

# Village of Bear Lake REGULAR MEETING Minutes 2013

February 2013 | March 20, 2013 | April 17, 2013 | May 15, 2013 | June 19, 2013 | July 17, 2013 | August 21, 2013 | September 18, 2013 | September 23, 30, 2013 (Special Meetings) | October 16, 2013 | November 20, 2013 | December January 16, 2013

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Alice Howe, Glen Moore, Donna Ronning, Ron Ronning, Don Hyrns, Melanie Ware, Sandra Simon, Jackie Johnson, Howard Higley.

**Absent:** None

**Guests:** Pauline Jaquish

**Minutes:** The December 2012 minutes were approved for the Regular Meeting.

**Treasurer's Report:** Motion by Ron seconded by Carver to accept the Treasurer's Report as read. Motion carried.

- Building Fund 3,965.82
- Equipment Fund 3,899.45
- General Fund 41,344.39
- Minor Street Fund 24,043.69
- Major Street Fund 52,780.41
- Park Fund 26,338.53
- Water Fund 33,645.59

CD – Honor Bank 27,721.23 | CD – Honor Bank 32,369.35 | Huntington Bank 31,795.28

**Motion** by Jackie seconded by Carver to pay bills as presented. Motion carried.

**Motion** by Ron seconded by Sandra for Sparkle in the Park to be held in 2013 from November 30 thru January 1, 2014. Motion carried.

**Motion** by Ron seconded by Jackie for the Easter Egg Hunt to be held in Hopkins Park on March 30, 2013 at 11:00 a.m.. Motion carried.

**Motion** by Jackie seconded by Sandra for the 2013/2014 Fiscal Year Budget Meeting to be held on February 20, 2013 at 7:00 p.m. prior to the regular scheduled meeting. Motion carried.

**Discussions Held On:**

- Sparkle in the Park was a huge success. The best night was the night of the Manistee Victorian Parade. Had a great turnout for the opening night. They did however, have a couple vandalism reports.
- 2013/2014 Fiscal Year Budget meeting will be advertised in the Manistee News Advocate.
- Donna asked about adding more seasonal sites. Not at this time.
- Dennis Peacock will sing again in Hopkins Park for a couple night's stay.
- Mr. And Mrs. Kidd to be host after September 2013 when the Hudds' leave. Hosts are not needed at that time.
- Bear Lake Days Parade Saturday July 13, 2013 at 8:00 p.m.
- Thompson Tree Removal to remove the tree on Virginia St. when weather permits.
- 4 people have not attempted to pay their water bills. Some have made arrangements. Send another letter giving the date the water will be turned off. On or after the 23rd of January 2013.
- Complaints regarding the gate to the water tower is not being shut and locked. There is garbage and clothes thrown around up there. The gate is not locked because that is where the compost pile for Village Residents is.
- Glen spoke with Jim Reed in regards to his building. Jim Reed stated that he is "giving" the building to the Leckrones and that the intent is the building will be torn down.
- People are parking in front of the fire hydrants.
- Fire Department wants to run a practice drill on the fire hydrant for training.
- New Council Member Needed.

Meeting adjourned at 9:07 p.m. Respectfully Submitted, Melanie Ware, Clerk

**Bills To Be Paid:** Bear Lake Hardware –miscellaneous \$21.98 Auto Value – \$18.31  
Fleis & Vandenbrink – \$732.17 Bear Lake Township – \$652.11

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## **February 20, 2013**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Alice Howe, Glen Moore, Donna Ronning, Ron Ronning, Don Hyrns, Melanie Ware, Jackie Johnson, Gary McBride.

**Absent:** Sandra Simon, and Howard Higley

### **Guests:**

**Minutes:** The January 2013 minutes were approved for the Regular Meeting.

**Treasurer's Report:** Motion by Ron seconded by Carver to accept the Treasurer's Report as read. Motion carried.

- Building Fund 3,965.82
- Equipment Fund 3,899.49
- General Fund 36,203.18
- Minor Street Fund 23,980.53
- Major Street Fund 54,143.48
- Park Fund 25,569.90
- Water Fund 41,823.52

CD – Honor Bank 27,721.23 | CD – Honor Bank 32,369.35 | Huntington Bank 31,796.63

**Motion** by Carver seconded by Don to pay bills as presented. Motion carried.

**Motion** by Jackie seconded by Ron to transfer building Savings Fund of \$3,965.82 to the General Savings account and close out the Building Savings Fund. Motion carried.

**Motion** by Ron and seconded by Carver to sign the franchise agreement from Superior Energy Company to reduce the amount residents will be paying. Motion carried.

**Motion** by Jackie and seconded by Ron to pay the \$90.00 to the Manistee Conservation District for the Hazardous Waste Day. Motion carried.

**Motion by Resolution:** Ron seconded by Don to approve the annual permit application for MDOT right-of-way construction and to operate activities on the state hwy right-of-way along with applying for annual parade permit for July 13, 2013 at 8:00 pm. Motion carried.

**Motion** by Ron seconded by Jackie to sign the contractual agreement with Manistee County for 1.00 per parcel thru 2015. Motion carried.

**Motion** by Jackie seconded by Don to pay Manistee County \$248.98 254@ .98cents per parcel. Motion carried.

**Motion** by Don seconded by Ron to table the discussion regarding the dollar amount for turning on and off the water to residents in the winter. Motion carried.

