Sons \$558.61, Allied Waste \$197.71, DEQ Annual Fee \$472.92, Auto Value \$37.75, DEQ Campground License \$110.00, BL Hardware\$44.70, Great Lake Water quality Lab \$300.00, Northwoods Business Forms\$757.61, Ted Festerling, LLC \$854.00, Fleis & Vandenbrink \$7,459.02, Heights Machinery \$1,065.46.

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**Village of Bear Lake REGULAR COUNCIL MEETING December 21, 2011**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Howard Higley, Alice Howe, Jim Mlejnek, Glen Moore, Donna Ronning, Ron Ronning, Sandra Simon, Melanie Ware, Don Hyrns.

**Absent:** Larry Mortenson

**Guests:**

**Minutes:** The November minutes were approved as presented for the Regular Meeting.

**Treasurer's Report:**

**Motion** by Ron seconded by Carver to accept the Treasurer's Report as read. Motion carried.

- Building Fund 5,893.07
- Equipment Fund 3,996.94
- General Fund 28,043.49
- Minor Street Fund 19,967.84
- Major Street Fund 54,740.97
- Park Fund 35,360.83
- Water Fund 37,668.58
- CD – Honor Bank 27,528.38
- CD – Honor Bank 31,948.07
- Huntington Bank 39,775.05

- **Motion** by Don seconded by Jim to pay bills as presented. Motion carried.

**Motion** by Don seconded by Jim to check with Stuby in regards to the Village's roll top desk and have it moved to the museum. Motion carried.

**Motion** by Jim seconded by Sandra to recite the Pledge of Allegiance at the beginning of each meeting starting at the January 2012 meeting. Motion carried.

**Motion** by Jim seconded by Carver to contact Cummins Bridgeway regarding maintenance of the generator, check on what type of warranty is on the generator. Motion carried.

**Discussions Held On:**

- The new Park hosts will be taking lot 24, same as always.
- Donna would like to meet regarding the rules for the park – Committee will consist of Glen, Sandra and Donna.
- Don is waiting to hear back from an entity that gives trees away.
- Ordinance regarding dogs on the beach – Melanie will provide a copy of the City of Frankfort's Ordinance to help to develop one of our own.

– Sandra completed a class on learning the ropes to be a council member and will share what she learns with the rest of us.

– There is a tree on Wise St. that is falling apart and we will look at it in the spring to have it cut down.

Meeting adjourned at 8:22 p.m.

Respectfully Submitted, Melanie Ware, Clerk

**Bills To Be Paid:**

Elmer's – water leak at the Village \$1,142.50, Kent County Health Department – water samples 10/25/2011 \$64.00, Staples- Supplies \$196.43, Allied waste – Basic Service \$197.97, McLeod's Sales & Service – repairs & oil change \$366.08, Kent County Health Department – water samples 11/14/2011 \$112.00, Miss Dig – Annual Membership Fee \$195.60, McBrides Septic System – meeting w/engineer, labor, water shut-offs \$770.00, Bear Lake Ace Hardware – bulbs, ext. cord, general hardware \$35.09.