

Village of Bear Lake Council
REGULAR MEETING
March 15, 2017
Bear Lake Village Hall
Approved Minutes with corrections (CMC 4/20/17)

The regular meeting of the Bear Lake Village Council was called to order by President Jeff Bair at 7:00 p.m. at the Village Hall. Pledge of Allegiance was said.

Present: President: Jeff Bair **Council:** Peggy Bass, Jackie Johnson, and Greg McPherson

Treasurer: Sally King, **Clerk:** Cindi McPherson **Staff:** Larry Gibson and Jared Bair

Absent: Carver Edwards and Ron Ronning

Guests: Eleven (11) guests signed in

Motion to Adopt the Agenda as presented and with additions by McPherson and seconded by Bass, motion carried.

Aye: Bass, Johnson, G. McPherson, Bair

Nay: none

Additions:

- After Correspondence, Nominations
- New Business:
 - Grant Agreement
 - Self-Evaluation
 - Payment Authorization Policy

Public Comment: None

Correspondence: Read by clerk:

- Email from Jason Wilder Evans – no discussion
- Resignation letter from council member Carver Edwards.

Motion was made to accept Carver Edwards & Janene Gee's resignation by Johnson, seconded by McPherson. Motion carried

Aye: Bass, McPherson, Johnson, Bair

Nay: None

Absent: Ronning

Note: Gee's resignation was read at February 15, 2017 meeting but a motion was not made to accept it.

- Email from Kris Buckner, Bear Lake Days Committee, requesting ~~close-up~~ to close streets needed for Bear Lake Days events. US-31 & Potter Rd, to Wise Street up Main to Virginia Street and down to US 31 to Russell Street. Additionally, Main Street at US 31 to Virginia Street for the Arts & Crafts Fair.

Nominations of Council Members – Jeff Bair

- Joanne Schroeder to replace Janene Gee
- Marla Evans to replace Carver Edwards

Motion to appoint Joanne Schroeder to the Village Council as Trustee was made by Bass, seconded by Johnson. Motion carried

Aye: Bass, McPherson, Johnson, Bair

Nay: None

Absent: Ronning

Oath of Office was given to Joanne Schroeder by Clerk McPherson.

Motion to appoint Marla Evans to the Village Council as Trustee was made by McPherson, seconded by Johnson. Motion carried

Aye: Bass, McPherson, Johnson, Bair

Nay: None

Absent: Ronning

Oath of Office will be given to Evans at a later date.

REPORTS:

Approval of the following meeting minutes:

- **Motion to approve minutes from Special Meeting, 2017-2018 Proposed Budget, February 15, 2017 as written by Bass, seconded by McPherson. Motion carried.**

Aye: Bass, McPherson, Johnson, Bair

Nay: None

Absent: Ronning

- **Motion to approve minutes from February 15, 2017 Regular Meeting with addition by Bass, seconded by McPherson. Motion Carried.**

Aye: Bass, McPherson, Johnson, Bair

Nay: None

Absent: Ronning

- **Motion to approve minutes from February 22, 2017 Special Meeting, Budget Amendments to FY 2016-17 with correction by G. McPherson, seconded by Bass. Motion carried.**

Aye: Bass, McPherson, Johnson, Bair

Nay: None

Absent: Ronning

- **Motion to approve minutes from March 1, 2017 Special Meeting, Approval of Grant Applications by Bass, seconded by Johnson. Motion carried.**

Aye: Bass, McPherson, Johnson, Bair

Nay: None

Absent: Ronning

- **Motion to approve minutes from March 7, 2017 Joint Meeting including Village of Bear Lake, Pleasanton and Bear Lake Townships with Bear Lake Improvement by G. McPherson, seconded by Bair. Motion carried.**

Aye: McPherson, Bair

Nay: None

Absent: Ronning

NOTE: Greg McPherson & Jeff Bair were they only council members present at this meeting.

- **Motion to approve minutes from March 13, 2017 Joint Public Meeting of the Village of Bear Lake & Bear Lake Township, Natural Resources Trust Fund Application for Proposed Kayak/Canoe Launch and Fishing Pier site, by G. McPherson, seconded by Bass. Motion carried.**

Aye: Bass, McPherson, Johnson, Bair

Nay: None

Absent: Ronning

- **Maintenance Report:** Read by Jared Bair. Report on file with March 2017 minutes
- **Treasurer's Report:** read by King. Report on file in the 2017 Minutes binder.

Equipment Fund checking/savings total	3,275.47
Honor Bank CD	26,004.30
Minor Street checking/savings total	15,972.01
Major Street checking/savings total	29,790.93
Park checking/savings total	25,562.34
Park CD#2	32,918.90
Water checking only	16,632.92**
Money Market Account	10,051.70
General checking/savings total	61,930.26

** Bond payment was deducted from checking 3.3.17 \$10,000 + \$830 interest
 Treasurer's Authorized Disbursements March 1-14, 2017 on file in March file.

Motion to accept Treasurer's Report with corrections by McPherson seconded by Johnson, motion carried.

Aye: Bass, Johnson, McPherson, Bair
 Nay: none
 Absent: Ronning

- **Motion to accept amendments to 2017-2018 Approved Budget by G. McPherson, seconded by Bass. Motion carried.**

Aye: Bass, McPherson, Johnson, Bair
 Nay: None
 Absent: Ronning

- **Bills to be paid** were read by Clerk. **Motion to pay the bills with exceptions and addition by Bass, seconded by McPherson. Motion carried.** Exceptions: Northern Fire Safety \$227.50, Young, Graham & Wendling pay only \$200, Gibson will check on \$108.50. Addition: Sally King reimbursement check \$58.92

Aye: Bass, Johnson, McPherson, Bair
 Nay: none
 Absent: Ronning

- **Reimbursements to the General Fund** were read by President Bair. Total to General Fund: \$1,655.50

- **Committee Chair Reports:**

Park: President Bair reported \$26K in campsite rentals. Discussion on adding an additional daily fee for Park Improvement for summer 2017. Discussion was tabled

Trees: No report

Streets: No report

Water: Ken Mlcek from Fleis & Vanderbrink – Design on Contract 1 & 2, get approved internally & then to USDA. USDA will submit to their main office. Bids will start soon.