**Discussions Held On:**

-Turning water on and off in the winter should be more money than in the spring, summer, and fall months.

-The Hudds cannot be hosts this summer. Need new hosts.

-We need a clear kept ordinance of the water bills.

Meeting adjourned at 8:45 p.m.

Respectfully Submitted, Melanie Ware, Clerk

**Bills To Be Paid:** Bear Lake Hardware –Battery/air hose/ gloves \$29.96 Auto Value – miscellaneous \$288.29 Staples – Paper, w-2 forms and cd. \$92.97 Pioneer Group – Budget hearing ad \$29.40 MML Liability Property Pool – Insurance \$4,935 McLeod’s Sales and Service – repair turn cylinder on Blade \$153.25 American Water Works – renewal for Gary \$70.00 Manistee County Visitor’s Guide – \$245.00 District Health Department #10 – \$120.00 Kent County Health Department – Dec. samples \$ 64.00 Northwest garage doors – repair door at sand building \$320.00 Michigan Pipe and Valve – \$550.00 Kent County Health Department – Jan. samples \$64.00 Blarney Castle – fuel oil #2 \$876.83 Ron Ronning – mileage reimbursement 100 miles @ .565 =\$56.50

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**March 20, 2013**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Alice Howe, Glen Moore, Ron Ronning, Don Hyrns, Melanie Ware, Jackie Johnson, Sandra Simon, Howard Higley.

**Absent:** Donna Ronning

**Guests:** Larry Gibson

**Minutes:** The February 2013 minutes were approved for the Regular Meeting.

**Treasurer's Report:** Motion by Ron seconded by Carver to accept the Treasurer's Report as read. Motion carried.

- Building Fund 0
- Equipment Fund 3,899.69
- General Fund 61,818.18
- Minor Street Fund 17,016.96
- Major Street Fund 45,518.78
- Park Fund 24,833.06
- Water Fund 34,398.99

CD – Honor Bank 27,860.10 | CD – Honor Bank 32,369.35 | Huntington Bank 31,797.85

**Motion** by Sandra seconded by Don to pay bills as presented. Motion carried.

**Motion** by Ron seconded by Jackie to Support and approve the request from the Bear Lake Townships Fire Department to increase the millage for fire department equipment. Motion carried.

**Motion** by Carver and seconded by Don to approve the 2013-2014 Village Budget with minor changes made. Motion carried.

**Motion** by Ron and seconded by Carver to Increase the water fee for turn on and turn offs from November 1-May 1 to \$60.00 to turn water off and \$40.00 to turn water back on if done within 48hrs. If the water turn on and off is done within 1 trip residents will only be charged once. Motion carried.

**Motion** by Sandra seconded by Jackie for the Charter Franchise fees to be direct deposited. Motion carried.

**Motion** by Ron seconded by Sandra to renew the Domain Registry of America (bearlakemichigan.org) for 5 years @\$120.00. Motion carried.

**Motion** by Sandra seconded by Ron to pursue the 2 to 3 Village residents to be on a joint Planning Committee between the Village of Bear Lake and the Township of Bear Lake. Motion carried.

## **Discussions Held On:**

-Donna and Ron Ronning will be filling in as Park Hosts for the 2013 season.

-The parking lot lights on at the church building and should be disconnected.

Meeting adjourned at 8:25 p.m.

Respectfully Submitted, Melanie Ware, Clerk

**Bills To Be Paid:** Bear Lake Hardware – Ice melt \$318.00 Auto Value – miscellaneous \$40.26 Staples – Ink. \$61.96 McLeod’s Sales and Service – band clamp/labor/repair exhaust \$109.14 American Water Works – renewal for Howard \$70.00 Kent County Health Department – Feb. samples \$ 64.00 Elmers- Waterline break on US31 \$5,806.32 McBride Septic – water on off/backhoe labor for US31 waterline break \$1,192.50 Manistee Road Commission- Sand mix for Elmers fixing leak on US 31 \$347.40 Domain Registry of America- registration of bearlakemichigan.org \$120.00

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## **Village of Bear Lake REGULAR MEETING**

**April 17, 2013**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Alice Howe, Glen Moore, Ron Ronning, Don Hyrns, Melanie Ware, , Sandra Simon, Howard Higley, Donna Ronning.

**Absent:** Jackie Johnson

**Guests:** Janeatte May

**Minutes:** The March 2013 minutes were approved for the Regular Meeting.

### **Treasurer’s Report:**

Motion by Ron seconded by Don to accept the Treasurer’s Report as read. Motion carried.

- Building Fund 0
- Equipment Fund 3,899.73
- General Fund 59,893.80
- Minor Street Fund 17,542.39

- Major Street Fund 45,281.27
- Park Fund 27,223.39
- Water Fund 14,603.71
- CD – Honor Bank 27,860.10
- CD – Honor Bank 32,369.35
- Huntington Bank 31,799.20
- Motion by Carver seconded by Sandra to pay bills as presented. Motion carried.

**Motion** by Ron seconded by Don to hire Marcus Lovell for part-time summer help, beginning the first Monday in June @ minimum wage. Motion carried.

**Motion** by Sandra and seconded by Carver to approve Ron and Diane Huffman as 2013 Park Hosts. Motion carried.

**Motion** by Ron and seconded by Don to have Thompson Tree Removal take care of the tree located at 12073 Lynn St. (Geoffrey and Jeanne turner’s house). Motion carried.

