

VILLAGE OF BEAR LAKE COUNCIL

12376 Virginia Street
Bear Lake Village Hall

REGULAR MEETING MINUTES

July 20, 2022
Approved minutes

The regular monthly meeting of the Bear Lake Village Council was called to order by President Marla Evans at the Village Hall at 7:00pm. Pledge of Allegiance was said.

Guests: Mike Smith, David Reed

ROLL CALL:

President: Marla Evans **Council:** Rodney Gee, Andrea Ware, Natalie Ware. **Treasurer:** Sally King **Clerk:** Cindi McPherson **Staff:** Josh Newsom **Absent:** John Pelmear, Shelly Lynnes **Park Host:** Jay Krause

Planning Commissioner: Barb Farfsing **County Commissioner:** Pauline Jaquish

Agenda approval:

Motion to approve the agenda as presented by N. Ware/Gee, motion carried.

PUBLIC COMMENT: Janet Krause asked about camp host/manager pay as they were doing both paper & electrical reservations. Evans asked the Park Committee to review this.

CORRESPONDENCE:

- Evans stated, a Hopkins Campground camper had an issue with the mowing of the park. With the increase of price they felt should have consistent mowing.

MINUTES APPROVAL:

- The March 20, 2022 unapproved minutes could not be approved due to a lack of quorum of council present from that meeting.
- June 15, 2022 minutes.

Motion to approve the June 15, 2022 minutes by N. Ware/A. Ware, motion carried.

REPORTS:

MAINTENANCE REPORT: Report read by Newsom, on file.

Newsom reported a broken toilet in the camper’s bathroom during Bear Lake Days, toilet will be replaced.

The memory bench for Ronning’s is in place in Hopkins Park on the point.

Looking for funding to correct leaks detected in water lines. A lot of MISS DIG tickets coming in.

Discussion on part-time DPW helper duties & pay. The \$4K budgeted also includes snow plow part-time person.

TREASURER’S REPORT:

Treasurer’s Report reviewed by Treasurer Sally King. Written report on file.

FILER CREDIT UNION ACCOUNT RECONCILIATION BALANCES

June 30, 2022

General

Checking	\$37,692.39
Savings	\$30,083.80

Water

Op & Maint (checking)	\$2,311.35
Savings	\$5.80
Receiving	\$2,239.40

Hopkins Park

Checking	\$21,601.32
Savings	\$30,008.53

Major Streets

Checking	\$44,413.09
Savings	\$50,009.03

Local Streets

Checking	\$12,570.17
Savings	\$7.80

Equipment

Checking	\$9,144.44
Savings	\$26,008.83

USDA required accounts

Bond Reserve Acct.	\$24,356.61
RRI Fund	\$44,938.71

Repayment Accounts

USDA Repayment – savings	\$7,230.83
DPW Repayment – Savings	\$9,663.38

Motion to accept the Treasurer’s Report as presented by A. Ware/Gee, motion carried.

Treasurer noted funds from General, Hopkins Park, Major Streets & equipment checking accounts were moved into saving accounts

Bills to be paid presented by the Clerk. List attached and on file.

Motion to pay the bills, by N. Ware/A. Ware, motion carried.**COMMITTEE CHAIR REPORTS: Chair Lynnes****PARK:**

- Krause reported an issue with credit card documents from the CC company. Treasurer & Krause are working through it. King suggested toilets be replaced with low flush & higher sitting ones. A. Ware would like to see the post stumps in the playground area covered. Evans suggested improvements wait until next year for budget reasons. Farfsing would like to look into the Minger Foundation for money for the Hopkins Park playground or other grants.
- West entrance update – Barb Farfsing (from Planning) & Newsom to take letter representing the councils offer & survey to Jim Reed for a signature of agreement. Farfsing said she has been unable to contact him.
- Ronning bench – Newsom stated the bench was placed on the point in Hopkins Park.

WATER: Chair – A. Ware

- Amendments to Water Ordinance are completed. Follow up in August.

STREETS, TREES, SIGNS, LIGHTS, SIDEWALKS: Chair - Pelmeur

- Newsom referred to quotes handed out in June from Ron Brown & Sons regarding streets that need improvement. Worst streets are in front of post office and school area. Discussion held.

Motion to accept bid from Ron Brown & Sons to repair pavement at Post Office, Virginia street up to Smith Street, by Gee/A.

Ware, motion carried. Evans opposed.

- Clerk presented resolution to add Ronning Street & Hancock Street to Local Streets, Act 51. At this time those streets are not included in Act 51 money but they are maintained by the village.

Motion to sign resolution to add Ronning & Hancock Streets to the Villages Local Streets, by N. Ware/Gee, motion carried.

