

VILLAGE OF BEAR LAKE COUNCIL

12376 Virginia Street
Bear Lake Village Hall

REGULAR MEETING MINUTES

June 15, 2022
Approved minutes

The regular monthly meeting of the Bear Lake Village Council was called to order by President Marla Evans at the Village Hall at 7:00pm. Pledge of Allegiance was said.

Guests: John Virga, Char Myers & Peter Lehn

ROLL CALL:

President: Marla Evans **Council:** Rodney Gee, Andrea Ware, N. Ware. **Treasurer:** Sally King **Clerk:** Cindi McPherson **Staff:** Josh Newsom **Absent:** John Pelmear, Shelly Lynnes **Park Host:** Jay Krause

Planning Commissioner: Barb Farfsing **County Commissioner:** Pauline Jaquish

Agenda approval:

Motion to approve the agenda with additions by N. Ware/A. Ware, motion carried.

Additional: Water – Attorney update ordinance. Old business – Bear Lake Days, New Business - Protec

PUBLIC COMMENT: Pauline Jaquish – Sparkle in the Park dates are November 26, 2022 – December 31, 2022. The committee is hoping everything is back to the original events; Mr. & Mrs. Claus arriving in the park, chili & cookies served, music & stores open. The Variety Store lot has been surveyed.

Barb Farfsing would like Lions Club building added to the agenda.

Motion to add the Lions Club building to the agenda under old business by A. Ware/N. Ware, motion carried.

Jay Krause – stated the new park reservation system is up & running and doing very well.

CORRESPONDENCE:

- Clerk presented a letter received from Brown Township regarding a Public Hearing on proposed adoption of off-road vehicle (ORV) ordinance introduced at their June 8, 2022 meeting, Public Hearing will be on July 13, 2022.
- Letter from Michigan Municipal League regarding a Dividend Credit of \$1,089.00. Applied to this year's renewal premium.

GUEST SPEAKER:

- Ken Mlcek from Fleis & Vanderbrink – Water Reliability study report

An overview of the study covered Supply, Distribution & Storage. Supply is 75 gallon per minute usage. The distribution system, 50% has been replaced. Will need the other 50% replaced in the future. Storage tank was new in 2011. Safety upgrades are needed.

Compacity to fight a residential fire meet requirements. Ken also spoke on replacement of old pipes, possible funding through USDA loans and EGLE. Treasurer, King and President Evans stated they will write letters to legislators for funding possibilities.

MINUTES APPROVAL:

- The March 20, 2022 unapproved minutes could not be approved due to a lack of quorum of council present from that meeting.

Motion to approve the May 18, 2022 minutes by Lynnes/A. Ware, motion carried.

REPORTS:

MAINTENANCE REPORT: Report read by Newsom, on file.

Newsom reported a leak was found while doing the Leak Detection survey.

Newsom presented an estimate of trees that need to be removed including stump grinding.

Motion to approve taking down 2 trees on Cody Street (Major) and 1 tree by well house (Minor), to prevent damage to powerline by Gee/A. Ware, motion carried.

Discussion on residents taking down trees on their property without council approval.

Motion to approve Maple Street residents to take down 2 walnut trees at their own expense. by Gee/A. Ware, motion carried.

Discussion on replanting 2 trees in Hopkins Park campground area and the cost to replace them.

TREASURER'S REPORT:

Treasurer's Report reviewed by Treasurer Sally King. Written report on file.

FILER CREDIT UNION ACCOUNT RECONCILIATION BALANCES

May 31, 2022

General

Checking	\$43,989.19
Savings	\$15,056.28

Water

Op & Maint (checking)	\$10,499.69
Savings	\$5.40
Receiving	\$1,072.90

Hopkins Park

Checking	\$51,284.60
Savings	\$7.40

Major Streets

Checking	\$91,944.54
Savings	\$7.40

Local Streets

Checking	\$11,662.14
Savings	\$7.40

Equipment

Checking	\$33,319.46
Savings	\$7.40

USDA required accounts

Bond Reserve Acct.	\$24,354.23
RRI Fund	\$44,934.62

Repayment Accounts

USDA Repayment – savings	\$7,229.83
DPW Repayment – Savings	\$8,342.25

Motion to accept the Treasurer’s Report as presented by A. Ware/Gee, motion carried.

Treasurer reviewed Budget Amendments. On file.

Motion to accept Budget Amendments as presented by A. Ware/N. Ware, motion carried

Monthly Authorized Disbursements on file.

Bills to be paid presented by the Clerk. List attached and on file.

Motion to pay the bills, by A. Ware/Gee, motion carried.

COMMITTEE CHAIR REPORTS: Chair Lynnes

PARK:

- Krause reported the reservation system is going well and campers are using it.
- West entrance update – Barb Farfsing (from Planning) & Newsom to take letter representing the councils offer & survey to Jim Reed for a signature of agreement.
- Ronning bench – plaque is in & Clerk will pick it up. Newsom will do a permanent install on the point in Hopkins Park. Discussion on a small celebration during BL Days.