**Motion** by: Carver seconded by Ron for Thompson Tree Removal to continue with the brush pick up as scheduled. Motion carried.

**Motion** by Ron seconded by Don for the Village to pay 3% of Howard’s pay towards his IRA weekly, effective April 21, 2013 and every week thereafter excluding bonuses. Motion carried.

**Discussions Held On:**

-Firework ordinance is needed within the Village. However, before we complete that Don will speak with the Sheriff about what the law is regarding Fireworks.

-Melanie will use her debit card to purchase the virus protection from Norton and be reimbursed from the Village.

-The culvert on Euclid St. should be cleaned out. However once the culvert is unclogged it will flood the ditch on Russell St. (Glen to call the County to discuss options.)

– Couple buildings in the Village have multiple occupants and are only billed for one water service. 2 businesses in one building should receive 2 bills.

-Find out what legal actions are being taken on the Reed building regarding the letter we received in March.

-The estimate for a metal roof on the Church building is \$14,500.

-Talk to the auditor about using the funds from the Huntington bank Money Market Account for the new roof.

-What are Howard's Benefits? They are as follows: Howard's hourly rate is \$15.00 per hour and \$22.50 per hour for overtime. Howard receives 10 sick days per year. He may roll over 10 sick days each year but can not accumulate more than 30 sick days total. Howard receives 15 vacation days per year. He may roll over 1 vacation day if it is not used for a total of 16 vacation days beginning on January 1 of each year.

Meeting adjourned at 9:08 p.m.

Respectfully Submitted,

Melanie Ware, Clerk

**Bills To Be Paid:**

Bear Lake Hardware – Kilz/Primer \$26.96

Auto Value – miscellaneous \$87.61

Kent County Health Department – March samples \$ 64.00

Blarney Castle Oil Co. – Fuel Oil – \$1,013.54

Pioneer Group – Meeting Dates \$24.50

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**Village of Bear Lake REGULAR MEETING**

**May 15, 2013**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Alice Howe, Glen Moore, Ron Ronning, Don Hyrns, Melanie Ware, Howard Higley, Donna Ronning, Jackie Johnson, Jim Mlejnek, Jeff Bair.

**Absent:**

**Guests:** Don Raiff and Barb Farfsing

**Minutes:** The April 17, 2013 minutes were approved for the Regular Meeting.



## **Treasurer's Report:**

Motion by Carver seconded by Ron to accept the Treasurer's Report as read. Motion carried.

- Building Fund 0
- Equipment Fund 3,899.77
- General Fund 53,485.52
- Minor Street Fund 18,375.14
- Major Street Fund 46,539.95
- Park Fund 27,830.46
- Water Fund 23,816.84
- CD – Honor Bank 27,721.23
- CD – Honor Bank 32,369.35
- Huntington Bank 31,800.50

- Motion by Carver seconded by Ron to pay bills as presented. Motion carried.

**Motion** by Carver seconded by Ron to accept Sandra Simon's resignation with regret and send a card from the board. Motion carried.

**Motion** by Carver and seconded by Jackie to appoint Jim Mlejnek to fill one empty seat on the council. Motion carried.

**Motion** by Ron and seconded by Jackie to support and/or embrace the Beach water Testing for Ecoli twice a month from Memorial day to Labor Day. Motion carried.

**Motion** by Ron seconded by Jim Motion to appoint Jeff Bair to the empty council seat. Motion carried.

**Motion** by Ron seconded by Don to withdraw \$14,500.00 out of the the Village's Money Market Account at Huntington Bank to pay for a new roof and to have Mike Anderson perform the work. Motion carried.

**Motion** by Ron and seconded by Carver for David Schnaider Construction repair the sidewalk for \$606.00 and to have him give a Quote to repair the sidewalk on US 31. Motion carried.

**Motion** by Jackie seconded by Don for the Village of Bear Lake to purchase 4 new fire rings from Saddle Up for Hopkins Park. Motion carried.

**Motion** by Don and Seconded by Jim to have Thompson's Tree Removal to remove the Ash Tree on Main Street by the Post Office. Motion carried.

**Discussions Held On:**

-The Beach at the Park will be tested biweekly. The Health Department will get samples and have the water tested. There is already financial backing for the year.

-A group wants to get together and clean the old tennis courts up. They will be putting a net up and painting lines for a pickle ball court.

-What is going on with the steps going down to the Park? Flowers have been planted.

-Barb Farfsing is interested in being on the planning commission.

-4 H inserts to be mailed with tax bills.

Talk to John from Fleas and VandenBrink about grants for having the Reed building torn down.

-Don to talk with the village Attorney to find out where we start with the demolition.

-Old Variety Building bricks are starting to fall again.

Meeting adjourned at 8:45 p.m.

Respectfully Submitted,

Melanie Ware, Clerk

**Bills To Be Paid:**

Bear Lake Hardware – Miscellaneous \$488.13

Kent County Health Department – April 2013 samples \$ 64.00

McBride Septic:water turn ons/Pump septic at park \$1,025

Worker's Compensation Fund: Policy renewal \$3,078

Thompson Tree Removal: Tree and Stump removal on Lynn St. and Brush pick up \$1,540

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**Village of Bear Lake REGULAR MEETING**

**June 19, 2013**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Alice Howe, Glen Moore, Ron Ronning, Don Hyrns, Melanie Ware, Howard Higley, Donna Ronning, Jackie Johnson, Jim Mlejnek, Jeff Bair.

