

VILLAGE OF BEAR LAKE COUNCIL

12376 Virginia Street
Bear Lake Village Hall

REGULAR MEETING MINUTES

March 20, 2019

Approved

The regular meeting of the Bear Lake Village Council was called to order by President Marla Evans following the public hearing meeting on the kayak/canoe launch at the Village Hall. Pledge of Allegiance was said.

ROLL CALL:

Present: President: Marla Evans **Council:** Rodney Gee, Greg McPherson, Ron Ronning, Andrea Ware & Natalie Ware

Clerk: Cindi McPherson,

Absent: Staff: Jared Bair and Larry Gibson **Treasurer:** Sally King

Guests: 1 guest signed in

Motion to adopt the Agenda with addition by Ronning and seconded by McPherson, motion carried.

Ayes: Gee, McPherson, Ronning, A. Ware, N. Ware & Evans

Nays: None

Abstain: None

Absent: None

Note: Addition was Under Building; Land sell/Odd Fellows

PUBLIC COMMENT:

- None

CORRESPONDENCE: Read by clerk:

- www.onekama.info advertising from Portage Lake Association – council decided against it at this time.

REPORTS:

Motion to accept the minutes from Public Hearing Budget meeting on February 20, 2019 by McPherson, seconded by A. Ware. Motion Carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans

Nay: None

Abstain: None

Absent: None

Motion to accept the minutes from February 20, 2019 regular monthly meeting by McPherson, seconded by Ronning. Motion Carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans

Nay: None

Abstain: None

Absent: None

MAINTENANCE REPORT: Report read by President Evans. Report on file in March 2019 file.

TREASURER'S REPORT: Reviewed by Clerk. Written report on file in the 2019 Minutes binder.

February 2019 Fund Balances:

General checking total **72,728.09**

Water checking only **33,858.08**

Water Project Required Accounts

Bond Reserve Acct **5,302.26**

RRI Fund	12,140.13
O&M Acct	25,014.69
USDA Required Accounts	
USDA Repayment -Savings	100.04
USDA Construction- checking	8,215.27
DPW Repayment – checking	100.05
DPW Construction – checking	100.05
Park checking total	26,037.42
Park CD	33,338.00
Major Street checking total	31,099.61
Minor Street checking total	10,649.04
Equipment Fund checking/savings total	9,772.34
SAW Grant Account	4.66

Note: verify the refund to Lions Club, \$67.62

Motion to accept the Treasurer’s Report as presented by A. Ware seconded by N. Ware, motion carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: None

Note: SAW Grant Fund - This is not village money, does not have a budget. The village just handles it for the Bear Lake Watershed.

Bills to be paid presented by the Clerk. List on attached and on file in 2019 Minutes folder.

Motion to pay the bills by McPherson, seconded by Ronning. Motion carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: None

Note: clerk will check with attorney on how council will charge for land purchase (Odd Fellows property) additional costs.

Reimbursements: at the end of minutes

COMMITTEE CHAIR REPORTS:

PARK:

- **Park Manager Report:** was read by President Evans. Report on file in 2019 file.

STREETS, TREES, SIGNS, LIGHTS, SIDEWALKS:

President Evans stated she has asked Bair to purchase poles for street signs and be ready when weather is right.

President Evans would like to have Bair get quotes for Ronning Street.

Discussion on Kayak/Canoe Launch

Motion to give President Evans approval to negotiate with Bear Lake Township regarding match for the kayak/canoe launch by McPherson, seconded by Ronning. Motion carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: None

WATER:

Update on Water System Improvement Project from Ken Mlcek from Fleis & VandenBrink.

- Ready to do a production test on wells but due to Spring road restrictions, Raymer Company cannot get their trucks to Bear Lake until late April.
- Water from test well, sample was good. Did not test for PFAS at this time.
- Contract #1 – install meters, software for meter readings are all moving forward.
- A well inspection for current wells 2& 3 has been recommended by Scott Conradson, from MDEQ, villages district engineer. Approximate cost could be \$1,500. This is an item that could be used for well maintenance activity in the RRI funds account. The village could still be using these wells for several months or longer.
- Mlcek presented #11 draw.

Motion to approve 11th draw for the Water Well Project was made by A. Ware, seconded by McPherson. Motion carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: None

Mlcek presented the Certificate of Substantial Completion

Motion to approve signing the Certificate of Substantial Completion was made by A. Ware, seconded by Ronning. Motion carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: None

Mlcek presented Change Order #2.

Motion to approve signing the Change Order #2 was made by McPherson, seconded by A. Ware. Motion carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: None

BUILDINGS, GROUNDS AND EQUIPMENT:

- Sale of village property known as the Odd Fellows to James M. Kieszkowski Trust Agreement.
Motion to authorize the Village President & Village Clerk to sign First Amendment to Agreement of Sale was made by Gee, seconded by McPherson. Motion carried.
 Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: None
- Lions Club building – McPherson reported he has received a letter from Robert Yates, Bear Lake Lions President, regarding the donation of the physical building, all contents & the cash remaining in the Lions Club checking account. They wish every effort will be made by the Village to use the building as a community center.