Equipment: G. McPherson reported grants for plow truck were submitted on time.

Sidewalk: No report

Blight/CABA: Gibson gave a verbal report on Lynn Street residential house, Owner said daughter will be moving in in June. Gibson talked with him on moving older trucks from property.

Planning Commission: No report

Manistee County Trail Committee Report: Clerk McPherson reported there was no report from village rep Dendra Best by 3pm today. Julie Griffis, rep from Bear Lake Township gave a quick overview.

Ad Hoc – Policy, Resolution & Ordinance Committee – No report

OLD BUSINESS

- None

NEW BUSINESS

- **Motion to adopt the Articles of Incorporation, Three Lake Collaborative Authority by G. McPherson, seconded by Schroeder. Motion carried.**

Aye: Bass, McPherson, Johnson, Schroeder, Bair

Nay: None

Absent: Ronning

- **Motion to adopt Resolution 2017-3, Support of The Village of Bear Lake submission of application to the Michigan Natural Resource Trust Fund for Development of a universally accessible canoe/kayak floating dock, and fishing pier & other amenities at Hopkins Park by Bass, seconded by McPherson. Motion carried.**

Aye: Bass, McPherson, Johnson, Schroeder, Bair

Nay: None

Absent: Ronning

- **Motion to accept Payment Authorization Policy with addition by Bass, seconded by McPherson. Motion carried.** Addition: Charter Spectrum - Park

Aye: Bass, McPherson, Johnson, Schroeder, Bair

Nay: None

Absent: Ronning

- **Motion to accept Grant Agreement concerning the Michigan Natural Resource Trust Fund entitled “Hopkins Park Development” by Johnson, seconded by McPherson. Motion carried.**

Aye: Bass, McPherson, Johnson, Schroeder, Bair

Nay: None

Absent: Ronning

- President Bair reviewed the Non-Architectural “Self Evaluation Guide” required by USDA. Note: This checklist is not represented to be comprehensive, but maybe used as a guide in conducting a Section 504 Self Evaluation for Accessibility. Issues have been addressed and will be worked on as time & budget allows. No time limited required.

COUNCIL COMMENT:

- None

PUBLIC COMMENT:

- David Reed, wanted to know where the village is on signage for Village Hall. President Bair reported, he had a conversation with Lisa Kennedy re: having a high school student work on signs for the hall.

COMING EVENTS:

- No Community Dinner

- Downtown banner information sheets are in the mail! We are hoping for a great response on them, C. McPherson reported.
- Bear Lake Promoters After Hour Event will take place on May 18, 2017 at 5-7pm at Bear Lake Hardware Design Center. Speakers will be landscape architects from Beckett & Raeder discussing the US 31 Corridor Plan.

Meeting adjourned at 8:28p.m.

Respectfully Submitted,
Cindi McPherson, Clerk

a. REIMBURSEMENTS to the GENERAL FUND:

<u>FUND NAME</u>	<u>DATES</u>	<u>AMOUNT</u>
Major Street	1/01/2017-1/31/2017	\$654.50
Minor Street	1/01/2017-1/31/2017	\$00.00
Park Fund	1/01/2017-1/31/2017	\$00.00
Water Fund	1/01/2017-1/31/2017	\$1,001.00
Equipment Rental		\$
Total to transfer to General Fund =		\$1,655.50

Bills To Be Paid

Date: March 15, 2017

<u>Name</u>	<u>Amount</u>	<u>Fund</u>	<u>Account</u>	<u>Notes</u>
West Coast Farm Services (\$443.35)	\$221.67	Major	202-265-775	Service call on tractor
	\$221.67	Minor	203-265-775	Service call on tractor
Mead & Hunt	\$1,375.25	Water		Water testing/sampling
Sally King, Reimbursement (\$197.14)	\$115.01	General	101-215-727	Checks ordered
	\$82.13	Major	202-482-727	Checks ordered
Auto Wares/Auto Value	\$137.37			
Jus-Green	\$350.00	General		Insect control village office
Bear Lake Ace Hardware	\$19.96			bucket, brush, roller
Northern Fire Safety	\$227.50			Inspect of fire extinguish
The Pioneer Group (\$100.38)	\$56.25	General		Budget Hearing
	\$44.13	Park	531-000-900	Bill split with BL Township
Manistee County Road Comm. (\$266.07)	\$133.03	Major		Sand & salt
	\$133.04	Minor		Sand & salt

Jackpine Business Center (\$84.45)	\$14.84	General	Brush pickup cards
	\$52.11	Water	Tinted window envelope
	\$17.50	Park	Numbering park receipts
Young, Graham & Wendling	\$200.00	General	Phone retainer
	\$108.50	General	Blight forms - samples
IRS	\$186.59	General	Tax period March 31, 2013
Jeff Bair, Reimbursement	\$146.00	Park	Paint supplies
Michigan Municipal League (\$5,571)	\$1,798.80	General	Pool Renewal Premium
	\$936.30	Major	
	\$936.30	Minor	
	\$1,157.80	Water	
	\$741.80	Park	