**Absent:**

**Guests:** Mike Anderson, Barb Farfsing, and Dot Haynes

**Minutes:** The May 15, 2013 minutes were approved for the Regular Meeting.

**Treasurer's Report:**

Motion by Ron seconded by Carver to accept the Treasurer's Report as read. Motion carried.

- Building Fund 0
- Equipment Fund 3,899.98
- General Fund 47,132.45
- Minor Street Fund 18,992.54
- Major Street Fund 47,830.81
- Park Fund 28,817.37
- Water Fund 24,452.21
- CD – Honor Bank 27,721.23
- CD – Honor Bank 32,369.35
- Huntington Bank 31,801.85
- Motion by Ron seconded by Carver to pay bills as presented. Motion carried.

**Motion** by Ron seconded by Jackie to approve the estimate giving by Ron Brown's and Sons to repair the road on US 31 at the water main break. Motion carried.

**Motion** by Jackie and seconded by Jim to pay for the sealing of the tennis courts (pickle Ball Courts), 2 nets, 4 posts, painting lines & signs, but not to exceed \$1,500.00. Motion carried.

**Motion** by Jackie and seconded by Jeff to discontinue supplying electricity to the Odd Fellow Building. Carver – Yea Don – Nay Ron – Yea Glen – Yea Jim – Nay Jackie – Yea Jeff – Yea. Motion carried.

**Motion** by Jackie seconded by Jeff charge an additional \$2.00 for 1 additional tent per site but no more than 2 units per site. Motion carried.

**Motion** by Jim seconded by Carver to remove trees and/or brush at the School, Wise St.,

Wallocks, and across the street from Thompsons on Euclid. 5 trees total. Motion carried.

**Motion** by Resolution motioned by Jackie and seconded by Jeff to sign the Competitive Grant Assistance Program Grant for the Lakes to Land Initiative Implementation. Motion carried.

**Motion** by Jim and Seconded by Jackie to hire Dendra Best to take over the Village Website. Motion carried.

**Discussions Held On:**

- The 4-H inserts were not sent with the tax bills because the township also sent them.
- Mike Anderson discussed the color of the Steeple on the Church Building being the same color as the rest of the roof.
- The Pickle Ball Court is getting a lot of use by all ages.
- Add “Bills” to the bottom of the agenda every month.
- Rooster in the Village is becoming a nuisance to residents.
- Send letters to Robert Durham, Randall Waller, and Darrel Rood regarding Blight.
- Two young men left the campground without paying for two nights of camping.
- Contact the State for a letter stating that the Village can move forward in regards to the Reed Building.
- Lew Geer (website maintenance) passed away.
- Christa Fink wants to put in an apartment in her basement.
- Shut-off notice from consumers energy last month. Only received 5 of the 7 bills.
- Locks will be changed at the New Village Building.
- Jim Schaefer in regards to the freedom of information act. Invite him to our meeting.
- Flag to be changed outside the hall.

Meeting adjourned at 9:40 p.m.

Respectfully Submitted,

Melanie Ware, Clerk

**Bills To Be Paid:**

Auto Value – misc. \$39.32

Bear Lake Ace Hardware – misc. \$34.26

Keddie Norconk Library – \$1,200

Ron Brown and Son's – \$60.52

Pioneer Press Printing – Brush pick up, receipts \$97.00

Allied Waste – basic service 5/27-5/31 \$30.83

Kent County Health Department – may water sample \$80.00

MML – MML dues \$445.00

Pleasanton Greenhouse – Flowers Dirt \$101.92

Haviland – Bleach \$430.50

American Water Works – Gary McBride \$70.00

Thompson Tree – Tree Trimming @ the Church building and Wise St. Brush pick up \$2,060

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## **Village of Bear Lake REGULAR MEETING**

**July 17, 2013**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Carver Edwards, Alice Howe, Glen Moore, Ron Ronning, Don Hyrns, Melanie Ware, Howard Higley, Donna Ronning, Jackie Johnson, Jim Mlejnek, Jeff Bair.

**Absent:**

**Guests:** James and Shirley Eton, Barb Farfsing, Tonya Alan, Marilyn McCarthy

**Minutes:** The June 19, 2013 minutes were approved for the Regular Meeting.

**Treasurer's Report:**

Motion by Carver seconded by Ron to accept the Treasurer's Report as read. Motion carried.

- Building Fund 0
- Equipment Fund 3,900.02
- General Fund 35,536.80
- Minor Street Fund 19,480.46
- Major Street Fund 48,975.26

- Park Fund 31,036.66
- Water Fund 23,985.99
- CD – Honor Bank 27,721.23
- CD – Honor Bank 32,369.35
- Huntington Bank 31,803.16

**Motion** by Ron seconded by Jackie to pay bills as presented with the exception of the Auditor until we receive a breakdown for each account. Motion carried.

**Motion** by Jim seconded by Jackie to approve to set up an account within the UIA website for direct account pay. Motion carried.

**Discussions Held On:**

-Tonya Alan spoke in regards to the safety of our downtown streets and sidewalks. A young child was injured during the parade when he tripped over a chair left out on the sidewalk.

