

Village of Bear Lake Council
REGULAR MEETING
March 16, 2016
Bear Lake Village Hall
Approved with corrections 4/20/2016

Pledge of Allegiance – said by all.

The Regular Meeting of the Bear Lake Village Council was called to order by President Jeff Bair at 7:00 p.m. at the Bear Lake Village Hall.

Present: President: Jeff Bair **Council:** Ron Ronning, Carver Edwards, Don Hyrns, Peggy Bass, Jackie Johnson, **Treasurer:** Sally King, **Clerk:** Cindi McPherson **Staff:** Jared Bair.

Absent: Janene Gee

Guests: Pauline Jaquish, Gary McBride, Gary McBride and George Schafer.

Motion by Ronning and seconded by Johnson to adopt the agenda. All present in favor.

Public Comment: None

Correspondence: None

Motion by Bass to accept the minutes from the Public Hearing Proposed Budget Meeting on February 11, 2016, seconded by Edwards. Motion carried.

Motion by Ronning to accept the minutes from the Public Hearing on The Manistee County Park and Recreation Plan, on February 17, 2016, seconded by Edwards. Motion carried.

Motion by Ronning to accept the Regular Meeting minutes from February 17, 2016, seconded by Bass. Motion carried.

Motion by Ronning to accept the minutes from the Public Hearing Meeting, Proposed 2016-2017 Village Budget Meeting, February 29, 2016, seconded by Johnson. Motion carried.

Motion by Ronning to accept the minutes from the Special Meeting, Approval of 2016-2017 Village Budget, seconded by Edwards. Motion carried.

Maintenance Personnel Report: Jared Bair

- Park Report, Water Report, General Report and Equipment Report
- Report on file.

Treasurer's Report: Read by King and on file

Motion by Bass, seconded by Johnson to accept the Treasurer's Report and designation of funds on CD's and Money Market accounts. Motion carried.

| <u>FUND NAME</u> | <u>GRAND TOTAL</u> |
|-----------------------------|---|
| Building Fund | 0 |
| Equipment Fund | 3,452.95 |
| Minor Street Fund | 18,974.35 |
| Major Street Fund | 27,875.36 |
| Park Fund | 23,382.86 |
| Water Fund | 13,596.15 |
| Museum Fund | 0 |
| General Fund | 62,664.90 |
| CD - Honor Bank - Park | 32,722.72 |
| MMA - water | 10,026.26 (Formerly Huntington Account) |
| Savings - Honor Bank- Equip | 25,978.46 |

Bills to be paid with correction – motion by Johnson, seconded by Bass, motion carried.

- List of Bills to be Paid and correction can be found at the end of the minutes

Reimbursement to the General Fund:

| | |
|---|-----------------|
| Major Street 11/01/2015-11/30/2015 | \$496.00 |
| Minor Street 11/01/2015-11/30/2015 | \$283.00 |
| Park Fund 11/01/2015-11/30/2015 | \$556.50 |
| <u>Water Fund 11/01/2015-11/30/2015</u> | <u>\$275.00</u> |
| Total to transfer to General Fund=\$1610.50 | |

COMMITTEE REPORTS:

Park:

- Bair reported that Hopkins Park reservations are coming in.
- Bear Lake Promoters would like to have their Easter Egg Hunt in park, weather permitting.
- Fishing Pier project estimated at \$200K. Village would responsible for \$50K. Bear Lake Township does not want to help with project this year. It was decided to keep this project on hold and look for other funds.

Trees:

- Received insurance and licensing papers from Mark Thompson Tree and Stump Removal, on file.

Streets:

- Jared is looking into cleaning out of storm drains.

Water:

- Meeting with USDA rep & Fleis & VanderBrink to start conditions process on Water Project. To be held on Friday, March 18, 2016.

Equipment:

- Village Equipment Garage/Storage building renderings are done by Lake Street Architecture, bid was \$29,948. Two other companies were contacted, Spicer Group and Kendra Thompson, no bids were received. This process is needed before grant approved, no payment needed until approved. Bair will make copies of bid for guest. This is tabled until next month, George Shafer will contact Spicer group for additional bid.

- A hinged back box blade is needed for leveling the park drive. Researched cost is \$1,000 -1,200. Bass made a motion to purchase a hinged back box blade for the park, seconded by Hyrns. Motion carried.

