

VILLAGE OF BEAR LAKE COUNCIL

12376 Virginia Street
Bear Lake Village Hall

REGULAR MEETING MINUTES

Telecommunication meeting
April 15, 2020
Approved minutes

The regular meeting of the Bear Lake Village Council was called to order by President Marla Evans at the Village Hall at 7:00pm. Pledge of Allegiance was said.

ROLL CALL:

Present on telecommunication: President: Marla Evans **Council:** Rodney Gee, Greg McPherson, Red Ronning, Andrea Ware & Natalie Ware

Treasurer: Sally King **Clerk:** Cindi McPherson **Staff:** Larry Gibson **Other:** Barb Farfsing

Absent: Staff: Josh Newsom, John Pelmear & Jeff Bair

Guests: 1 guest called in on the conference line.

Motion to adopt the Agenda with additions by Ronning and seconded by McPherson, motion carried.

Ayes: Gee, McPherson, Ronning, A. Ware & Evans
Nays: None
Abstain: None
Absent: Pelmear

Addition: Two Lake Sewer – report by McPherson
New Business – Ad for www.onekama.info

PUBLIC COMMENT:

None

CORRESPONDENCE: None

REPORTS:

MINUTES APPROVAL:

Motion to approve March 18, 2020 with corrections, by McPherson, seconded by A. Ware. Motion Carried.

Aye: Gee, McPherson, Ronning, A. Ware, Evans
Nay: None
Abstain: None
Absent: Pelmear

Corrections: Page 1 – Correspondence; “an email” instead of “a”.

Page 3 – New Business: 1st bullet should be residents not residences.
2nd bullet should be residence not residents.

MAINTENANCE REPORT: No report.

TREASURER’S REPORT: Reviewed by Treasurer Sally King. Written report on file in the 2020 Minutes binder.

March 31, 2020 Fund Balances:

General checking **107,081.79**

Water

Op & Maint (checking) **11,620.30**

Receiving (savings) **2,279.24**

Water Project Required Accounts

Bond Reserve Acct **12,825.46**

RRI Fund **29,364.11**

USDA Required Accounts

USDA Repayment -Savings **33,045.70**

USDA Construction- checking	20,627.55
DPW Repayment – checking	106.25
DPW Construction – checking	10,959.42
Park checking	10,941.30
Park CD	33,588.74
Major Street checking	46,072.90
Minor Street checking	1,390.02
Equipment Fund checking	25,074.33
SAW Grant Account	87,511.79

Note: SAW Grant Fund - This is not village money, does not have a budget. The village just handles it for the Bear Lake Watershed.

Motion to accept the Treasurer’s Report as presented by N. Ware seconded by A. Ware, motion carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: Pelmear

Profit & Loss Budget vs. Actual was presented

Bills to be paid presented by the Clerk. List attached and on file in 2020 Minutes folder.

Motion to pay the bills as corrected by A. Ware, seconded by N. Ware. Motion carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: Pelmear

Correction noted: No Bear Lake Hardware under Equipment & amount under Water \$6.39

Reimbursements: at the end of minutes

COMMITTEE CHAIR REPORTS:

PARK:

Park Report:

- Park Manager report discussed. President Evans will check with Park Manager Bair on amounts given for Park Deposits, Total Sales & Reservation amounts.
- Hopkins Park will not be opening for campers until the Thursday prior to Memorial Day weekend due to COVID-19. DPW Manager is doing only village essential work. No decision has been made on hosts for the camping months.

STREETS, TREES, SIGNS, LIGHTS, SIDEWALKS: None

WATER:

- Treasurer recommends 3 property owner outstanding water bill balances be added to the property owner’s property taxes as a special assessment.
- **Motion for the 3 outstanding water bill balances be added to the property owner’s property taxes as a special assessment by A. Ware, seconded by Ronning. Motion carried.**

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: Pelmear

- Update by Mlcek on wellsite & well building. 2nd well installed, results good. Submit info to state for perk test.
- Draw #22 for Water Well project – Mlcek

Motion to approve Draw #22 for Water Well project by A. Ware, seconded by McPherson. Motion carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: Pelmear
 Absent: None

Draw #22 information is in 2020 minutes file.

BUILDINGS, GROUNDS AND EQUIPMENT:

- DPW building was deemed non-essential, no building is taking place at this time.
- DPW building draw approval for Spicer Group

Motion to approve paying the DPW building draw for Spicer Group \$1,740.00 by A. Ware, seconded by McPherson.

Motion carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: Pelmear

BLIGHT/CABA

BLIGHT: Blight Officer Gibson reported he had 2 complaints, did property search and letters were sent. One complaint may need to be handled by Zoning. He is taking COVID-19 in to consideration when handling complaints.

CABA: R. Farfing – no report

COUNTY COMMISSIONER REPORT: Pauline Jaquish – no report

SMARTrail Committee Report: No report. Looking for a resident to attend these meetings. Rob Carson is head of this committee now.

Bear Lake Improvement Board: no report. Next meeting will be in May 2020.

Two Lakes Sewer Collaborative: McPherson reported the grant money was awarded and at the next TLSA meeting they will approve the disbursements. Next meeting is scheduled for the first Wednesday in May, not sure if it will happen.

