

VILLAGE OF BEAR LAKE COUNCIL

12376 Virginia Street
Bear Lake Village Hall

REGULAR MEETING MINUTES

April 20, 2022
Approved minutes

The regular monthly meeting of the Bear Lake Village Council was called to order by President Marla Evans at the Village Hall at 7:26pm. Meeting was called to order late due to lack of quorum, council member Lynnes arrived at 7:26p. Pledge of Allegiance was said.

Guests: John Virga

ROLL CALL:

President: Marla Evans **Council:** Rodney Gee, Shelly Lynnes, Andrea Ware. **Treasurer:** Sally King **Clerk:** Cindi McPherson **Staff:** Josh Newsom **Absent:** Natalie Ware, John Pelmeare and David Ross **Park Host:** Jay Krause

Planning Commissioner: Barb Farfsing **County Commissioner:** Pauline Jaquish

Agenda approval:

Motion to approve the agenda with additions by A. Ware/Lynnes, motion carried.

Additional: New Business – DPW Open House and Planning Commission Ex Officio appointment

PUBLIC COMMENT: None

CORRESPONDENCE:

- Note on water bill from Hilary Erikson regarding the cost of the village water.
- Note from the Evans Family regarding the smell of chlorine in their water. Discussion held – Village can test their water
- Letter from Bois Blanc Township regarding a resolution they did on small municipalities and the difficulty of finding qualified people to fill all jobs required and serve on various boards and committees necessary to keep their local government running. In addition, they would like the ability to do tele-conference or virtual meetings on a limited basis. They would like our council to voice our concerns to Michigan State Legislators.

MINUTES APPROVAL:

- Public Hearing Budget 2022-2023 February 16, 2022 unapproved minutes could not be approved due to a lack of quorum of council present from that meeting.
- The March 20, 2022 unapproved minutes could not be approved due to a lack of quorum of council present from that meeting.

REPORTS:

MAINTENANCE REPORT: Report read by Newsom, on file.

Discussion on the need to remove 2 trees on campsites 12 & 14 and replant 2 trees in their place.

Motion to move funding of \$800 from Park Improvement to Tree Removal and replace the 2 trees by Lynnes/A. Ware, motion carried.

Discussion held on patching on Russell Street where there was a broken watermain.

Motion to have Brown's (\$1,511.00) do patching on Russell Street and pay from RRI Fund by Lynnes/ A. Ware, motion carried.

TREASURER'S REPORT:

Treasurer's Report reviewed by Treasurer Sally King. Written report on file.

Honor Bank March 31, 2022 – all funds are closed.

FILER CREDIT UNION ACCOUNT RECONCILIATION BALANCES

February 28, 2022

General

Checking	\$47,627.17
Savings	\$15,037.98

Water

Op & Maint (checking)	\$564.59
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Savings	\$6.60
Receiving	\$225.65
USDA required accounts	
Bond Reserve Acct.	\$23,023.48
RRI Fund	\$44,413.28
Repayment Accounts	
USDA Repayment – savings	\$33,176.58
DPW Repayment – Savings	\$4,380.38
Hopkins Park	
Checking	\$40,165.34
Savings	\$6.60
Major Streets	
Checking	\$87,509.54
Savings	\$6.60
Local Streets	
Checking	\$9,729.37
Savings	\$6.60
Equipment	
Checking	\$31,358.27
Savings	\$6.20

Motion to accept the Treasurer’s Report as presented by Lynnes/A. Ware, motion carried.

Bills to be paid presented by the Clerk. List attached and on file.

Motion to pay the bills, by A. Ware/Gee. Motion carried.

COMMITTEE CHAIR REPORTS: Chair Lynnes

PARK:

- Park report by Jay - \$10,115.00 collected in April. Reservation system 2nd training with park hosts on the new system set for April 27. Grab bars were installed in rest room/shower area.

WATER: Chair – A. Ware Included in the DPW Maintenance Report

STREETS, TREES, SIGNS, LIGHTS, SIDEWALKS: Chair - Pelmeur

- Resolution presented to close US-31 for the Bear Lake Days parade.

Motion made to adopt resolution to close US-31 for Bear Lake Days, by A. Ware/ Gee. Motion carried.