The Village needs to take control and not allow such debris to be left on the sidewalks.

-The sidewalks must comply to the ADA. Citizens of Bear Lake are very concerned about the safety of the residents.

-Barb Farfsing reported on the Lakes to Land Initiative. The priority sharing meeting was a success. Our Master Plan should be finished soon. The board will need to meet to modify it to conform to our Village.

-James Eton just celebrated 60 years in Bear Lake.

-Deck next to hall needs re-staining. The rails were done but the floor boards have not been because it will create a path when people walk on it. Leave it for now.

-Can website be updated without having to hit the refresh button? Check with Dendra.

-Shut-off the water at Euclid St house.(Mortenson Residence).

-McLeods will fix the tractor.

-The doors have been rekeyed at the church building and we have new keys.

-The parish roof has been repaired and the office part of the building is now in need of repairs. This winter when heat is on could cause leaks.

-The door on the Reed building needs to be shut and locked so it does not blow open.

-Sidewalks have been repaired on Lynn St.

Meeting adjourned at 8:52 p.m.

Respectfully Submitted,

Melanie Ware, Clerk

**Bills To Be Paid:**

Haviland – product- \$30.00

Allied Waste – basic service 06/01/13-06/30/2013- \$207.22

Kent County Health Department – Water samples June 2013- \$64.00

Auto Value – Misc. -\$55.41

Bear Lake Ace Hardware – Misc. – \$293.78

McLeod’s Sales & Service Inc. – PTO Shaft/Shop Labor/Repair Shaft-\$136.32

Ron Brown & Son’s – Complete patching US 31 water main break- \$3,479.00

Gabridge Wilson LLC – Audit \$1,900.00

PM Technologies – Preventive Maintenance (Generator) \$377.10

McBride Septic Systems-Water turn ons (3)- meet w/Brown’s/misdig/pump host trailer  
\$222.00

Larry Mortenson – mowing the park – \$150.00

Staples- Folders/Fax refill- \$53.28

Jeff Harthun – Mileage reimbursement for taking lawn mower in. .56 @ 110 miles = \$61.60

Eric Johnson Locksmithing – Church building rekeying. \$381.24

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**Village of Bear Lake REGULAR MEETING**

**August 21, 2013**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Alice Howe, Glen Moore, Ron Ronning, Don Hyrns, Melanie Ware, Howard Higley, Donna Ronning, Jackie Johnson, Jeff Bair.

**Absent:** Carver Edwards, Jim Mlejnek

**Guests:** Al & Karen Buckner, Dot Haynes, Peggy Bass, Sally King, Barb Farfsing, and David Reed

**Minutes:** The July 17, 2013 minutes were approved for the Regular Meeting.

**Treasurer's Report:**

Motion by Ron seconded by Jeff to accept the Treasurer's Report as read. Motion carried.

- Building Fund           0
- Equipment Fund       3,900.06
- General Fund           45,703.03
- Minor Street Fund     20,065.18
- Major Street Fund     50,220.5
- Park Fund               34,239.34
- Water Fund             29,375.64
- CD – Honor Bank       27,721.23
- CD – Honor Bank       32,486.04
- Huntington Bank      17,303.98

Motion by Ron seconded by Jeff to pay bills as presented. Motion carried.

Motion by Ron seconded by Jackie to have Randy Hyrn (Village Attorney) send Mr. Roger Hoppe and his attorney a response letter. Motion carried.

Motion by Jackie seconded by Don to approve and sign the AT&T Metro Act Permit thru 12/31/2018. Motion carried.

Motion by Ron seconded by Jackie to have wifi installed in Hopkins Park spring 2014.

Motion carried.

**Discussions Held On:**

-The \$30.00 Haviland Bill that we received last month was fuel charge that was missed from the previous bill.

-Auditor Bill Breakdown is as followed \$600.00 general \$400.00 park \$400 water \$200.00 major \$200.00 minor and \$100 equipment.

-Buckners are having problems with carpenter ants in a row of maple trees on Euclid, Ron to



contact Thompsons Tree Removal regarding the trees.

-Regarding the letter from Mr. Hoppes Attorney. It has always been Village policy that the owner of the property is responsible for the water bills. Mr. Hoppe should seek payment from his past renter.

-Barb is going to have the first plans for the Master Plan. We need to schedule a time to go over them.

-The Hopkins Park lost 18 campers due to no wifi. The Village will have wifi installed for the 2014 season.

-State Policemen have identified the young campers that left without paying and they will work on getting the park paid.

-A letter should be sent to none paying customers that they have a certain amount of days to pay or their water will get shut-off.

-The plow truck is 20 years old and in rough shape. We need to start looking at options.

Meeting adjourned at 8:27 p.m.