Sidewalks:

- Work to begin 1st of May

Museum:

- Jaquish had questions on the lease for the museum regarding the wording of renewing the lease. Bair read the lease agreement, Term: Tenant may renew the Lease for five (5), five (5) year terms. Tenant shall exercise such renewal option and each renewal term thereafter by giving written notice to Landlord not less than ninety (90) days prior to the expiration of the Term. The renewal term shall be at the rental set forth below and otherwise upon covenants, conditions and provisions as provided in this Lease.
- Contractor to start soon.
- The large board with contribution names will be hung in museum.

Blight/CABA:

- Old Phillips gas station is down.
- The same person taking down old Phillips gas station gave council estimate on taking down the Zaleski's building for \$6 thousand dollars
- Bair recommended the blight committee meets to review and make a decisions on this.

Planning Commission:

- No meeting/no report

OLD BUSINESS:

- Scott Hunt from Bear Lake Marine would like to move forward with signing another year lease for the portion of village property he leases. Bair stated he wants clear communication with Hunt on monthly payments. Hunt will sign a Promissory Note for repayment to the village, \$250.00 a month until outstanding balance is paid. Approximately \$4,500 is due at this time.
- Employee Evaluation: Jared Bair, evaluation done by president, Jeff Bair was reviewed by council, no changes made. Motion by Bass to accept Jared Bair's evaluation was made, seconded by Hyrns. Motion carried.
- **Amendment to Budget corrections/changes to 2016-2017 Approved Budget.** Motion made by Johnson to accept changes to the 2016-2017 Budget, seconded by Ronning. Copies of **amendments changes/corrections** on file. **Amendments:**
 - **General Fund – 101-265-956 Misc. Library 2015-2016 = \$1,200 & 2016-2017 + \$1,200 was added**
 - **Equipment Fund – CD # 2 Honor State Bank correct amount is \$25,978.46**
 - **Park Fund Revenue 531-000-668 Easement (Marina) 2016-2017 \$720.00 added**
 - **Park Fund Revenue 531-000-650 Other Income (showers, Sparkle) 2015-2016 Actual \$2,793.50, 2016-2017 950.00 added.**
 - **Park Fund Expenditures 531-265-956 Charge for Credit Card usage \$500.00 added.**
 - **Park Fund Exped. 531-000-807 Tree Removal 2016-2017 \$1,000 & 2016-2017 \$1,200**
 - **Park Fund Exped. 531-000-910 Insurance & Bonds 2015-2016 \$00 & 2016-2017 \$200.00**
 - **Park Fund Exped. Lake Improvement Board 2015-2016 \$441.00 & 2016-2017 \$400.00**
 - **(Former CD #1) Honor State Bank \$32,698.82**

NEW BUSINESS:

- Bear Lake Days – no representation

- Treasurer King made a proposal to have the Village of Bear Lake use the same tax due date as the rest of Manistee County. Motion made by Johnson to accept proposal, seconded by Bass. 5 Yays, 1 Nay Motion carried.
- Bryson Waller, maintenance employee has accepted another position. A job posting will be done for a part time seasonal worker. Must be 16 years old.

PUBLIC COMMENT:

- Gary McBride, water supervisor, wanted to know if there were any CEU's he should be taking for 2016. McPherson, clerk, will check into this for him.

COUNCIL MEMBERS:

- No comments

Upcoming Events and Announcements:

- Community Dinner at Bear Lake United Methodist Church on Thursday 2/18/16, 5p – 6:30p

Meeting adjourned at 8:25pm

Respectfully Submitted,
Cindi McPherson, Village Clerk

Bills to be paid – March 16, 2016

| | | |
|---|------------|----------------------------------|
| Griz's Excavating, Sealing & Striping LLC | \$200.00 | ½ Major Fund ½ Minor Fund |
| Heights Machinery | \$1,412.60 | ½ Major Fund ½ Minor Fund |
| Manistee County Road Commission | \$768.52 | 1/3 Major Fund 2/3 Minor Fund |
| The Pioneer Group | \$45.44 | General Fund |
| Staples | \$93.76 | General Fund |
| Bittner/Jennings Attorneys | \$120.75 | General Fund |
| Jus-Green (Yearly Bug Guard) | \$350.00 | General Fund |
| Pioneer Printing Company | \$22.00 | General Fund |
| Auto Value/Auto Wares | \$217.67 | General Fund |
| Bear Lake Ace Hardware | \$51.79 | Park Fund |
| Mead & Hunt | \$1,329.28 | Water Fund |