Planning Commission: B. Farfing – reported looking for Board of Appeals members.

OLD BUSINESS: None

NEW BUSINESS:

- Clerk presented council with an advertising opportunity for Hopkins Park Campground with www.onekama.info for \$40.00.

Motion to approve advertising with www.onekama.info for \$40 by A. Ware, seconded by Gee. Motion carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: Pelmear

COUNCIL COMMENT: None

PUBLIC COMMENT: None

UPCOMING EVENTS or ANNOUNCEMENTS

- Two Lakes Sewer Authority meets 1st Wednesday of ea. month 7pm at Bear Lake Township Hall
- Bear Lake Improvement Board Meeting May 17, 7pm at Bear Lake Township Hall
- Bear Lake Promoters Meeting 1st Wednesday of each month, 8:00a at Grille 44
- Bear Lake Township meeting 3rd Tuesday of each month, 7pm at the township hall
- Community Clean-Up Day Saturday, June 20, 2020 9am – 1pm
- SMARTrails

Next council meeting May 20, 2020

Motion to adjourn the regular monthly meeting was made by A. Ware, seconded by Gee. Motion carried.

Aye: Gee, McPherson, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: Pelmear

Meeting adjourned at 7:36p.m.

Cindi McPherson, Village Clerk

EQUIPMENT RENTAL

FUND	Equipment Rental	3/4/2020	3/11/2020	3/18/2020	3/25/2020	TOTALS
Water	591-000-943	243.23	131.43	116.27	101.1	592.03
Park	531-463-943	31.73	10.11	0	12.64	54.48
Major	203-463-943	34.39	10.11	0	73.84	118.34
Minor	202-463-943	34.39	10.11	20.22	73.84	138.56
Gen		<u>21.15</u>		<u>15.17</u>	<u>25.28</u>	61.60
	TOTALS	364.89	161.76	151.66	286.7	965.01

WAGE TRANSFERS

Village of Bear Lake
Payroll Transfers

Wages for period

Mar-20

Josh Newsom's Timesheets

Pay dates:

	Water	Major	Minor	Parks	General	Total
3/4/2020	544.00	40.00	40.00	48.00	128.00	800.00
3/11/2020	675.68	16.48	16.48	41.20	74.16	824.00
3/18/2020	626.24	32.96	49.44	41.20	74.16	824.00
3/25/2020	601.52	32.96	24.72	57.68	107.12	824.00
Total Wages	2,447.44	122.40	130.64	188.08	383.44	3,272.00
FICA	187.23	9.36	9.99	14.39	29.33	250.31
Total to transfer	2,634.67	131.76	140.63	202.47		3,109.53
Transfer and post to 101-265-702	2,447.44	122.40	130.64	188.08	n/a	
Transfer and post to 101-690-000	187.23	9.36	9.99	14.39	n/a	

Other Timesheets

	Water	Major	Minor	Parks	General	Total
From Quickbooks "Wages to Transfer"	1,050.00	125.00	125.00	432.50		1,732.50
Total Wages	1,050.00	125.00	125.00	432.50	-	1,732.50
FICA	80.33	9.56	9.56	33.09	-	132.54
Total to transfer	1,130.33	134.56	134.56	465.59		1,865.04

Transfer and post to Transfers Out	1,050.00	125.00	125.00	432.50	n/a
Transfer and post to 101-690-000	80.33	9.56	9.56	33.09	n/a

CLERKS REPORT

Apr-20

Fund	Payee	Amount	Account #	Notes
General			101-	
*	Young, Graham & Wendling	\$770.00	265-801	Monthly retainer, misc, DPW build
	Mansitee County Plan Comm	\$1,000.00	270-000	Zoning Admin
*	Jack Pine	<u>\$47.00</u>	265-900	Print/Pub - brush pick-up cards \$20/newsletter \$27
		1,817.00		
Water			591-	
*	Auto Wares	\$10.58	000-751	supplies
	Etna Supply	\$220.00	000-751	supplies
*	SOS Analytical	\$60.00	000-801	outsource testing
*	Bear Lake Hardware	\$6.39	000-751	Supplies <i>*amount was changed to \$6.39</i>
*	HACH Company	\$300.00	000-751	Supplies
*		\$140.00	000-915	education
*	Haviland	<u>\$485.00</u>	000-751	supplies
		1,221.97		
Park			531-	
	Fleis & Vanderbrink	\$4,000.00	000-810	Park Improvement -
*	Bear Lake Hardware	<u>\$8.39</u>	000-775	Repair & Maint
		\$4,008.39		
Major			203-	
*	Bear Lake Hardware	<u>\$7.50</u>	463-782	Repair & Maint
		7.50		
Minor			202-	
Equipment			649-	
*	Bear Lake Hardware	\$12.99	000-782	Repair & Maint - REMOVED THIS CHARGE
	Josh Newsom	\$20.00	000-782	Repair & Maint -tire repair
*	Auto-Wares	<u>\$43.83</u>	000-782	Repair & Maint
		\$63.83		
	Total Bills to be Paid	\$7,118.69		