Respectfully Submitted,

Melanie Ware, Clerk

**Bills To Be Paid:**

Deertracks.com (Dendra Best) \$697.00

McLeods Sales & Service filters & supplies \$429.41

Pioneer Press Printing – Water increase sheets \$19.00

Bear Lake Ace Hardware – Mop head/rollers/misc. \$132.67

Ron Ronning –tow tractor 10 miles to Onekama, 120 miles to T.C. to pick up mower 130 mi. @ .56=\$72.80

Thompson Tree Removal-brush pick up. \$440.00

Thompson Tree Removal-remove 9 trees and ground 8 stumps and full clean-up \$6,400.00

Allied Waste Services – July service \$206.90

Ron Brown & Sons- asphalt patch in front of Hubbell's \$574.00

Kent County Health Dept. – July water samples \$64.00

McLeods Sales & Service- Control Module.Lever Control \$1,833.75  
Ginop Sales – Fix Tractor \$1,453.56  
ARVC- annual renewal for the park \$513.00  
Manistee County Road Commission- stop signs \$335.15  
Elmer’s- waterline break \$2,196.00  
McLeod’s Sales & Service-service call to tower/switch/and labor \$408.16  
MBride’s Septic-Turn water on and miss dig \$170.00  
GT Janitorial – supplies for park \$317.30  
Auto Value-misc. \$40.74  
Windemuller – testing well #3 \$580.00  
Amorsign – Bear Lake Museum -\$122.00

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## **Village of Bear Lake REGULAR MEETING**

**September 18, 2013**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Alice Howe, Glen Moore, Ron Ronning, Don Hyrns, Melanie Ware, Donna Ronning, Carver Edwards, Jeff Bair, Jim Mlejnek.

**Absent:** Jackie Johnson, Howard Higley

**Guests:** Karen Buckner, Barb Farfsing, Don Raiff, and David Reed

**Minutes:** The August 21, 2013 minutes were approved for the Regular Meeting.

### **Treasurer’s Report:**

Motion by Ron seconded by Jeff to accept the Treasurer’s Report as read. Motion carried.

- Building Fund 0
- Equipment Fund 3,900.27
- General Fund 44,953.50
- Minor Street Fund 20,491.10

- Major Street Fund 49,827.91
- Park Fund 32,941.06
- Water Fund 28,291.36
- CD – Honor Bank 27,721.23
- CD – Honor Bank 32,486.04
- Huntington Bank 11,054.51

**Motion** by Don seconded by Carver to pay bills as presented. Motion carried.

**Motion** by Ron seconded by Jeff to have Randy Hyrn (Village Attorney) draft a policy regarding the water bills. The water bills are to stay with the property owner. The property owner will be responsible for the water bill and the tenant will pay the property owner. Motion carried.

**Motion** by Ron seconded by Jeff to amend the General Budget (Trees) for \$5,000.00 (\$1,000.00 out of Major Street Funds and \$4,000.00 out of the General Fund. Motion carried.

**Discussions Held On:**

-Dan Raff spoke in regards to the Bear Lake Beach Monitoring. It will continue next year (2014). Had great results from the testing and learned great information. Next year closer monitoring of the weather and other factors will be looked at.

-Should be done with the trees for the remainder of the year.

-The Drost children have not sent remainder of the payment for the year for their parent's campsite. The children will be grandfathered into their parent's campsite.

-The Culvert (drain) before Russell Street is being unclogged by a contractor hired by the county.

-Handrail in front of Richmond drug is in need of repair. Jim will contact McLouth Welding to repair it.

-Matt Stedman of Personal Plumbing Inc. gave an estimate for the Village Church Building. For startup of the boiler. \$250.00

-Jeff Dupekey contacted Glenn in regards to the Reed Building. He and Mr. Reed are working on a schedule to put up a temporary wall on the back of the building.

-There are grants available for removing such buildings. When we get our master plan we

will begin to look into these grants.

-Snow Plow Truck broke again. The dump bucket came off of the truck.

-Letter from Chuck Kummer. Melanie to respond to the letter and let him know that we are aware of the buildings and plan on working on the issues as funds become available through grants.

-Special closed meeting to be held September 23, 2013 at 6:30 to go over the master plan and make changes.

-Update the Council Committees form and distribute to our board members.

Meeting adjourned at 8:50 p.m.

Respectfully Submitted,

Melanie Ware, Clerk

**Bills To Be Paid:**

OMS Compliance Services – annual Client Fee (Howard) \$3.75

DEQ – Well #3 testing \$18.00

Kent County Health Department –August samples \$64.00

McLeod’s Sales & service –Air Dryer/labor \$825.00

Pioneer Press Printing – Park receipts/ window envelopes \$203.00

Auto Value – \$1.96

Bear Lake Ace Hardware – Misc. General Hardware \$52.48

Allied Waste – Basic Service 8/1/13-8/31/13 \$213.57

Staples – pens/cassette tapes \$44.69

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**Village of Bear Lake SPECIAL MEETING**

**September 23, 2013**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 6:30 p.m. at the Bear Lake Village Hall and then went into closed session.

Council Present: Alice Howe, Glen Moore, Don Hyrns, Melanie Ware, Jackie Johnson, Jeff Bair, Barb Farfsing, and David Reed.

-Discussion was held on changes to the master plan. Changes will be made and as discussed and the new draft will be brought into the next special meeting for approval.

Closed the closed session at 8:25

Meeting adjourned at:8:27

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## **Village of Bear Lake SPECIAL MEETING**

**September 30, 2013 amended**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 6:30 p.m. at the Bear Lake Village Hall and then went into closed session.

Council Present: Alice Howe, Glen Moore, Don Hyrns, Melanie Ware, Jackie Johnson, Jeff Bair, Barb Farfsing, Jim Mlejnek, Carver Edwards, Ron Ronning and David Reed.

Meeting opened as a regular meeting.