Discussion on the storm drain on Stuart Street. Farfsing will approach the Bear Lake Water Shed to discuss possibilities.

BUILDINGS, GROUNDS AND EQUIPMENT: Chair - Gee

- Hopkin’s Park Women’s Restroom window replacement – Newsom is waiting on a quote
- Follow up on Cosier Park: Approval needed to purchase solar motion lights.

Motion to purchase 2 sets of solar motion lights for Coiser Park and Village office building, by N. Ware/Gee, motion carried.

- DPW Manager waiting on quote to build up a handicap parking spot.

COMMUNITY ENRICHMENT: Chair – Gee

- Gee reported a hold is on reviewing the lease for the BLAHS.
- Discussion on applying ARPA money to storm drain repair on Stuart Street. President Evans will check with Bear Lake Water shed for additional funds.

COUNTY COMMISSIONER REPORT: Pauline Jaquish – Circus will be at Manistee Fair grounds in Onekama next week. The 911 director was released of his duties, deputy director taking over for now. Centra Wellness will be moving into the building across from the Bear Lake Highlands Golf Course on US-31. The empty Variety store lot is being maintained by the owners of Bear Lake Soaps business. She reported people are looking at the empty Variety lot. Manistee County Visitor Bureau has a new director, Sammie Lukaskiewicz.

BEAR LAKE IMPROVEMENT BOARD: A. Ware reported they were at their 5-year annual renewal, they renewed for 5 more years.

Next meeting July 21, 2022

TWO LAKES SEWER AUTHORITY: Clerk following up to see if this is still moving ahead.

PLANNING COMMISSION: Farfsing gave verbal report. Next meeting will be August 9, 2022

- Farfsing stated the owners of Bear Lake Soaps have talk to the Manistee County Land Bank regarding a farmers’ market in the Variety empty lot.
- The Lions Club owner, Mike Smith stated he will be doing some improvements to the first floor of the building. Plans have been filed with the State of Michigan. He would like to open it as a community center for the Bear Lake area. At this time, he will not be able to do anything in the lower level. He would like to turn it over to the Village at some time.
- Farfsing reported from the PC chairperson there is one property owner out of compliance regarding a storage shed. The Commission will follow up on this.

- Charges on food truck are on hold at this time.
- Farfsing stated there are still questions on inhabitable buildings and what the taxes are on them.

OLD BUSINESS:

- DPW Open House, June 17, 2022 6p-8pm. Recap on Open House, went over well. The few people who attended had a great time.
- Village Clerk position is still open as the Special Meeting for interviews was cancelled. Council would like to advertise on Indeed.

Motion to approve advertising on Indeed for the clerks position, limit \$200 by Gee/ N. Ware, motion carried.

- Tan/brown pick-up sold.

NEW BUSINESS:

- Reducing the number of council members – discussion held.

PUBLIC COMMENT:

- Farfsing wanted to know the population of Bear Lake Village, how many households get water bills, how many are 6 months or more behind?
- David Reed stated that Janet & Jay Krause are very helpful park managers.

COUNCIL COMMENT:

- Sally King stated she sent a letter to the editor of the News Advocate & asked to have it posted on #LOVEBEARLAKE
- Andrea Ware asked if Bear Lake Township did their Dump Day in the Village Office parking area? The Village should have another dump day.
- Rodney Gee asked if property owners could trim the trees in the Village right of way?

UPCOMING EVENTS or ANNOUNCEMENTS

- Two Lakes Sewer Authority meets 1st Wednesday of ea. month 7pm at Bear Lake Township Hall
- Bear Lake Improvement Board Meeting 7pm at Bear Lake Township Hall
- Bear Lake Promoters Meeting 1st Wednesday of each month, 8:00am at Grille 44
- Bear Lake Township meeting 3rd Tuesday of each month, at 7pm. Township Hall. With the exception of June, July & August meeting is at 9am.
- Manistee Land Bank – 2nd Monday at 3pm. Location: Board of Commissioners' meeting room at the Manistee County Courthouse & Government Center, 415 3rd Street, Manistee, MI 49660.
- SMARTrails.

Meeting adjourned at 9:23p.m.

Next meeting:

Next council regular monthly meeting, August 17, 2022.