WATER: Chair – A. Ware

- Treasurer reported on an Amendatory to the Water Ordinance to be created by the Village Attorney.

Motion to approve the Village Attorney to create the Amendatory to the Water Ordinance, adding items to tax bills, approx. cost \$100 or less by A. Ware/Gee. Motion carried.

STREETS, TREES, SIGNS, LIGHTS, SIDEWALKS: Chair - Pelmeear

- Newsom presented quotes from Ron Brown & Sons regarding streets that need improvement. Worst streets are in front of post office and school area. Asked members to review for discussion at July’s meeting.

BUILDINGS, GROUNDS AND EQUIPMENT: Chair - Gee

- Hopkin’s Park Women’s Restroom window replacement – Newsom stated he is having a problem finding a replacement company.
- Follow up on Cosier Park: Basketball hoops installed. Still need to purchase solar motion lights and build up a handicap parking spot. Clerk & DPW Manager will work on this.

COMMUNITY ENRICHMENT: Chair – Gee

- No meeting. A letter to the Bear Lake Area Historical Society is in process.

COUNTY COMMISSIONER REPORT: Pauline Jaquish – The Medical Care recently had a run of COVID in staff & patients. Remodeling project is getting expensive with increase of material. Municipalities in Manistee County which accepted ARPA Funds are trying to figure out what to use the money on.

BEAR LAKE IMPROVEMENT BOARD: A. Ware presented the May 26, 2022 agenda and said they discussed the Bear Lake 2021 Aquatic Vegetation Water Quality, and 2022 Management Recommendation Report. This can be found on the Bear Lake Improvement Board’s website. Next meeting June 16, 2022

TWO LAKES SEWER AUTHORITY: Next meeting is July 6, 2022 at 7pm. Bear Lake Township Hall.

PLANNING COMMISSION: Farfsing gave verbal report. Next meeting will be July 12, 2022

- Farfsing presented the Planning Commission approval for; An Ordinance to amend in part entitled “Village of Bear Lake Zoning Ordinance” which was adopted 2020, as amended, to amend general provisions. Utilities Right of Way.

Motion to amend in part and ordinance entitled “Village of Bear Lake Zoning Ordinance” which was adopted 2020, as amended general provisions, Utility Right of Way, by A. Ware/ N. Ware, motion carried.

- Farfsing would like to recommend food truck charges in the Village. This was tabled to get more clarity.
- John Virga presented survey results from survey on residents’ interest for new things in the Village. Blight is the number one item residents would like to see reduced.
- Farfsing asked if the different property taxes have been reviewed over the years? Treasurer will review and get with accessor.

OLD BUSINESS:

- DPW Open House, June 17, 2022 6p-8pm. Final discussions held. Thank you to Jeanne & Lee Walsh for purchasing the advertising banner placed on US-31 coming into the Village on the Southeast side.
- American Rescue Plan Act – clerk stated someone needs to move forward with this as there needs to be public hearings, community gatherings to determine what the village will spend the funds on. Treasurer at one time suggested the BS&A accounting system but has removed that item due to yearly maintenance cost of \$6,600.
- Village Clerk position applications, 3 have been received.

Motion to approve a Special Meeting to interview applicants for the Clerk position on June 28 or 30, 2022at 6:30p by A. Ware/ N. Ware, motion carried.

NEW BUSINESS:

- Blight elimination fund balance \$9,832.66
- Protec – council declined.

PUBLIC COMMENT:

- Farfsing said there was a meeting held regarding ideas for use of the old Lions Club.

COUNCIL COMMENT: None

UPCOMING EVENTS or ANNOUNCEMENTS

- Two Lakes Sewer Authority meets 1st Wednesday of ea. month 7pm at Bear Lake Township Hall
- Bear Lake Improvement Board Meeting 7pm at Bear Lake Township Hall
- Bear Lake Promoters Meeting 1st Wednesday of each month, 8:00am at Grille 44
- Bear Lake Township meeting 3rd Tuesday of each month, at 7pm. Township Hall. With the exception of June, July & August meeting is at 9am.
- Manistee Land Bank – 2nd Monday at 3pm. Location: Board of Commissioners' meeting room at the Manistee County Courthouse & Government Center, 415 3rd Street, Manistee, MI 49660.
- SMARTrails.

Meeting adjourned at 10:39p.m.

Next meeting:

Next council regular monthly meeting, June 15, 2022.