- Discussion revisited on Brush Pick-up.

Motion was made to keep monthly scheduled brush pick-up with Mark Thompson, by Lynnes/ Gee. Motion carried.

- Christmas tree lights off the large pine tree, 400 bulbs to be replaced.

BUILDINGS, GROUNDS AND EQUIPMENT: Chair - Ross

- Bear Lake Area Historical Society Museum lease/utilities – Tabled until May

COMMUNITY ENRICHMENT: Chair - Gee

COUNTY COMMISSIONER REPORT: Pauline Jaquish – Dial-a Ride manager is retiring, Open House May 24, 2 to 6pm. Manistee County Fair August 16-20, Free admission, charge for Grand Stand events. Centra Wellness is slated to move into the empty building across from the golf course. Pauline will be working with Manistee County Road Commission to take down/clean-up & replace trees on Potter Road. She would like to see more trees replaced in the village.

BEAR LAKE IMPROVEMENT BOARD: A. Ware no report. Next meeting May 20, 2022

TWO LAKES SEWER AUTHORITY: Next meeting is May 4, 2022 at 7pm.

PLANNING COMMISSION: Farfsing gave verbal report.

- Elections held. Jack Lynnes – Chair, Barb Farfsing Vice-Chair. Char Meyers – Secretary, John Virga – Trustee
- A new Ex Officio will need to be appointed by council.
- **Motion was made appoint Shelly Lynnes as the Ex Officio for the Planning Commission, by A. Ware/ Gee. Motion carried.**

- Public Hearing on Public Utilities Right of Way on May 10, 2022 at 6pm. Before the regular Planning Commission monthly meeting.
- Planning would like to add complete Blight Ordinance to the Village Zoning Ordinance.
- Planning Commission would like a work shop with council regarding councils wants & desires.
- Lions Club building – Barb talked to Bear Lake Promoters & wants get together with someone from council & Planning to discuss a plan.
- Slips in water bills with Planning Commission dates.
- Possible grant to refurbish the Municipal building per Barb.
- Marla to talk to Jeanette May regarding Bear Lake Township cleanup.

OLD BUSINESS:

- Discussion on Bear Lake Township use of Village of Bear Lake Office parking lot for township clean-up

Motion to allow Bear Lake Township to host cleanup efforts in our parking lot on June 18, 2022 by Lynnes /A. Ware. Motion carried.

- American Rescue Plan Act – no action
- Discussion held on additional advertising of the Village Clerk position.

Motion to post the Clerk position in the News Advocate, twice, 1 week day, 1 Saturday edition, also post on Indeed, Manistee Chamber & MML, by Lynnes/ Gee. Motion carried.

NEW BUSINESS:

- Sale of tan truck update.

Motion to authorize treasurer to pay Tony Merrill for parking of the truck by A. Ware/ Gee. Motion carried.

- DPW Open House discussion held.

Motion to do Open House June 17th, 6-8pm, get local support for hot dogs, chips, water & soda by Lynnes/ A. Ware. Motion carried.

Note: Sally to print invitations on brush cards.

PUBLIC COMMENT: None.

COUNCIL COMMENT: None

UPCOMING EVENTS or ANNOUNCEMENTS

- Two Lakes Sewer Authority meets 1st Wednesday of ea. month 7pm at Bear Lake Township Hall
- Bear Lake Improvement Board Meeting May 26, 7pm at Bear Lake Township Hall
- Bear Lake Promoters Meeting 1st Wednesday of each month, 8:00am at Grille 44
- Bear Lake Township meeting 3rd Tuesday of each month, at 7pm. Township Hall. With the exception of June, July & August meeting is at 9am.
- Manistee Land Bank – 2nd Monday at 3pm. Location: Board of Commissioners' meeting room at the Manistee County Courthouse & Government Center, 415 3rd Street, Manistee, MI 49660.
- SMARTrails.

Motion to adjourn the regular monthly meeting was made by Lynnes/A. Ware. Motion carried.

Meeting adjourned at 10:06p.m.

Next meeting:

Next council regular monthly meeting, May 18, 2022.

