

**Village of Bear Lake Council**  
REGULAR MEETING  
May 16, 2018  
Bear Lake Village Hall  
Approved Minutes with corrections, cmc

*The regular meeting of the Bear Lake Village Council was called to order by President Jeff Bair at 7:00 p.m. at the Village Hall. Pledge of Allegiance was said.*

**Present: President:** Jeff Bair **Council:** Peggy Bass, Marla Evans, Greg McPherson, Ron Ronning & Andrea Ware

**Treasurer:** Sally King, **Clerk:** Cindi McPherson, **Staff:**

**Absent:** Jackie Johnson, Jared Bair, Larry Gibson

**Guests:** None

**Motion to Accept the Agenda by Ronning and seconded by McPherson, motion carried.**

Ayes: Bass, Evans, McPherson, Ronning, Ware, Bair

Nays: none

Absent: Johnson

Note: agreed to have guest speaker speak after Public Comment.

**Public Comment:**

- None

**Guest speaker;** Rebecca Koteskey, from Northwest Michigan Invasive Species Network, Traverse City office, spoke on Garlic Mustard in the village of Bear Lake. She was ~~connected~~ **contacted** by Karen Buckner after finding some near her home & within the village. A Workbee to remove the invasive garlic mustard is set for May 19, 2018 10am to noon in Bear Lake. ~~Flies~~ **Fliers** and door hangers were given out.

**Correspondence: Read by clerk:**

- None

**REPORTS:**

**Motion to accept the minutes from April 18, 2018 regular monthly meeting with correction by Evans, seconded by Bass. Motion Carried.**

Aye: Bass, Evans, McPherson, Ronning, Ware, Bair

Nay: None

Absent: Johnson

Correction: mis-spelled word, 2<sup>nd</sup> page, "performed".

**Motion to accept the minutes with corrections from May 14, 2018 Special meeting minutes with corrections by McPherson, seconded by Evans. Motion Carried.**

Aye: Bass, Evans, Ronning, Ware, Bair

Nay: None

Absent: Johnson

Abstain: McPherson

Corrections: King was absent, mis-spelling of "issuance" and "securities". Under Public Comment, it should read, DPW Building.

- **Maintenance Report:** No report

- **Treasurer's Report:** Reviewed by King. Written report on file in the 2018 Minutes binder.

**April 2018 Fund Balances:**

<b>General</b> checking/savings total	<b>61,262.00</b>
<b>Water</b> checking only	<b>17,389.09</b>
Money Market Checking	<b>6,089.91</b>
Savings	<b>100.00</b>
<b>Park</b> checking/savings total	<b>23,841.17</b>
<b>Park CD#2</b>	<b>33,149.40</b>
<b>Major Street</b> checking/savings total	<b>23,062.24</b>
<b>Minor Street</b> checking/savings total	<b>6,263.78</b>
<b>Equipment Fund</b> checking/savings total	<b>18,183.75</b>

**Motion to accept the Treasurer's Report as presented by McPherson seconded by Bass, motion carried.**

Aye: Bass, Evans, McPherson, Ronning, Ware, Bair  
 Nay: none  
 Absent: Johnson

King reported a light on the museum is on 24/7, motion sensor is not working. Jeff Bair will contact Paradigm Electric to fix.

**Bills to be paid** presented by the Clerk. List on file in 2018 Minutes folder.

**Motion to pay the bills by Bass, seconded by McPherson. Motion carried.**

Aye: Bass, Evans, McPherson, Ronning, Ware, Bair  
 Nay: none  
 Absent: Johnson

Amendments:

**Motion to accept the Amendments as presented by Ronning seconded by Bass, motion carried.**

Aye: Bass, Evans, McPherson, Ronning, Ware, Bair  
 Nay: none  
 Absent: Johnson

Amendments:

Park Fund: Increase Gas & Oil - \$600  
 From Printing & Publishing – Bal. \$500

**April reimbursements to the General Fund** were read by President Bair.

- Wages to General Fund: \$4,587.17
- Equipment Rental to General Fund: \$867.76

**Committee Chair Reports:**

**Park:**

- **Park Manager Report:** Verbal report by Park Manager, Jeff Bair. April 2018 deposits - \$2,527.00 compared to April 2017 - \$1,260. Report on file.
- Construction on center boat parking area in the camp area, filled in and hydro seeded.
- Bair provided information on a new sign for the entrance of Hopkins Park. Cost would be \$600, John Mertes from Vyper Graphics. Sign is 4ft X 8ft, wrapped on

metal poles. Picture of sunset over Bear Lake on sign. Bair will check on location of sign so it is on village property.