Respectfully submitted by

Cindi McPherson, Clerk

EQUIPMENT RENTALS

<u>FUND</u>	<u>Equipment Rental</u>	<u>6/3/2022</u>	<u>6/10/2022</u>	<u>6/17/2022</u>	<u>6/24/2022</u>	<u>TOTALS</u>
Water (2743)	591-000-943	\$72.28	\$44.48	\$70.49	\$55.60	\$242.85
Park (2735)	531-463-943	\$158.27	\$135.30	\$178.39	\$146.48	\$618.44
Major (2719)	203-463-943	\$0.00	\$11.12	\$5.56	\$54.35	\$71.03
Minor (2727)	202-463-943	\$0.00	\$11.12	\$0.00	\$54.35	\$65.47
Gen		<u>\$62.07</u>	<u>\$93.25</u>	<u>\$67.20</u>	<u>\$55.60</u>	<u>\$278.12</u>
	TOTALS	\$292.62	\$295.27	\$321.64	\$366.38	\$1,275.91

WAGE TRANSFERS

Wages for period		Jun-22					
Filer Credit Union	520	522	523	521	519		
Josh Newsom's Timesheets	Water	Major	Minor	Park	General	Total	
6/1/2022	470.40	22.40	44.80	291.20	291.20	1120.00	
6/8/2022	313.60	0.00	0.00	492.80	313.60	1120.00	
6/15/2022	313.60	33.60	33.60	369.60	369.60	1120.00	
6/22/2022	459.20	44.80	33.60	224.00	358.40	1120.00	
6/29/2022	324.80	33.60	33.60	436.80	291.20	1120.00	
Total Wages	1,881.60	134.40	145.60	1,814.40	1,624.00	5600.00	
FICA	143.94	10.28	11.14	138.80	124.24	428.40	
Total from transfer	2,025.54	144.68	156.74	1,953.20		4280.16	
transfer from QB #'s	000-702	463-702	463-702	000-702			
Transfer and post to 101-265-702		134.40	145.60	1,814.40	n/a		
Transfer and post to 101-690-000	143.94	10.28	11.14	138.80	n/a		
Other Timesheets	Water	Major	Minor	Park	General	Total	
	2743	2719	2727	2735		-	
From Quickbooks "Wages to Transfer"	526.00	125.00	125.00	455.00	-	1,231.00	
						-	
Total Wages	526.00	125.00	125.00	455.00	-	1,231.00	
FICA	40.24	9.56	9.56	34.81	-	94.17	
Total to transfer	566.24	134.56	134.56	489.81		1,325.17	
transfer from each QB acct	000-702	463-702	463-702	000-702			
Transfer and post to Transfers Out 999 -	526.00	125.00	125.00	455.00	n/a		
Transfer and post to 101-690-000	40.24	9.56	9.56	34.81	n/a		

Fund	Payee	Amount	Account #	Notes
GENERAL			101-	
	Young Graham & Wendling	\$200.00	265-801	June Monthly retainer \$200
	Bear Lake Ace Hardware	\$145.92	265-930	R&M - round up, bug spray, chips, nylon rope, posts
	Bear Lake Ace Rental	\$17.40	265-930	Rental of cement mixer for B-ball hoops install
	Summit Fire Protection	\$169.50	265-930	Annual Extinguisher testing & certification
	County of Manistee Planning	\$2,167.50	270-000	2nd 1/2 Zoning contract
	Jack Pine Internet Services	\$24.95	265-801	Registration of Domain name
	Inacomp	\$30.00	265-801	June Cloud back-up
	Auto Wares Group	\$16.69	165-930	Repair & Maint - qt. of oil
	The Pioneer Group	\$103.20	270-000	Notice of adoption Utility right of way
	Michigan Municipal League	\$38.16	265-900	Ad for Clerk position
	Mark Thompson Tree & Stump Removal	<u>\$425.00</u>	000-951	June & July 2022 Brush Clean-up 2.5 hrs ea. Month
		\$3,338.32		
WATER			591-	
	Bear Lake Hardware	\$43.98	000-775	R & M - round-up
	Young Graham & Wendling	<u>\$204.00</u>	000-801	Water ordinance amendment
		\$247.98		
PARK			531-	
	Bear Lake Hardware	<u>\$202.95</u>	000-775	R&M - landscape timbers, bug spray, cleaning items, weed killer, spray paint
		\$202.95		
MAJOR			203-	
	Mark Thompson Tree & Stump Removal	\$1,900.00	000-951	Removal/clean-up 1/2 tree on 12433 Smith St. (\$800) & removal/cleanup limb on 12311 Smith St. removal/cleanup Min Street \$900.00
	Bear Lake Hardware	<u>\$51.99</u>	463-782	R&M - round up
		\$1,951.99		
MINOR EQUIPMENT			202-	
	Bear Lake Hardware	\$5.18	000-782	clamp hose
	West Coast Farm Service	\$648.00	7823	Repair of tractor - hydro coolant leak/bucket broke
	Betsie Valley Sales & Service	<u>\$131.85</u>	000-782	Repair & Maint - 12 chain for limbsaw & chain saw repair
		\$785.03		
	Total Bills to be Paid	\$6,526.27		