

VILLAGE OF BEAR LAKE COUNCIL

12376 Virginia Street
Bear Lake Village Hall

REGULAR MEETING MINUTES

Telecommunication meeting
May 20, 2020
Approved minutes

The regular meeting of the Bear Lake Village Council was called to order by President Marla Evans at the Village Hall at 7:04pm. Pledge of Allegiance was said.

ROLL CALL:

Present on telecommunication: President: Marla Evans **Council:** Rodney Gee, Greg McPherson, John Pelmear, Red Ronning, Andrea Ware & Natalie Ware

Treasurer: Sally King **Clerk:** Cindi McPherson **Staff:** Josh Newsom

Absent: Staff: Jeff Bair and Larry Gibson

Guests: 1 guest called in on the conference line.

Motion to adopt the Agenda with additions by Ronning and seconded by Gee, motion carried.

- Ayes: Gee, McPherson, Pelmear, Ronning, A. Ware N. Ware & Evans
- Nays: None
- Abstain: None
- Absent: None

Addition: Buildings: DPW Building payment approval and update

PUBLIC COMMENT: None

CORRESPONDENCE: None

REPORTS:

MINUTES APPROVAL:

Motion to approve April 15, 2020 telecommunication meeting, by Ronning, seconded by N. Ware. Motion Carried.

- Aye: Gee, McPherson, Pelmear, Ronning, A. Ware, Evans
- Nay: None
- Abstain: None
- Absent: None

MAINTENANCE REPORT: Josh Newsom – report on file.

Newsom asked to purchase spinners for 2 flags & poles on the deck area @ a approx. cost of \$100. This would make the flags look nicer and not damage them as fast.

Motion to approve to purchase of 2 flag spinners, by Ronning, seconded by A. Ware. Motion Carried.

- Aye: Gee, McPherson, Pelmear, Ronning, A. Ware, Evans
- Nay: None
- Abstain: None
- Absent: None

TREASURER’S REPORT: Reviewed by Treasurer Sally King. Written report on file in the 2020 Minutes binder.

March 31, 2020 Fund Balances:

General checking	99,991.13
Water	
Op & Maint (checking)	2,963.65
Receiving (savings)	2,279.24
Water Project Required Accounts	
Bond Reserve Acct	13,267.46
RRI Fund	30,376.11

USDA Required Accounts

USDA Repayment -Savings	39,455.70
USDA Construction- checking	40,677.80
DPW Repayment – checking	106.25
DPW Construction – checking	9,219.67

Park checking **5,406.91**

Park CD **33,650.85**

Major Street checking **48,728.26**

Minor Street checking **2,386.79**

Equipment Fund checking **25,617.75**

SAW Grant Account **87,513.95***

Note: SAW Grant Fund - This is not village money, does not have a budget. The village just handles it for the Bear Lake Watershed. *2 cashier checks were mailed to Spicer in May for a total of \$87,526.66 leaving a balance in the account \$17.29 (\$30.00 in wire transfer fees were refunded to the account in May)

Motion to accept the Treasurer’s Report as presented by Gee seconded by A. Ware, motion carried.

- Aye: Gee, McPherson, Pelmeear, Ronning, A. Ware, N. Ware, Evans
- Nay: None
- Abstain: None
- Absent: None

Profit & Loss Budget vs. Actual was presented – no admendments

Bills to be paid presented by the Clerk. List attached and on file in 2020 Minutes folder.

Motion to pay the bills as corrected by A. Ware, seconded by McPherson. Motion carried.

- Aye: Gee, McPherson, Pelmeear, Ronning, A. Ware, N. Ware, Evans
- Nay: None
- Abstain: None
- Absent: None

Reimbursements: at the end of minutes

COMMITTEE CHAIR REPORTS:

PARK:

Park Report:

- A. Ware announced Hopkins Park will not be opening for campers until May 29 due to COVID-19. This could change if the governor’s orders are extended. A keyless entry was installed for the restrooms, code will be given to campers.
- Discussion on Hopkins Park Host position. 6 applications were received and 5 have pulled their resumes.

Motion to appoint Doug and Rose Osborn as park host this year by McPherson, seconded by A. Ware. Motion carried.

- Aye: Gee, McPherson, Pelmeear, Ronning, A. Ware, N. Ware, Evans
- Nay: None
- Abstain: None
- Absent: None

STREETS, TREES, SIGNS, LIGHTS, SIDEWALKS: None

WATER:

- Update by Mlcek on wellsite & well building. Final pumping on well site done & report submitted. Construction & electrical on well building almost complete.
- Draw #23 for Water Well project – Mlcek

Motion to approve Draw #23 for Water Well project by A. Ware, seconded by McPherson. Motion carried.

- Aye: Gee, McPherson, Pelmeear, Ronning, A. Ware, N. Ware, Evans
- Nay: None
- Abstain: None
- Absent: None

Draw #23 information is in 2020 minutes file.

BUILDINGS, GROUNDS AND EQUIPMENT:

- Cosier Park report submitted by Rick Farfsing. Drain system completed at far southeast corner. Waiting for courts to be resurfaced & marked. Will order new basketball hoops & in-ground benches
- DPW building excavation will begin on June 1, 2020.
- DPW building draw approval for Spicer Group.

Motion to approve paying the DPW building draw for Spicer Group \$1,375.00 by Gee, seconded by McPherson.

Motion carried.

Aye: Gee, McPherson, Pelmeear, Ronning, A. Ware, N. Ware, Evans
Nay: None
Abstain: None
Absent: None

BLIGHT/CABA

- Community Clean-up Day on June – discussion was held. It will be up to Larry Bowling (collection of metals) if he attends or not.