Respectfully submitted by

Cindi McPherson, Clerk

EQUIPMENT RENTAL

<u>FUND</u>	<u>Equipment Rental</u>	<u>6/3/2022</u>	<u>6/10/2022</u>	<u>6/17/2022</u>	<u>6/24/2022</u>	<u>TOTALS</u>
Water (2743)	591-000-943	\$72.28	\$44.48	\$70.49	\$55.60	\$242.85
Park (2735)	531-463-943	\$158.27	\$135.30	\$178.39	\$146.48	\$618.44
Major (2719)	203-463-943	\$0.00	\$11.12	\$5.56	\$54.35	\$71.03
Minor (2727)	202-463-943	\$0.00	\$11.12	\$0.00	\$54.35	\$65.47
Gen		<u>\$62.07</u>	<u>\$93.25</u>	<u>\$67.20</u>	<u>\$55.60</u>	<u>\$278.12</u>
	TOTALS	\$292.62	\$295.27	\$321.64	\$366.38	\$1,275.91

WAGE TRANSFERS

Wages for period		Jun-22					
Filer Credit Union	520	522	523	521	519		
Josh Newsom's Timesheets	Water	Major	Minor	Park	General	Total	
6/1/2022	470.40	22.40	44.80	291.20	291.20	1120.00	
6/8/2022	313.60	0.00	0.00	492.80	313.60	1120.00	
6/15/2022	313.60	33.60	33.60	369.60	369.60	1120.00	
6/22/2022	459.20	44.80	33.60	224.00	358.40	1120.00	
6/29/2022	324.80	33.60	33.60	436.80	291.20	1120.00	
Total Wages	1,881.60	134.40	145.60	1,814.40	1,624.00	5600.00	
FICA	143.94	10.28	11.14	138.80	124.24	428.40	
Total from transfer	2,025.54	144.68	156.74	1,953.20		4280.16	
transfer from QB #'s	000-702	463-702	463-702	000-702			
Transfer and post to 101-265-702		134.40	145.60	1,814.40	n/a		
Transfer and post to 101-690-000	143.94	10.28	11.14	138.80	n/a		
Other Timesheets	Water	Major	Minor	Park	General	Total	
	2743	2719	2727	2735			
From Quickbooks "Wages to Transfer"	526.00	125.00	125.00	455.00	-	1,231.00	
Total Wages	526.00	125.00	125.00	455.00	-	1,231.00	
FICA	40.24	9.56	9.56	34.81	-	94.17	
Total to transfer	566.24	134.56	134.56	489.81		1,325.17	
transfer from each QB acct	000-702	463-702	463-702	000-702			
Transfer and post to Transfers Out 999 -	526.00	125.00	125.00	455.00	n/a		
Transfer and post to 101-690-000	40.24	9.56	9.56	34.81	n/a		

Fund	Payee	Amount	Account #	Notes
GENERAL			101-	
	Young Graham & Wendling	\$200.00	265-801	June Monthly retainer \$200
	Bear Lake Ace Hardware	\$145.92	265-930	R&M - round up, bug spray, chips, nylon rope, posts
	Bear Lake Ace Rental	\$17.40	265-930	Rental of cement mixer for B-ball hoops install
	Summit Fire Protection	\$169.50	265-930	Annual Extinguisher testing & certification
	County of Manistee Planning	\$2,167.50	270-000	2nd 1/2 Zoning contract
	Jack Pine Internet Services	\$24.95	265-801	Registration of Domain name
	Inacomp	\$30.00	265-801	June Cloud back-up
	Auto Wares Group	\$16.69	165-930	Repair & Maint - qt. of oil
	The Pioneer Group	\$103.20	270-000	Notice of adoption Utility right of way
	Michigan Municipal League	\$38.16	265-900	Ad for Clerk position
	Mark Thompson Tree & Stump Removal	<u>\$425.00</u>	000-951	June & July 2022 Brush Clean-up 2.5 hrs ea. Month
		\$3,338.32		
WATER			591-	
	Bear Lake Hardware	\$43.98	000-775	R & M - round-up
	Young Graham & Wendling	<u>\$204.00</u>	000-801	Water ordinance amendment
		\$247.98		
PARK			531-	
	Bear Lake Hardware	<u>\$202.95</u>	000-775	R&M - landscape timbers, bug spray, cleaning items, weed killer, spray paint
		\$202.95		
MAJOR			203-	
	Mark Thompson Tree & Stump Removal	\$1,900.00	000-951	Removal/clean-up 1/2 tree on 12433 Smith St. (\$800) & removal/cleanup limb on removal/cleanup Min Street \$900.00
	Bear Lake Hardware	<u>\$51.99</u>	463-782	R&M - round up
		\$1,951.99		
MINOR EQUIPMENT			202-649-	
	Bear Lake Hardware	\$5.18	000-782	clamp hose
	West Coast Farm Service	\$648.00	7823	Repair of tractor - hydro coolent leak/bucket broke
	Betsie Valley Sales & Service	<u>\$131.85</u>	000-782	Repair & Maint - 12 chain for limbsaw & chain saw repair
		\$785.03		