

**Village of Bear Lake Council**  
REGULAR MEETING  
February 17, 2016  
Bear Lake Village Hall  
**Approved**

**Pledge of Allegiance – said by all.**

*The Regular Meeting of the Bear Lake Village Council was called to order by President Jeff Bair at 7:00 p.m. at the Bear Lake Village Hall.*

**Present: President:** Jeff Bair **Council:** Ron Ronning, Carver Edwards, Don Hyrns, Peggy Bass, Jackie Johnson, **Treasurer:** Sally King, **Clerk:** Cindi McPherson **Staff:** Jared Bair.

**Absent:** Janene Gee

**Guests:** Greg McPherson, Beata Hunt, Scott Hunt, Cindy McDaniels, Wanda Evans, Jackie Thomas, Rob Carson, Donna Ronning.

**Motion by** Ronning and seconded by Johnson to approve the agenda with the addition of The Resolution for Adoption of the Village of Bear Lake Park & Recreation Plan. All in favor.

**Motion by** Ronning to close the regular meeting, supported by Johnson, unanimous approval of motion.

**Motion by** Ronning to open public hearing for consideration of Bear Lake Village Park and Recreation Plan as a component of the Manistee County-Wide Park and recreation Plan. Supported by Johnson, unanimous approval of motion.

Public Hearing comments and discussion.

**Motion by** Edwards to close the public hearing, supported by Johnson, unanimous approval of motion.

Motion by Ronning to reopen regular meeting, supported by Bass, unanimous motion of approval.

**Motion** made during the regular meeting to adopt the Village of Bear Lake Park and Recreation Plan as a component of the Manistee County –Wide Park and Recreation Plan through a resolution of adoption. Motion made by Edwards to approve the resolution of adoption, supported by Johnson, unanimous approval of resolution.

**Public Comment:** None

**Correspondence:** None

**Regular Meeting Minutes for January 20, 2016** Motioned by Ronning, seconded by Johnson to accept the minutes with corrections. Motion Carried.

**Maintenance Personnel Report:** Jared Bair

- Park Report, Water Report, General Report and Equipment Report
- Report on file.

**Treasurer’s Report:** Read by King and on file

**Motion by** Bass, seconded by Johnson to accept the Treasurer’s Report. Motion carried.

<u>FUND NAME</u>	<u>GRAND TOTAL</u>
Building Fund	0
Equipment Fund	3,627.92
Minor Street Fund	19,727.18
Major Street Fund	30,162.69
Park Fund	19,908.42
Water Fund	10,498.49
Museum Fund	0
General Fund	52,745.18
CD - Honor Bank	32,698.82
MMA	10,024.64 (Formerly Huntington Account)
Savings - Honor Bank	25,978.46

**Bills to be paid with addition** – motion by Bass, seconded by Ronning, motion carried.

- List of Bills to be Paid and addition can be found at the end of the minutes

**Reimbursement to the General Fund:**

Major Street 11/01/2015-11/30/2015	\$510.50
Minor Street 11/01/2015-11/30/2015	\$453.00
Park Fund 11/01/2015-11/30/2015	\$587.50
<u>Water Fund 11/01/2015-11/30/2015</u>	<u>\$187.00</u>
Total to transfer to General Fund=\$1,278.00	

**COMMITTEE REPORTS:**

**Park:**

- Bair reported that Hopkins Park reservations for monthly camp reservations are coming in.
- Park Host position will be offered to Doug Osborn for 1 year.

**Trees:**

- Mark Thompson Tree & Stump Removal will continue to work with the village as needed for tree removal.

**Streets:**

- Clean up at corners by stop signs where snow is too high.

**Water:**

- Same as previous meetings; village is approved for grant, waiting for monies from this year’s budget from grant.

**Equipment:**

- No report

**Sidewalks:**

- Work to begin in spring due to weather.

**Museum:**

- No report

**Blight/CABA:**

- The same person taking down old Phillips gas station will give council estimate on Zaleski's building
- Update was given.

**Planning Commission:**

- No meeting/no report

**OLD BUSINESS:**

- Scott Hunt from Bear Lake Marine would like to move forward with signing another year lease for the portion of village property he leases. Bair stated he wants clear communication with Hunt on monthly payments. Hunt will sign a Promissory Note for repayment to the village, \$250.00 a month until outstanding balance is paid. Approximately \$4,500 is due at this time. **A motion was made by** Johnson, seconded by Bass to have the village lawyer stop legal action against Hunt. Motion carried.
- Correction to December 16, 2015 minutes was noted by McPherson. The motion to destroy meeting tapes after minutes have been approved, "All in Favor", was never reported on the minutes. The original motion was made by Johnson, seconded by Hyrns. All in Favor. The motion reads; To destroy audio tapes of meeting after minutes have been approved. The council may at its option & upon motion/approval of Village Council direct clerk to maintain tapes for a different period of time. **A motion was made by** Ronning, seconded by Johnson, to correct the December 16, 2015 minutes to reflect, All in Favor. Motion was carried.
- A revised 2016-2017 Budget Meeting for the Village of Bear Lake will be on Monday, February 29, at 6:30pm at the village hall. Community is encouraged to attend. A special meeting will be held right after to approve the budget.

**NEW BUSINESS:**

- Village Property Tax due date; discussion was held on, why the property taxes have a September due date and why the taxes are not paid until February of following year. County treasurer states we are the only village in Manistee County that does this. No motion was made, Johnson would like a formal proposal written from the village treasurer with exact dates before making a decision.
- An Annual Employee Evaluation on Jared Bair, was presented to the Village Council for their review/statements

**PUBLIC COMMENT:**

- Concern from resident living at Cody and Maple regarding flooding in her basement in the spring of the year from snow melt. Bair will have students working on Storm Run Off in park observe this situation. Also, a concern on the increase of the water quarterly water bill. Discussion was held. The village is working with village residents to make payments. Concern on lead levels in village water, discussion was held.

**COUNCIL MEMBERS:**

- No comments

**Upcoming Events and Announcements:**

- Community Dinner at Bear Lake United Methodist Church on Thursday 2/18/16, 5p – 6:30p

## Meeting adjourned at 8:25pm

Respectfully Submitted,  
Cindi McPherson, Village Clerk

### Bills to be paid – February 17, 2016

• Staples: office supplies	\$204.31	General Fund
• Jackpine Internet Service	\$50.00	General
• Manistee County Road Commission (salt & sand)	\$1,403.37	Major St. Fund
• Auto Wares Group (Auto Value)	\$217.67	Major
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• Absolute Safety: drug test – (Bryson-random testing)	\$25.00	Major
• OMS Compliance Services: pre-employment drug test – Bryson	\$73.75	Major
• BP (British Petroleum)	\$58.84	Minor St. Fund
• Michigan Pipe & Value	\$336.76	Water Fund
• Paradigm Electric	\$120.00	Water
• Mead & Hunt: water system oversight/sampling	\$1,469.88	Water
• Blarney Castle (Propane)	\$533.32	Park Fund
• District Health Department (Campground Annual Inspection)	\$120.00	Park
• Bear Lake Ace Hardware	\$283.73	Park
• Northstar Automotive	\$1,121.00	Park
• Bittner/Jennings Attorneys (752.58 amount billed)	\$376.29	Park
	\$376.29	General
• Gabridge & Company, PLC (Audit) (\$4,950.00 amount billed)	\$2975.00	General
	\$600.00	Water
	\$600.00	Park
	\$300.00	Major
	\$300.00	Minor
	\$175.00	Equipment
• Reimbursement to Sally King for office chair	\$74.18	General