

Village of Bear Lake
REGULAR MEETING
October 21, 2015
Approved (November 18, 2015)

Pledge of Allegiance – said by all.

The Regular Meeting of the Bear Lake Village Council was called to order by President Jeff Bair at 7:00 p.m. at the Bear Lake Village Hall.

Present: President: Jeff Bair **Council:** Ron Ronning, Carver Edwards, Peggy Bass, Jackie Johnson, Janene Gee, and Don Hynns(late arrival) **Treasurer:** Alice Howe, **Clerk:** Cindi McPherson **Staff:** Jared Bair.

Absent: None

Guests: Barb Farfsing, Pauline Jaquish, Greg McPherson and Donna Ronning

Motion by Ronning seconded by Johnson to accept the October 21, 2015 Agenda. Motion carried.

Public Comment: Pauline Jaquish gave a update on Sparkle in the Park. The east entrance of the park will be closed

Regular Meeting Minutes for August 19, 2015 Motioned by Ronning Seconded by Gee to accept the minutes as written. Motion Carried.

Treasurer's Report:

Motion by Ronning seconded by Johnson to accept the Treasurer's Report. Motion carried.

<u>FUND NAME</u>	<u>GRAND TOTAL</u>
Building Fund	0
Equipment Fund	3,627.61
Minor Street Fund	19,776.45
Major Street Fund	34,545.66
Park Fund	32,545.50
Water Fund	12,791.72
Museum Fund	0
General Fund	73,654.64
CD - Honor Bank	32,651.07
MMA	10,027.62 (Formerly Huntington Account)
Savings - Honor Bank	25,968.22

Motion by Johnson seconded by Bass to pay bills as written. Motion carried.

Jeff made announcement that Melanie Ware, Village Clerk, has resigned her position as clerk. Jeff recommended the deputy clerk, Cindi McPherson, for replacement of Clerk. Motion made by Bass and seconded by Ronning to appoint the Deputy Clerk, Cindi McPherson, new Clerk for the remainder of the term. Term ending November 2016. Jeff has taken steps with attorney to make the Treasurer and Clerk from elected positions to appointed positions. They are not

Reimbursement to the General Fund:
Major Street 09/01/2015-09/30/2015 = \$0.00
Minor Street 09/01/2015-09/30/2015 = \$0.00
Park Fund 09/01/2015-09/30/2015 = \$0.00
Water Fund 09/01/2015-09/30/2015 = \$0.00
Total to transfer to General Fund = \$0.00

NEW BUSINESS:

Maintenance Personnel Report: Jared Bair

Park Report, Water Report, General Report and Equipment Report
Report will be found in October 2015 Minutes folder.

Park: No meeting this month. Donna Ronning retired. Thank you! Park committee will meet to discuss hiring of a Park Host replacement or Park Manager.

Trees: None. One tree/branch did come down.

Streets: None

Water: Village is approved for grant, waiting for monies from next year's budget from grant.

Equipment: Plow truck needs repair/costing more for yearly repairs, need to replace. Jeff & Jared meeting with USDA regarding application(s) for grant money. Plow truck & three bay building for storage & community blight. Current truck storage building will cost a lot to repair. Looking to put this under the Recreation Department grant.

Sidewalks: Don Hyrns reported; total bill is \$4090, resident's sidewalks needing repair will pay half, \$1286. Village bill approx.. \$2800.

Museum: 35 year lease, our attorney advises against but will do. Village will have whole building sprayed for bugs in Spring 2016. Museum is requesting village pays for painting of trim & steeple. Discussion was held. Bids will go out for this project.

Blight/CABA: Barb Farfsing asked for village council financial support in thanking AES (Alliance for Economic Success) for their support & help and continued funding for community projects. A motion was made by Johnson and seconded by Bass to send a \$300 check to AES. Supported by six (6), non-support one (1)

A motion by Bass and seconded by Ronning to support AES, Explore the Shores projects.

Barb Farfsing presented a Blight Ordinance Compliant form for the community to report blight within the village. A motion by Ronning was made to accept this and seconded by Bass. Supported by six (6), non-support by one (1).

Planning Commission: Planning Commission has been meeting and they are working on a few projects.

Continue advertising in the Manistee County Visitor Guide, \$365, was placed on hold this and find different ways to advertise. Will look at this again next month.

Bair presented a recommendation of anyone receiving compensation (salary or hourly) from the village to turn in a time sheet/recorded hours worked on a weekly basis. A motion was made by Gee to accept and seconded by Johnson, supported by all. Bair will be keeping regular hours at Village Hall 1pm -3pm.

Bair recommended the village is charged for water usage at park, village offices, & triangle. Discussion on water turn off at curbside and water rate increase starting next quarter, letter to be sent to residents.

A motion was made by Bass and seconded by Gee not to charge for turn offs/turn on from curbside. Supported by all.

Maintenance/Water Supervisor Compensation – Bair recommends this compensation package. Bair also recommends hiring of Jeremy Breitner as sub snow plow driver. Recommendation sheet information filed in October Minutes folder. Motion made by Johnson to accept the Maintenance/Water Supervisor Compensation package and Village Maintenance Assistants, seconded by Ronning, supported by all.

Motion was made Bass and seconded by Johnson to accept the Civil Infraction & Citations Municipal Ordinance Violation Bureau. Supported by six (6) one (1) non-support.

Old Business:

Bryson Waller was hired as Jared's assistant in the Maintenance Department. 25 -30 hrs.a week. Works in budget

Public Comment:

-none

Council Members:

-None.

Meeting adjourned at 8:50 p.m.

Respectfully Submitted,
Cindi McPherson, Clerk

Bills to be paid – October 21, 2015

Bear Lake Ace Hardware – Miscellaneous- \$378.68 (GF)
Republic Services – Garbage pickup 09/01-09/30/2015 - \$203.46 (PF)
Pioneer Group – Blight Ordinance – under payment last month \$97.15
Auto Value - \$113.10
Thompson Tree Removal - \$1,480 Tree removal
Bittner/Jennings - \$144.90 Billable hrs.
Northwoods Business forms -\$376.60
Bear Lake Vehicle Service - \$150.00
West Michigan Power Wash - \$105.00
Pioneer Printing Company - \$59.00
Staples – Tapes/Ink office supplies - \$148.36 (past due \$75)
Elmer's - \$5,875.00 – water leak from last winter, Stewart & US-31
OMS Compliance Services - \$3.75
Manistee Tire Services - \$294.00
Ginop Sales - \$209.88 Park fund – lawn mower blades
Kent County Health Department \$64.00

Fleis Vanden Brink \$2760.00 (June)

Northern chain - \$375.00 Major St. Salter fixed

Mead & Hunt - \$656.95 Water cross connection

Mead & Hunt - \$2,012.93 Water testing & flushing

Absolute Saftey - \$25 (Dec. random drug testing – Howard)

DEQ - \$119 – campground license