

## VILLAGE OF BEAR LAKE COUNCIL

12376 Virginia Street  
Bear Lake Village Hall

### REGULAR MEETING MINUTES

August 15, 2018

Approved

The regular meeting of the Bear Lake Village Council was called to order by President Jeff Bair at 7:00 p.m. at the Village Hall. Pledge of Allegiance was said.

**Present: President:** Jeff Bair **Council:** Peggy Bass, Marla Evans, Jackie Johnson, Greg McPherson, Ron Ronning & Andrea Ware

**Treasurer:** Sally King **Clerk:** Cindi McPherson, **Staff:** Jared Bair and Larry Gibson

**Absent: None**

**Guests:** 8 guests signed in

**Motion to Accept the Agenda with addition by Ronning and seconded by McPherson,** motion carried.

Ayes: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nays: None

Absent: None

Addition: New Business: Revenue Sharing Grant Application

**Public Comment:**

- None

**Correspondence: Read by clerk:**

- Email from Jeanne and Lee Vission was read by the clerk. Their comments from the July 2018 council were not accurately referenced in the unapproved minutes. Nonresident taxpayers at a disadvantage of getting information. Bear Lake Township ISO home insurance rating, residents should contact the Bear Lake Township on this issue. The Two Lake Sewer Authority information is on the Onekama Townships website, per the Two Lake Sewer Authority.
- Clerk read invitation to the Fifteenth Regional Summit, September 13, at 8am Ramsdell Theatre, Manistee

**REPORTS:**

**Motion to accept the minutes from July 18, 2018 regular monthly meeting with correction by Evans, seconded by Bass. Motion Carried.**

Aye: Bass, Evans, McPherson, Ronning, Ware, Bair

Nay: None

Abstain: Johnson

Absent: None

Correction: mis-spelled word, 1<sup>st</sup> page, under Public Comment, 3<sup>rd</sup> bullet down, Rates should be rate.

4<sup>th</sup> page, second sentence, issued should be issues.

NOTE: June 20, 2018 minutes, Bills to be Paid, the amount of \$238 was listed under Park by accident.

**Maintenance Report:** Verbal report by DPW Manager, Jared Bair

- Requested to put up two “No parking here to corner” signs; between Smith and Virginia Streets on Main Street. Tabled until September meeting. Bair will look at additional areas in the village that may need signs.
- Bair requested to have Gary McBride Jr. as seasonal part-time employee as Lane Lee is off to college.
- **Motion to have Gary McBride Jr. as seasonal part-time employee at \$10 per hour by McPherson and seconded by Ronning, motion carried.**

Ayes: McPherson, Ronning, Ware, Bair

Nays: Bass and Johnson

Abstain: Evans

Absent: None

- **Motion to post part-time seasonal (winter) employee with CDL position by Evans and seconded by McPherson, motion carried.**

Ayes: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nays: None

Absent: None

Evans questioned if both sides of streets in the Water System will be paved? Yes, most should be, they review the streets when they are finished.

**Treasurer’s Report:** Reviewed by Treasurer. Written report on file in the 2018 Minutes binder.

**July 2018 Fund Balances:**

**General** checking/savings total **59,617.32**

**Water** checking only **37,058.16**

    Money Market Checking **6,092.21**

**Water Project Required Accounts**

    Bond Reserve Acct **5,300.13**

    RRI Fund **12,133.43**

    O&M Acct **25,000.90**

**USDA Required Accounts**

    USDA Repayment -Savings **100.01**

    USDA Construction- checking **377,163.64**

    DPW Repayment – checking **100.01**

    DPW Construction – checking **100.01**

**Park** checking/savings total **31,433.17**

**Park CD#2** **33,176.17**

**Major Street** checking/savings total **26,426.83**

**Minor Street** checking/savings total **6,154.80**

**Equipment Fund** checking/savings total **18,811.05**

**SAW Grant Account** **26,412.42**

**Motion to accept the Treasurer’s Report as presented by Bass seconded by McPherson, motion carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nay: None  
Absent: None

**Amendments:**

**Motion to accept the Amendments as presented by Bass seconded by Johnson, motion carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair  
Nay: None  
Absent: None

**Amendments:**

*Water Dept* – increase Sewer Capital Outlay to \$600 from unallocated funds.

*Park Fund* – take \$217 from Gas & Oil & move to Repairs & Maintenance

**Motion to close savings accounts for: General Fund, Major & Minor Funds and Equipment Fund by Bass and seconded by Johnson, motion carried.**

Ayes: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair  
Nays: None  
Absent: None

Note: Money from the above funds to be rolled into the checking account of each fund.

Action on renewing Park CD (\$33,176)– all agreed to renew the CD as the grant for the Canoe/kayak launch may not be available until summer 2019 if we receive award.