Guest: Dave Adams

Discussion held on Northwest Michigan Council of Governments. If we can no longer get assistance through Lakes to Land the Northwest Michigan Council can help.

Closed session

Came back into regular session at 7:15

Motion by Ron seconded by Jackie to have Barb Farfsing present our final draft of the Master Plan to the Land to Lakes Committee at the October 9th meeting.

Meeting adjourned at:7:23

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## **Village of Bear Lake REGULAR MEETING**

**October 16, 2013**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Alice Howe, Glen Moore, Ron Ronning, Don Hyrns, Melanie Ware, Donna Ronning, Carver Edwards, Jeff Bair, Jim Mlejnek, Jackie Johnson, and Howard Higley.

**Absent:**

**Guests:** Rich Russell, Barb Farfsing, and David Reed

**Minutes:** The September 18, 2013 minutes were approved for the Regular Meeting.

### **Treasurer's Report:**

Motion by Ron seconded by Carver to accept the Treasurer's Report as read. Motion carried.

- Building Fund 0
- Equipment Fund 3,800.31
- General Fund 59,848.44
- Minor Street Fund 21,198.72
- Major Street Fund 50,455.48
- Park Fund 31,666.32
- Water Fund 26,063.32
- CD – Honor Bank 27,721.23
- CD – Honor Bank 32,486.04
- Huntington Bank 11,054.97

**Motion** by Don seconded by Jim to pay bills as presented. Motion carried.

**Motion** by Don seconded by Jim to put the issue regarding the comment section of the website on the November 20, 2013 agenda and get ideas of how to handle them from the Village's webmaster. Motion carried.

**Motion** by Ron seconded by Jeff to amend the General Budget (Trees) for \$5,000.00

(\$1,000.00 out of Major Street Funds and \$4,000.00 out of the General Fund. Motion carried.

**Discussions Held On:**

-Guest Rich Russell discussed the Bear Lake Watershed Alliances. July 25th the watersheds were approved by the State and Federal Governments, a celebration was held on the 17th of September. The watershed consists of many volunteers who put their own time into making the approval happen. There is a County wide power washer that will be shared between communities with the purpose of keeping foreign debris from entering our lakes. The watershed will have its own website as well. All the water testing that is performed in the summer along public beaches will now be covered under the watershed umbrella.

-Letter from Blarney castle announcing that they have acquired McLeod's Sales and Services.

-Planning Commission pay rate was discussed and will be tabled until next month's meeting.

-The Drost children did pay the remaining balance on the site that their parents had reserved in Hopkin's Park.

-Melanie to check with both Charter Communications and MiSpot on prices for Wifi for Hopkin's Park for the 2014 season.

-Melanie to send a letter to the owners regarding the junk and debris located at the house on Lynn St. Alice to provide Melanie with the name and address of the owner.

-Planning Commission has been formed; the officers are Chairperson – Barb Farfsing, Vice-Chairperson – David Reed, Secretary – Wendy Austin and member Jackie Johnson and Jeff Bair. The meeting dates for 2014 are: January 8, May 4, August 13, and October 8. Election of Officers will take place at the January 8 meeting located at the Village Hall at 6:30 p.m. Meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Melanie Ware, Clerk

**Bills To Be Paid:**

Ron Brown & Sons 81.6 yds sand, 9.91 yds Road Gravel \$946.87

Bear Lake Ace Hardware Gloves, Bags, Spring Snap, Adaptors, Misc. hardware \$53.65

Kent County Health Department September water samples \$64.00  
Personal Plumbing, Inc. Boiler start up and labor \$255.00  
McLeod's Sales & Service Pin, Hinge, labor, supplies \$377.50  
Ron Brown & Sons 1.04 tons hot mix asphalt \$67.60  
DEQ Application for campground license renewal \$119.00  
Allied Waste Services Basic Service Sept.1-Sept. 30 2013 \$213.57  
Thompson's Tree Removal-September 2013 Brush Pickup – \$120.00  
Thompson's Tree Removal-Tree and Stump removal on Euclid & Locust St. \$1,100.00  
Thompson's Tree Removal- October brush pick up \$160.00

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## **Village of Bear Lake**

### **REGULAR MEETING November 20, 2013**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

Council Present: Alice Howe, Glen Moore, Ron Ronning, Don Hyrns, Melanie Ware, Donna Ronning, Carver Edwards, Jeff Bair, Jim Mlejnek, Jackie Johnson, and Howard Higley.

Absent:

Guests: Rich Russell, Pat Bentley, Pauline Jauquish, and David Reed

**Minutes:** The October 16, 2013 minutes were approved for the Regular Meeting.

### **Treasurer's Report:**

Motion by Ron seconded by Jeff to accept the Treasurer's Report as read. Motion carried.

- Building Fund        0
- Equipment Fund     3,800.35
- General Fund        52,858.08



- Minor Street Fund     21,874.08
- Major Street Fund     50,374.57
- Park Fund                 30,563.50
- Water Fund                32,907.31
- CD – Honor Bank        27,721.23
- CD – Honor Bank        32,486.04
- Huntington Bank        11,055.44

Motion by Ron seconded by Jackie to pay bills as presented except the Charter bill. Motion carried.

Motion by Resolution Ron seconded by Jackie to authorize signing the SAW Grant Agreement regarding the Greater Bear Watershed Alliance. Motion carried.