Motion to leave date as June 20, village residents can bring items and fill dumpster themselves, no lunch will be served and communication will be posted, by McPherson, seconded by A. Ware. Motion carried.

Aye: Gee, McPherson, Pelmeear, Ronning, A. Ware, N. Ware, Evans
Nay: None
Abstain: None
Absent: None

- President Evans reviewed Blight Elimination Fund balance \$9,775.44

BLIGHT: Blight Officer Gibson no report.

CABA: R. Farfsing – no report

COUNTY COMMISSIONER REPORT: Pauline Jaquish – no report

SMARtrail Committee Report: No report. Looking for a resident to attend these meetings. Rob Carson is head of this committee now.

Bear Lake Improvement Board: no report. Next meeting will be May 21, 2020.

Two Lakes Sewer Collaborative: McPherson no report

Planning Commission: B. Farfsing – no report. May meeting was cancelled.

OLD BUSINESS: None

NEW BUSINESS:

- Headlee Millage levy 10.2777 mills Last year’s 10.3066 mills

Motion to accept the resolution to levy 10.2777 mills by McPherson, seconded by Pelmeear. Motion carried.

Aye: Gee, McPherson, Pelmeear, Ronning, A. Ware, N. Ware, Evans
Nay: None
Abstain: None
Absent: None

- Bear Lake Days cancelled

COUNCIL COMMENT: None

PUBLIC COMMENT: None

UPCOMING EVENTS or ANNOUNCEMENTS

- Two Lakes Sewer Authority meets 1st Wednesday of ea. month 7pm at Bear Lake Township Hall
- Bear Lake Improvement Board Meeting May 17, 7pm at Bear Lake Township Hall
- Bear Lake Promoters Meeting 1st Wednesday of each month, 8:00a at Grille 44
- Bear Lake Township meeting 3rd Tuesday of each month, 7pm at the township hall
- Community Clean-Up Day Saturday, June 20, 2020 9am – 1pm
- SMARTrails

Next council meeting June 17, 2020

Motion to adjourn the regular monthly meeting was made by A. Ware, seconded by Gee. Motion carried.

Aye: Gee, McPherson, Pelmeear, Ronning, A. Ware, N. Ware, Evans

Nay: None
 Abstain: None
 Absent: None
Meeting adjourned at 7:56p.m.

Cindi McPherson, Village Clerk

EQUIPMENT RENTAL

<u>FUND</u>	<u>Equipment Rental</u>	<u>4/1/2020</u>	<u>4/8/2020</u>	<u>4/15/2020</u>	<u>4/22/2020</u>	<u>4/29/2020</u>	<u>TOTALS</u>
Water	591-000-943	101.1	136.49	146.6	90.99	146.6	621.78
Park	531-463-943	12.64	12.64	10.11	0	0	35.39
Major	203-463-943	17.69	5.06	10.11	0	16.35	49.21
Minor	202-463-943	17.69	5.06	10.11	0	0	32.86
Gen		<u>12.64</u>	<u>5.06</u>	<u>20.22</u>	<u>0</u>	<u>0</u>	<u>37.92</u>
	TOTALS	161.76	164.31	197.15	90.99	162.95	777.16

WAGE TRANSFERS

Wages for period		Apr-20					
Josh Newsom's Timesheets		Water	Major	Minor	Parks	General	Total
Pay dates:							-
	4/1/2020	650.96	24.72	24.72	32.96	90.64	824.00
	4/8/2020	692.16	8.24	8.24	49.44	65.92	824.00
	4/15/2020	675.68	24.72	24.72	41.20	57.68	824.00
	4/22/2020	700.48	16.48	16.48	16.48	74.16	824.08
	4/29/2020	552.08	140.08	32.96	32.96	65.92	824.00
Total Wages		3,271.36	214.24	107.12	173.04	354.32	4,120.08
FICA		250.26	16.39	8.19	13.24	27.11	315.19
Total to transfer		3,521.62	230.63	115.31	186.28		4,053.84
Transfer and post to 101-265-702		3,271.36	214.24	107.12	173.04	n/a	
Transfer and post to 101-690-000		250.26	16.39	8.19	13.24	n/a	
Other Timesheets		Water	Major	Minor	Parks	General	Total
From Quickbooks "Wages to Transfer"		350.00			522.40		872.40
Total Wages		350.00	-	-	522.40	-	872.40
FICA		26.78	-	-	39.96	-	66.74
Total to transfer		376.78	-	-	562.36		939.14
Transfer and post to Transfers Out		350.00	-	-	522.40	n/a	
Transfer and post to 101-690-000		26.78	-	-	39.96	n/a	

CLERKS REPORT

May-20

Fund	Payee	Amount	Account #	Notes
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General			101-	
*	Young, Graham & Wendling	408.00	265-801	Monthly retainer \$200/remote meeting info
*	Mark Thompson Tree & Stump Rem	191.25	000-951	April brush clean-up
*	Jack Pine Business Center	102.94	215-727	Office supplies
*	Michigan Association of Planning	<u>60.00</u>	265-500	membership
		762.19		
Water			591-	
*	CCRA Professional Services	600.00	000-801	Cross connection inspection
*	SOS Analytical	80.00	000-801	out source testing
	Jack Pine Business Center	89.99	000-750	Toner
	Bear Lake Hardware	<u>57.27</u>	000-775	Repair & Maint
		827.26		
Park			531-	
Major			203-	
Minor			202-	
Equipment			649-	
*	Betsie Sales & Service	424.95	000-970	back pack blower
*	Auto Wares - Auto Value	<u>13.08</u>	000-782	repair & maint
		438.03		
	Total Bills to be Paid	\$2,027.48		