**Motion to close Water Fund Money Market & Park Savings accounts to pay on Fleis & Vanderbrink interest debit. Then make 6 monthly payments of \$1,839.72 from Water Fund, Sept. through February to pay off debit by Johnson and seconded by Ware, motion carried.**

Ayes: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair  
Nays: None  
Absent: None

**Bills to be paid** presented by the Clerk. List on file in 2018 Minutes folder.

**Motion to pay the bills with correction by McPherson, seconded by Ronning. Motion carried.**

Aye: Bass, Johnson, McPherson, Ronning, Ware, Bair  
Nay: Evans  
Absent: None

**Correction:**

Water – Bear Lake Hardware; water supply items.

Water – SOS Analytical 591-000-801 Professional services/testing provided

Water – McBride Septic System \$1,395Miss Digg locating services

Note: Evans requests McBride itemize his statements and/or invoices. Bair to address this with McBride

**April reimbursements to the General Fund** were read by President Bair.

- Wages to General Fund: \$4,773.05
- Water Equipment Rental to Equipment Fund: \$1,436.22
  - Per Treasurer – no more Equipment Rental money from Water.

**Committee Chair Reports:**

**Park:**

- **Park Manager Report:** Report by Park Manager, Jeff Bair. July 2018 deposits - \$10,084.00 compared to July 2017 - \$3,433.00. Report on file.  
Projects; cement slab is sinking in behind the pavilion. Will look at it this fall. Barb Farfsing from the Planning Commission commented that the Plan Comm has talked about making that area a community fire pit/ring.  
Evans will call for bids to remove the cement slab. She would also like community input on what to do with the area.
- **Motion to purchase swim safety items for Hopkins Park Beach from Poolweb for \$1,614.20 by Evans and seconded by McPherson, motion carried.**  
Ayes: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair  
Nays: None  
Absent: None  
Note: the additional \$114.20 will come from Park Improvement fund.
- Kayak/Canoe Launch, 2<sup>nd</sup> application, September is when the awards will be announced.

**Streets, Trees, Signs, Lights, Sidewalks:**

**Motion to have Ron Brown & Sons do the approach from Main onto Ronning Street by McPherson and seconded by Ronning, motion carried.**

Ayes: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair  
Nays: None  
Absent: None

Note: will use money from government for this street project. \$2393  
Jared will ask Ron Brown & Sons to rebid for the remaining part of the street being upgraded to a better quality of gravel.

**Water:**

- Update on Water System Improvement Project from Ken Mlcek. The majority of the water mains are in. Some contamination needed to be re-moved from US31 – Maple Street.
- Pilot wells have been drilled. Testing will be done
- Mlcek presented the 4<sup>th</sup> draw for the water project.
- **Motion to approve 4<sup>th</sup> draw for the Water Well Project was made by Evans, seconded by Bass. Motion carried.**  
Aye: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair  
Nay: None  
Absent: None
- **Motion to accept the Water Review Board recommendation by Bass and seconded by McPherson, motion carried. Recommendation on file.**  
Ayes: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair  
Nays: None  
Absent: None
- **Motion for the approval of the Water Review Board Committee to finish the new Water Ordinance & present to council by Evans and seconded by McPherson, motion carried.**  
Ayes: Bass, Evans, Johnson, McPherson, Ronning, Ware, Bair

Nays: None  
Absent: None

- **Buildings, Grounds and Equipment:**

- DPW Building
  - President Bair stated official forms will be coming to the clerk.
  - President Bair meet with Spicer Group and moving forward on bids.
  - Council member McPherson asked to be copied on all correspondence.

**Blight/CABA**

**BLIGHT:** Blight Officer report submitted by Gibson.

- Reviewed some properties, will be doing more for September meeting.

**CABA:** No report

**County Commissioner Report:** Pauline Jaquish reported that Manistee County is not happy with the AES, their contract expires the end of the year 2018. Looking at Network Northwest group.

Jaquish reviewed the Land Bank – they were looking for individuals to be part of the committee, no interest. Still searching. Hope to have it in place soon.

**SMARTrail Committee Report:** McPherson reported meeting cancelled.

**Bear Lake Improvement Board:** McPherson reported verbally. Going well. Milfoil down to 3-5 acres, down from 17 acres treated in 2017.

**Two Lakes Sewer Collaborative:** President Bair reported advertise bid to manage sewer website was too high, just under \$30k. Bear Lake village sewer map is not complete but can be viewed at the village hall. Bear Lake Township has not met. No further action by the council at this time.

**Planning Commission:** Barb Farfsing

August meeting – met with Rob Carson, Manistee County Planner, to discuss the NAICS (North American Industry Classification System) codes which include the Table of Land Uses. A community input session will be held, information could go in the October water bills. Hope to have this all wrapped up by the November meeting. A letter received from the Redevelopment Ready Community (RRC) district leader asking to identify available village owned property which could be developed. Michigan Economic Development Corporation (MEDC) will market them for us.

