

Village of Bear Lake Council
REGULAR MEETING
December 21, 2016
Bear Lake Village Hall
Approved Minutes with corrections (cmc)

The regular meeting of the Bear Lake Village Council was called to order by President Jeff Bair at 7:00 p.m. at the Village Hall. Pledge of Allegiance was said.

Present: President: Jeff Bair **Council:** Peggy Bass, Ron Ronning, Jackie Johnson, Janene Gee, Carver Edwards **Treasurer:** Sally King, **Clerk:** Cindi McPherson **Staff:** Larry Gibson

Absent: Jared Bair

Guests: Four guests signed in

Motion to Adopt the Agenda as presented and with additions by Ronning and seconded by Johnson, motion carried.

President Bair added Planning Commission appointments under Old Business and FOIA Appeal under New Business.

Aye: Bass, Edwards, Gee, Johnson, McPherson, Ronning, Bair

Nay: none

Public Comment: None

Correspondence: Read by clerk:

- Email from Jason Wilder Evans; requesting the Village Council to sign attached proclamation for JWEDAY2017. No discussion was held. Email on file with Dec 21 2016 minutes.
- Email from Jeanne Walsh and Lee Vission regarding Planning Commission Ordinance. No discussion was held. Email on file with Dec 21, 2016 minutes.
- Email from Jeanne Walsh and Lee Vission regarding Blight Hearing Officer position was filled. No Blight Hearing Officer was hired. Blight Enforcement Officer was hired on July 20, 2016. Minutes of July 20, 2016 Council Meeting will be sent to them.

REPORTS:

- **November 16, 2016 minutes: Motion to approve minutes with corrections by Bass, seconded by Gee.**

Aye: Bass, Edwards, Gee, Johnson, McPherson, Ronning, Bair

Nay: None

- **Maintenance Report:** No report
- **Treasurer's Report:** read by King. Report on file in the 2016 Minutes binder.

Equipment Fund checking/savings total	3,270.23
Honor Bank CD	25,999.18
Minor Street checking/savings total	22,762.08
Major Street checking/savings total	42,023.66
Park checking/savings total	32,770.06
Water checking only	25,575.78

Money Market Account	10,040.17
General checking/savings total	29,800.53

Motion to accept Treasurer's Report by Ronning seconded by Gee – motion carried.

Aye: Bass, Edwards, Gee, Johnson, McPherson, Ronning, Bair

Nay: none

- **Bills to be paid** were read by Clerk. **Motion to pay the bills as presented by Johnson, seconded by Bass. Motion carried.** List of bills is found at the end of the minutes.

Aye: Bass, Edwards, Gee, Johnson, McPherson, Ronning, Bair

Nay: none

- **Reimbursements to the General Fund** were read by Clerk. Total to General Fund: \$1,239.50
Reimbursement list is found at the end of the minutes.

- **Committee Chair Reports:**

Park: No report

Trees: No report

Streets: No report

Water: No report

Equipment: No report

Sidewalk: No report

Blight/CABA: Blight Enforcement Officer, Larry Gibson gave report on; Zaleski house. 12238 Virginia St. and 12273 Lynn St properties. Report on file with Dec 21 2016 minutes.

Planning Commission: No report

Manistee County Trail Committee Report: Clerk McPherson requested a report from Village representative (Dendra Best). Best emailed clerk Trail Committee agenda from December 12, 2016 meeting and a drafted update on projects, on file. No report was received.

Ad Hoc – Policy, Resolution & Ordinance Committee – no report

OLD BUSINESS

- **Appointment of Pro Tempe, Jackie Johnson, Motion to accept by Bass, seconded by Gee. Motion carried.**

Aye: Bass, Edwards, Gee, Johnson, McPherson, Ronning, Bair

Nay: none

- **2017 Council Committees Motion to approve with correction & changes by Ronning, seconded by Edwards. Motion carried.** List of Council Committee members on file in Dec 21, 2016 minutes. Correction changed year from 2016 to 2017. Buildings, Grounds & Equipment, take Peggy Bass off and add Jeff Bair in place.

Aye: Bass, Edwards, Gee, Johnson, McPherson, Ronning, Bair

Nay: none

- **Update on US 31 Corridor Plan – AES / Manistee County Planning Project –** Clerk McPherson gave an update on Nov 17 & 19, 2016 community meetings by AES. Concept designs can be found at the Village Offices. Discussion held.

NEW BUSINESS

- **Motion to approve 2017 Regular Council Meeting dates with one date change by Gee, seconded by McPherson. Motion carried.** Change December 20, 2017 to December 13, 2017. Dates can be found on Village website.