Motion to accept the building donation from the Lions Club was made by McPherson, seconded by A. Ware. Motion carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: None

- DPW Building – clerk reported the Bid Opening is done and Spicer Group is checking references on contractor
- Gee reported his findings on the worth of Big Red plow truck. It could be worth anywhere from \$5K to 10K. He will also check with Midwest Tractor to get their thoughts on the worth. Gee will inspect Big Red further for rust, etc...
- President Evans stated the work for the Accessibility Transition Plan (barrier free wall, west door entrance) for the village office building will begin April 15, 2019.

BLIGHT/CABA

BLIGHT: Blight Officer Gibson – no report.

CABA: Rick Farfsing – no report

COUNTY COMMISSIONER REPORT: Pauline Jaquish, reported on the scrap tire collection that was done at the Manistee Fair Grounds will happen again this year. June 29 and September 28. Residents can bring old tires (no commercial) with proper ID, cost is \$2 per tire, limit 10 tires. It was a very successful event last year. Manistee County Fair new date will be August 11 – 18, 2019. Point of Sale Real Estate, inspect of water & septic systems, seller’s expense, for District 10 will continue. Manistee County Land Bank applied for a grant to take down the additional building next to the Variety lot. New Drain commissioner, Gary Schweiger. Sparkle in the Park, items need to be removed ASAP.

SMARTrail Committee Report: Gee reported there is now two groups, Friends of the Trails, funding & planning and the other group will be 6 positions that are paid. Trails will start out as gravel.

Bear Lake Improvement Board: McPherson reported next meeting is in May.

Two Lakes Sewer Collaborative: McPherson no report. March meeting was cancelled, waiting to hear back on grant application.

Planning Commission:

- Clerk McPherson read the summary from the March meeting. On file in March 2019 file. Planning reviewed Zoning Ordinance, made corrections & additions. It will be available after April 1 for public viewing. Public Hearing will be April 23 at 7pm at the Bear Lake Schools Media Center.

OLD BUSINESS: None

NEW BUSINESS:

Clerk read letter from village attorney regarding Consumer firework regulations. Current village Anti-Noise Ordinance was reviewed. Discussion was held. Tabled for April meeting.

Sean Adams, Bear Lake Township Fire Chief requested his team be able to flush the new hydrants in the village once this year. Council thought that would be a good idea.

COUNCIL COMMENT:

- None

PUBLIC COMMENT:

- None

UPCOMING EVENTS

- Vacancies on the village council and planning commission.
 - Community Dinner at BLUMC this week Thursday.
 - Village of Bear Lake Community Clean-Up Day June 29, 2019 9am -1pm
 - Music on the Water June 29, 2019 2pm -4pm
 - Memorial Day weekend “Wake the Lake” happening on Saturday
- Next council meeting April 15, 2019

Meeting adjourned at 9:06p.m.

REIMBURSEMENTS to the EQUIPMENT FUND and WAGE TRANSFER TO GENERAL FUND:
EQUIPMENT RENTAL – January 2019

FEBRUARY 2019 EQUIPMENT RENTAL

<u>FUND</u>	<u>Equipment Rental</u>	<u>2/6/2019</u>	<u>2/13/2019</u>	<u>2/20/2019</u>	<u>2/27/2019</u>	<u>TOTALS</u>
Water	591-558-943	250.83	72.72	198.84	90.9	613.29
Major	202-463-943	1,326.83	416.20	882.3	397.44	3,022.77
Minor	203-463-943	1326.83	416.20	882.3	397.44	3,022.77
Park						
	TOTALS	2653.66	905.12	1963.44	885.78	6408

Payroll Transfers
February 2019

Jared Bair's Timesheets

	Water	Major	Minor	Parks	General	Total
2/6/2019	70.00	245.00	245.00			560.00
2/13/2019	182.00	133.00	133.00	42.00	70.00	560.00
2/20/2019	182.00	133.00	133.00	42.00	70.00	560.00
2/27/2019	140.00	119.00	119.00	112.00	70.00	560.00
Total Wages	574.00	630.00	630.00	196.00	210.00	2,240.00
FICA	43.91	48.20	48.20	14.99	16.07	171.36
Total to transfer	617.91	678.20	678.20	210.99		2,185.30

Transfer and post to 101-265-702

574.00 630.00 630.00 196.00 n/a

Transfer and post to 101-690-000

43.91 48.20 48.20 14.99 n/a

Other Timesheets

	Water	Major	Minor	Parks	General	Total
From Quickbooks "Wages to Transfer"	850.00	24.50	24.50	1,015.00	112.00	2,026.00
Total Wages	850.00	24.50	24.50	1,015.00	112.00	2,026.00
FICA	65.03	1.87	1.87	77.65	8.57	154.99
Total to transfer	915.03	26.37	26.37	1,092.65		2,060.42

Transfer and post to Transfers Out

850.00 24.50 24.50 1,015.00 n/a

Transfer and post to 101-690-000

65.03 1.87 1.87 77.65 n/a