- **Motion to OK \$600 from Park Fund to purchase new Hopkins Park sign with committee design approval, by Bass seconded by Ronning, motion carried.**

Aye: Bass, Evans, McPherson, Ronning, Ware, Bair

Nay: none

Absent: Johnson

- Kayak/Canoe project – President Bair stated Karlyn from AES will write the grant for the village for the Meninger Family Endowment to be used for recreation projects.
- Little River of Ottawa Band of Indians – grant for safety swim items done – June 11, 2018 expected action on grant proposals.
- Bass questioned if Bear Lake Marina was paid up on back payments. Treasurer King reported, Yes.
- Ronning questioned, if camp host should pay for having his sewage dumped?
  - Discussion was held, decision to leave as is currently.

**Streets, Trees, Signs, Lights, Sidewalks:** No report

Evans asked for update on last months resident concern on his street, Ronning Street. President Bair said he spoke with resident and agreed on a fix. Waiting on a quote from Ron Brown.

**Water:**

- Update on Water System Improvement Project; closed on May 15, 2018.
- Ken Mlcek, project manager will be sending an estimated timeline for the project.
- The updated Water Ordinance was presented to the council. Discussion was held. Water Ordinance is tabled for further review by President Bair, Treasurer King, Clerk McPherson and council member Evans.
- Treasurer King presented new verbiage for the new water invoices; \$XXXX penalty if not paid by the due date. \$5.00 late fee will stay the same.

**Motion to accept the Treasurer' proposed verbiage for the water invoices as presented and keep the \$5.00 late fee by Ronning seconded by McPherson, motion carried.**

Aye: Bass, Evans, McPherson, Ronning, Ware, Bair

Nay: none

Absent: Johnson

**Blight/CABA**

**CABA:** No report.

**BLIGHT:** Blight Officer no report by Gibson.

**County Commissioner Report:** Pauline Jaquish verbally reported on the Variety empty property, County Treasurer will be following up on finish grading of the property. President Bair reported there are a few items that were damaged in the demo process, hand railing and sidewalk. Contractor agreed to fix.

**SMARTrail Committee Report:** McPherson reported the meeting was cancelled.

**Bear Lake Improvement Board:** McPherson reported no report, no meeting. Next meeting is on May 17<sup>th</sup>.

**Two Lakes Sewer Collaborative:** President Bair reported a grant was received for the Preliminary Engineering Report, **PER**, Wade & trim will do this. Next meeting is May 22, 4pm at BL Township or Onekama Hall. The map for the sewer lines are done, available at Bear Lake Village offices. Bair would like to send out a questionnaire to residents regarding the sewer project.

**Planning Commission:** Clerk McPherson reported on Redevelopment Ready Community – Self Evaluation was done and sent in, waiting for their response.

**Ad Hoc – Policy, Resolution & Ordinance Committee** –Clerk McPherson reported, volunteer Julie, has finished index for Policy Book and working on Resolution Notebook.

#### **OLD BUSINESS**

**Community Clean-up Day** – President Bair stated he had received a \$50 gift card from Meijer to use toward lunch at the Clean-Up Day. Clerk McPherson will have posters printed and put around the village.

#### **NEW BUSINESS**

- Flag banners – President Bair reported he was asked by the banner group if the village would be interested in splitting the cost of the flag banners for the downtown section, the village cost will be \$500. \$400 from the seasonal account and \$100 from the Blight account.

**Motion to pay half the cost for the flag banners in the downtown section, \$500 by Evans seconded by Ronning, motion carried.**

Aye: Bass, Evans, McPherson, Ronning, Ware, Bair  
Nay: none  
Absent: Johnson

- Audit dates – June 6, 7 & 8 dates are scheduled.
- **Motion to change the motion from May 14, 2018 Special Meeting for signature on the Water closing documents by Ronning seconded by McPherson, motion carried.**

Aye: Bass, Evans, McPherson, Ronning, Ware, Bair  
Nay: none  
Absent: Johnson

- **Motion to change the motion from Monday 14, 2018 special meeting, for signature on construction contracts on behalf of the village by Evans seconded by McPherson, motion carried.**

Aye: Bass, Evans, McPherson, Ronning, Ware, Bair  
Nay: none  
Absent: Johnson

- **Motion to approve the 2018-2019 Budget & levied millage rate of 10.3108 as presented by McPherson seconded by Evans, motion carried.**

Aye: Bass, Evans, McPherson, Ronning, Ware, Bair  
Nay: none  
Absent: Johnson

#### **COUNCIL COMMENT:**

- None

**PUBLIC COMMENT: None**

**COMING EVENTS**

- Community Dinner Thursday, May 17, Bear Lake United Methodist Church
- Girls Softball tournaments

**Meeting adjourned at 8:55p.m.**

Respectfully Submitted,  
Cindi McPherson, Clerk