Aye: Bass, Edwards, Gee, Johnson, McPherson, Ronning, Bair

Nay: none

- **2017 – 2018 Projected Budget** – Clerk McPherson suggested all committee chairperson meet with President Bair to review any upcoming projects/repairs/purchases.
- **Municipal Attorney** – Clerk McPherson/ Johnson reported on attorney information gathered. Council tabled until January 2017 meeting, council would like to invite a representative from Young, Graham, Elsenheimer & Wendling, PC to meet with them. McPherson will contact the office. Information is on file.
- **Motion to adopted resolution to follow General Records Retention and Disposal Schedule #8 by Ronning, seconded by Bass. Motion carried.**
Aye: Bass, Edwards, Gee, Johnson, McPherson, Ronning, Bair
Nay: none
- **Banner update** – Clerk McPherson updated Council on planned Crowd Funding for downtown & BL Township banners along streets. Discussion was held.
- **Education** – Clerk McPherson & Treasurer King planning on attending upcoming training in January & February 2017.
- **Planning Commission Appointments**; Barb Farfsing (3 years), Jackie Thomas (1 year), Cindi McPherson (2 years), Bill Beaver (3 years) Myrna Walters (2 years). Oath of Office will be given at the first Planning Commission Meeting in 2017.
- **FOIA Appeal** – Clerk McPherson read an email regarding a formal appeal of denial of a FOIA request from Jeanne Walsh, regarding Bear Lake Area Historical Society, Kendra Thompson Architects drawings and an asbestos report. Discussion was held. Appeal was denied by the Village Council. FOIA request is on file in Dec 21, 2016 minutes.

PUBLIC COMMENT:

- Jason Wilder Evans wanted to know if the council decided to sign his proclamation. Concern on snow piled on downtown sidewalk in front of a business. Manistee County Road Commission would need to be called by him.
- Jeannette May – Thank you to council for doing a good job.
- Rick Farfsing – Impressed with council moving forward with projects and working together with Bear Lake Township. Also, said his eye dr. in TC mentioned Sparkle in the Park
- Julie Griffis – Was questioning who the village representative was on the Manistee Trail Committee, as they should have had a report for this council. Also, glad Village & BL Township is working together on projects.
- Pauline Jaquish reported on Manistee Treasurer is moving forward with the Michigan Land Bank, should be in place by April 1, 2017
- Donna Ronning said her eye dr. also mentioned Sparkle in the Park.
- Sally Gibson – great to hear the village is moving forward.

COMING EVENTS:

- None

Meeting adjourned at 8:43p.m.

Respectfully Submitted,
Cindi McPherson, Clerk

REIMBURSEMENTS to the GENERAL FUND:

<u>FUND NAME</u>	<u>DATES</u>	<u>AMOUNT</u>
Major Street	11/01/2016-11/30/2016	\$258.00
Minor Street	11/01/2016-11/30/2016	\$285.00
Park Fund	11/01/2016-11/30/2016	\$825.00
Water Fund	11/01/2016-11/30/2016	\$396.00
Total to transfer to General Fund =		\$1,764.00

Bills To Be Paid**Date: December 21, 2016**

<u>Company</u>	<u>Description</u>	<u>Amount</u>	<u>Fund</u>	<u>Account #</u>
MISS DIG	Monthly Membership ,Ed Fee, Annual Maint. Fee	\$395.74	Water	591-558-801
Bittner/Jennings Attys	Water Well Project	\$2,497.95	Water	591-558-801
Bear Lake Ace Hardware		\$100.83	Water	591-558-7
Bittner/Jennings Attorneys	FOIA	\$978.07	General	101-265-801
MML Worker's Comp Fund	Comp Fund	\$86.00	General	101-265-910
The Pioneer Group	Ad for Plan Comm Ordin	\$499.94	General	101-265-900
Inacom Computer Center	Computer repair	\$67.50	General	101-265-801
Manistee County	2016 Fee for Tax Maps & Assessm Roll	\$253.98	General	101-265-801
Mich Assoc. of Municipal Clerk	Clerk state member	\$60.00	General	101-265-500
Jackpine Printing	Village Newsletter	\$18.75	General	101-265-900
Reimbursement to Jared	Replace mini bar light	\$103.98	Major	202-265-77
West Coast Farm Services	Truck equip	\$1,418.75	Major	202-265-775
Auto Wares Group	Auto Value Supplies	\$54.50	Major	202-463-783
		\$54.50	Minor	203-463-782
Mark Thompson Tree & Stump	Tree & limb remov	\$3,400	Minor	203-000-951
State of Michigan	Campground license	\$120.00	Park	531-000-801