Respectfully submitted by

Cindi McPherson, Clerk

EQUIPMENT RENTAL

<u>FUND</u>	<u>Equipment Rental</u>	<u>3/4/2022</u>	<u>3/11/2022</u>	<u>3/18/2022</u>	<u>3/25/2022</u>	<u>TOTALS</u>
Water (2743)	591-000-943	\$100.89	\$67.26	\$204.12	\$72.87	\$445.14

Park (2735)	531-463-943	\$56.83	\$56.83	\$22.42	\$62.44	\$198.52
Major (2719)	203-463-943	\$72.10	\$117.33	\$265.79	\$11.92	\$467.14
Minor (2727)	202-463-943	\$117.72	\$94.91	\$9.81	\$0.00	\$222.44
Gen		<u>\$79.64</u>	<u>\$68.04</u>	<u>\$44.84</u>	<u>\$73.65</u>	\$266.17
	TOTALS	\$427.18	\$404.37	\$546.98	\$220.88	\$1,599.41

D. Reed Gen
- 45.62

WAGE TRANSFERS

Wages for period

	Mar-22					
Honor #'s	2743	2719	2727	2735		Total
Josh Newsom's Timesheets	Water	Major	Minor	Parks	General	
3/2/2022						0.00
3/9/2022	510.00	81.60	61.20	81.60	285.60	1020.00
3/16/2022	561.00	204.00	20.40	102.00	132.60	1020.00
3/23/2022	336.60	224.40	30.60	132.60	295.80	1020.00
3/30/2022	377.40	51.00	-	326.40	265.20	1020.00
Total Wages	1,785.00	561.00	112.20	642.60	979.20	4080.00
FICA	136.55	42.92	8.58	49.16	74.91	312.12
Total from transfer	1,921.55	603.92	120.78	691.76		3338.01
transfer to QB #'s	000-702	463-702	463-702	000-702		
Transfer and post to 101-265-702		561.00	112.20	642.60	n/a	
Transfer and post to 101-690-000	136.55	42.92	8.58	49.16	n/a	
Other Timesheets	Water	Major	Minor	Parks	General	Total
	2743	2719	2727	2735		
From Quickbooks "Wages to Transfer"	513.00	125.00	125.00	65.00	-	828.00
						-
Total Wages	513.00	125.00	125.00	65.00	-	828.00
FICA	39.24	9.56	9.56	4.97	-	63.34
Total to transfer	552.24	134.56	134.56	69.97		891.34

	transfer from each QB acct	000-702	463-702	463-702	000-702	
Transfer and post to Transfers Out -999		513.00	125.00	125.00	65.00	n/a
Transfer and post to 101-690-000		39.24	9.56	9.56	4.97	n/a

CLERKS REPORT

APRIL	Clerks Report 2022				
Fund	Payee	Amount	Account #	Notes	
GENERAL			101-		
	Young Graham & Wendling	\$424.00	265-801	Monthly retainer \$200/\$224.00 research on public speaking remotely at council meetings.	
	Bear Lake Ace Hardware	\$28.99	265-930	shovel	
	Jack Pine Business Center	\$394.80	215-727	toner & paper	
	Inacomp	\$30.00	265-727	March Cloud back-up	
		<u>\$50.00</u>	215-727	Quick Books connect to treasurer's computer	
		\$927.79			
WATER			591-		
	Bear Lake Hardware	\$5.99	000-775	Screwdriver	
	SOS Analytical	<u>\$75.00</u>	000-801	out source sampling	
		\$80.99			
PARK			531-		
	Holli McPherson	\$330.34	000-900	Design of park website & reimburse for WIX & website name	
	Jack Pine Business Center	\$116.90	000-900	Receipt books	
	Bear Lake Hardware	<u>\$538.39</u>	000-775	Items to repair picnic tables, paint, wood, glue	
		\$538.39			

MAJOR

Bear Lake Hardware	<u>\$89.94</u>	463-782	Cold patch for streets
	\$89.94		

MINOR

EQUIPMENT

		649-	
Auto Wares/Auto Value	<u>\$78.94</u>	000-782	Grease, anti seize & misc items for Sterling
	\$78.94		
Total Bills to be Paid	\$1,716.05		