- The empty lot of the old Odd Fellows building
- Old well site
- Empty lot next to Reed's building and Krista LeeAnn's.

AD HOC Committee – Clerk reported volunteer Julie is still working on the ordinances.

**Old Business:**

- Clerk reported on the appointment of clerk & treasurer ballot approval
  - Clerk read email to the village attorney from Dendra Best, Editor Bear Lake News, regarding her concern on ballot Proposal One with incorrect Ordinance number, her second concern was Proposal Two; language that the village clerk was to post last day of registration and notice of election. Village attorney said neither of these are issues with the election officials.

- Community Clean Up Day in October. Current date of October 13 will not work. Evans will look into a new date & present for Septembers council meeting. Suggested to ask Bear Lake Township to join the village for clean-up day & maybe split the dumpster bill. Dumpster may need to be parked on Main St. & have street closed.
- Celebrating Bear Lake 125 years. Idea is to do a community dinner.

**New Business:**

- Jeff wants to re-apply to the Revenue Sharing Board for a new sander & vibrator kit for the plow truck, approx. \$15,032.00
- **Motion to re-submit to the Revenue Sharing Board for the sander & vibrator kit by McPherson and seconded by Ware, motion carried.**

Ayes: Bass, Evans, McPherson, Ronning, Ware, Bair  
 Nays: Johnson  
 Absent: None

**COUNCIL COMMENT:**

- None

**PUBLIC COMMENT:**

- Barb Farfsing stated Mr. Probst from Bear Lake High school wants to do another school project.
- Sally Gibson stated other agencies that may help residents pay their water bills.

**COMING EVENTS**

- Community Dinner & Food Pantry tomorrow at 5pm.

**Meeting adjourned at 9:02p.m.**

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Cindi McPherson, Village Clerk

Reimbursement - July 2018

<u>FUND</u>	<u>Equipment Rental</u>	<u>7/5/2018</u>	<u>7/10/2018</u>	<u>7/18/2018</u>	<u>7/25/2018</u>	<u>TOTALS</u>
Water	591-558-943	363.6	345.42	363.6	363.6	1436.22
Major	202-463-943					0.00
Minor	203-463-943					0.00
Park						
	<b>TOTALS</b>	<b>363.6</b>	<b>345.42</b>	<b>363.6</b>	<b>363.6</b>	<b>0 1436.22</b>

<u>FUND</u>	<u>Wage Transfer</u>					Sub-total	<b>TOTALS</b>
<b>Water</b>	591-000-702	730	500	520	520	2,270.00	
Water-treas	591-000-702	350				350	
Taxes	591-000-702					28.21	2648.21
<b>Park</b>	531-000-702	340	240	380	380	1340	
<b>Manager</b>			762.2			762.2	

Taxes	531-000-702					22.64	2124.84
<b>Major</b>	202-463-702						
Street Admin	202-463-702						
Taxes	202-463-702						
<b>Minor</b>	203-463-702						
Street Admin	203-463-702						
Taxes	203-463-702						
<b>TOTALS</b>		<b>1420</b>	<b>1502.2</b>	<b>900</b>	<b>900</b>		<b>4773.05</b>

Bills submitted for payment approval - August 15, 2018

Fund	Payee	Amount	Account #	Notes
<b>General</b>	Mark Thompson - Tree & Stump	1,012.50	101-000-951	Village Clean-up & tree/stump
	Bear Lake Ace Hardware	48.56	101-265-930	miscellaneous
	JackPine	137.95	101-265-900	Domain registration & hosting for year
	Young, Graham & Wendling	<u>296.00</u>	101-265-801	Calls to election attorney/ballot proposal
		<b>1,495.01</b>		
<b>Water</b>	Baird, Cotter & Bishop PC	1,865.00	591-000-801	General Ledger assistance
	Mead & Hunt	772.35	591-000-801	Professional Services
	Onekama Township	100.00	591-000-973	Sewer project - lawyer fee
	Onekama Township	58.25	591-000-801	Sewer project - lawyer fee
	Bear Lake Hardware	43.96	591-000-775	water supply items
	SOS Analtical	764.00	591-000-801	Professional Services - testing provided
	McBride Septic Systems	<u>1,395.00</u>	591-000-801	Professional Services - Miss Digg services
	<b>4,998.56</b>			
<b>Park</b>	Vacation Trailer Sales	40.00	531-000-775	Repair & Maintenance
	Ron Brown & Sons	29.70	531-000-775	Hot Mix Asphalt
	Bear Lake Hardware	79.17	531-000-740	Operating supplies
	Bear Lake Hardware	509.71	531-000-775	Repair & Maintenance
	McBride Septic Systems	<u>132.50</u>	531-000-775	Repair & Maintenance
	<b>791.08</b>			
<b>Major</b>				
<b>Minor</b>				
		-		
<b>Equipment</b>				
		-		
<b>Total Bills to be Paid</b>		<b>7,284.65</b>		