Jim Mlejnek – yea Carver Edwards- yea Glen Moore-yea Don Hyrns-yea, Jackie Johnson – yea, Jeff Bair-yea, Ron Ronning- yeah

Motion by Carver seconded by Jeff to give Howard higley a \$500.00 Christmas bonus. Motion carried.

Motion by Jackie seconded by Jim to pay Barb Farfsing \$500.00 for her past efforts of commitment to the Bear Lake Village Planning Commission and to pay each Planning Commission \$35.00 per attended meeting. Motion carried

Motion by Ron seconded by Jeff to raise the camping rates in Hopkins Park. Rates will be \$500.00 a month Lakeside \$450.00 a month backside. Daily rates \$20.00 on backside \$22.00 on lakeside. Seasonal \$1,500.00 backside and \$1,700.00 lakeside. The Village will sign up for Charters internet for the campers not to exceed \$210.00 per month. It will be put on vacation for the off season. Motion carried.

Discussions Held On:

-Pauline Jauquish discussed the Sparkle in the Park. We have a full park with displays this

year.

-Bear Lake Promoters meeting will be taking extra donations to help with the Bear Lake Museum. Pauline would like to volunteer to be on the Bear Lake Museum Board. Blarney Castle would like to help us get a grant through British Petroleum towards the museum as well.

-Mcclouths is fixing the railing in front of Richmond Drug. When the bill comes we will just pay it.

Meeting adjourned at 8:36 p.m.

Respectfully Submitted,

Melanie Ware, Clerk

Bills To Be Paid:

Haviland – 70 Gal Bleach \$460.50

DEQ – Public Water annual Fee \$612.47

Heights Machinery – (2) Grader Blades \$874.32

Charter Franchise Fee – Fee Due \$931.76

Blarney Castle Oil Co. – Fuel Oil \$615.72

Allied Waste – Basic Service 10/1-10/31 \$214.39

Bittner, Hyrns Attorney – Regarding complaint made by Mr. Hoppe \$290.32

Bear Lake Ace Hardware – Misc. \$107.67

Lark Lawn and Garden – misc. \$29.51

Kent County Health Dept. – Water Sample Oct. \$64.00

Bear Lake Improvement Board – 2012 & 2013 Fee \$976.50

McBride Septic – misdig, (2)water on/off, pump host trailer \$1,008.00

Ron Brown & Son's – Recycled Road Gravel \$181.43

Holben Environmental – Gary & Howard Con Ed. \$300.00

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## **Village of Bear Lake**

### **REGULAR MEETING December 18, 2013**

The Regular Meeting of the Bear Lake Village Council was called to order by President Glen Moore at 7:30 p.m. at the Bear Lake Village Hall.

**Council Present:** Alice Howe, Glen Moore, Ron Ronning, Don Hyrns, Melanie Ware, Donna Ronning, Jeff Bair, and Jackie Johnson.

**Absent:** Carver Edwards, Jim Mlejnek, and Howard Higley

**Guests:** Barb Farfsing, Pauline Jaquish, and David Reed

**Minutes:** The November 20, 2013 minutes were approved for the Regular Meeting.

#### **Treasurer's Report:**

Motion by Ron seconded by Jeff to accept the Treasurer's Report as read. Motion carried.

- Building Fund           0
- Equipment Fund       3,800.56
- General Fund           50,439.50
- Minor Street Fund     21,877.31
- Major Street Fund     48,529.80
- Park Fund               30,378.81
- Water Fund             34,129.79
- CD – Honor Bank       27,721.23
- CD – Honor Bank       32,486.04
- Huntington Bank      11,055.89

Motion by Ron seconded by Jackie to pay bills as presented. Motion carried.

Motion by Resolution Ron seconded by Jeff to accept the final Bear Lake Village Master Plan with corrections and additions. Motion carried.

Glen Moore-yea, Don Hyrns-yea, Jackie Johnson – yea, Jeff Bair-yea, Ron Ronning- yea

Motion by Don seconded by Jackie appointing the following members to the Bear Lake Village Historical Museum Committee: Pauline Jaquish- chairperson, Ron Ronning, Carver Edwards, David Reed, and Jeff Harthun. Motion carried.

#### Discussions Held On:

- Pauline Jaquish discussed the Sparkle in the Park. Over \$500.00 in LED lights were purchased for next year.
- The BP grant was discussed along with the Manistee County Community Foundation for the Bear Lake Village Museum, Pauline to follow up.
- Jan Thomas would be happy to meet with the Museum Committee and help get them up and running.
- Water bill will be sent to Mr. Hoppe when bills come out.
- The Hudd's will be the hosts for the 2014 camping season.
- we are in need of a new plow truck, there is a leak in the heater core, the truck is so old they cannot locate one to replace it.
- Planning Commission to meet with Tamara from L2L and change setbacks from 100ft to 25ft. Also regarding the changes regarding the water tower property and the 2 parcels below it (they are township parcels).
- Reed building has been braced.

Meeting adjourned at 8:32 p.m.

Respectfully Submitted,

Melanie Ware, Clerk

#### Bills To Be Paid:

Allied Waste – Basic Service 11/1-11/10 \$72.32

Bear Lake Ace Hardware – Misc. \$78.42

Kent County Health Dept. – Water Sample Nov. \$64.00

McBride Septic – DEQ water meeting and 5 water off and ons \$575.00

MissDig – Annual Membership \$205.60

