

Village of Bear Lake Council
REGULAR MEETING
April 20, 2016
Bear Lake Village Hall
Approved with corrections May 18, 2016

The Regular Meeting of the Bear Lake Village Council was called to order by President Jeff Bair at 7:00 p.m. at the Bear Lake Village Hall.

Pledge of Allegiance – said by all.

Present: President: Jeff Bair **Council:** Ron Ronning, Carver Edwards, Peggy Bass, Jackie Johnson, Janene Gee **Treasurer:** Sally King, **Clerk:** Cindi McPherson **Staff:** Jared Bair.

Absent: Don Hyrns

Guests: Pauline Jaquish, Barb Farfsing, David Reed, John O’Hagan, Lee Vision, Jeanne Walsh.

Motion by Edwards and seconded by Ronning to adopt the agenda. All present in favor.

Public Comment: Guest Dave Bachman (running for Sheriff) gave introduction & resume of himself. Reminded us of to vote in August. Facebook; Bachmanforsheriff. Guest George Schafer gave positive comments toward Bachman. Bear Lake School superintendent Marlen Cordes, provided a hand out and spoke on the 0% Mill Increase Bond Proposal. Vote May 3, 2016. Hand out on file.

Correspondence: 1) Letter read from, David Smith, LM, DJVC – letter stated he is newly elected Commander of Robert Finch Camp No. 14, Sons of Union Veterans of the Civil War in Traverse City. His responsibilities include registration and maintenance of graves and monuments/memorials. Also assists families with regard to their Civil War ancestors. He wanted to introduce himself & provide his contact information in case we had a need ever. Letter on file.

2) Email was read from Vern & Dendra Best, Jeanne Walsh-Vission & Lee Vission, Alan, Todd, & Joel Swanson, Brad & Daniel Heiss and Tim Burke. “We are concerned that not enough thought went into the decision to change a long standing tax collection date?” Bass - we already discussed at last months monthly meeting. I feel there is no need for further discussion. King explained reasoning of why proposal was done, Bear Lake does not get settlement tax monies until June, where if in September the village would get their money at the end of the year. Less than ¾ of taxes are paid from September – February. Over \$8K are delinquent taxes. Johnson – We are the only unit in Manistee County to collect late. We should be consistent with the county. Gee – What is penalty when paid late? There is no penalty the way we have been paying taxes. Years ago Bear Lake voted to extend days with no late penalty fees charged. Guest Bob DeWildt stated; Concerned he would need to come up with more money in September. Township & villages are due at the same time. Discussion by council members. No further action taken/stands as is.

Motion by Ronning to accept the Regular Meeting Minutes with corrections from March 16, 2016, seconded by Bass. Motion carried.

A motion was made by Johnson to amend the budget & to approve the corrections that were made at the March 16, 2016 meeting. Seconded by Ronning. 6 Yays, 1 Nay Motion carried.

Maintenance Personnel Report: Jared Bair

- Park Report, Water Report, General Report and Equipment Report
- Report on file.
- Eight (8) village garbage cans will need to be replaced. Price quoted \$400-600 each. 32 gallons. Replace two (2) a year. Will check pricing at Wahr Hardware in Manistee.

Treasurer’s Report: Read by King and on file

Motion by Ronning, seconded by Bass to accept the Treasurer’s Report and designation of funds on CD’s and Money Market accounts. Motion carried.

<u>FUND NAME</u>	<u>GRAND TOTAL</u>
Building Fund	0
Equipment Fund	3,453.15
Minor Street Fund	18,036.39
Major Street Fund	28,242.57
Park Fund	25,057.47
Water Fund	6,368.24
Museum Fund	0
General Fund	53,427.27
CD - Honor Bank - Park	32,722.72
MMA - water	5,027.30 (Formerly Huntington Account)
Savings - Honor Bank- Equip	25,983.64

Bills to be paid with correction – motion by Edwards, seconded by Johnson, motion carried.

- List of Bills to be Paid is found at the end of this report.

Reimbursement to the General Fund:

Major Street	4/01/2015-4/30/2015	\$42.00
Minor Street	4/01/2015-4/30/2015	\$11.00
Park Fund	4/01/2015-4/30/2015	\$678.50
<u>Water Fund</u>	<u>4/01/2015-4/30/2015</u>	<u>\$220.00</u>
Total to transfer to General Fund=\$951.00		

COMMITTEE REPORTS:

Park:

- Jeff Bair reported that the dumpster is currently on dirt, would like it fenced in and on a cement pad with a lock. Landscaping was suggested. Will get bids.

Trees:

- Three (3) trees down on Locust St. (Roger McBride), Thompson to provide get bids. McBride would like to split cost with the village. Village is responsible from 33 ft right of way.
- Two (2) more trees down on Maple, Smith/Stewart Streets. Church property & Lynn Street.
- Money is in budget.

Streets:

- Jared is looking into cleaning out storm drains. Rebidding by two companies is taking place.
- Large pot hole on Virginia and other streets.

Water:

- Village office is working on the first 19 items required by USDA for Water Project. Waiting on lawyer approval for wording. Fleis & VanderBrink will take over, bidding will begin.

Equipment:

- Plow Truck: A new plow truck would be \$150K (with a low interest loan), a used one from Midwest Truck 2002, \$43K approx. with 33K miles. Valley Truck Parts quote to refurbish current plow truck is \$43K. Our current truck has 60+K miles on it. The revenue share grant timeline was missed. Confirmation on purchasing a newer truck from Midwest Truck is needed by July.
- Maintenance Building: Spicer Group, Manistee Office, Pat Bentley explained bid. Grant written ahead of building. Cost no more than \$35K approx. This building would replace the current unusable building on Lake Street to house plow truck, loader, 2 pickup trucks, loft area for holiday decorations and rest room. **A motion was made by** Bass to move forward with The Spicer Group for Equipment/Maintenance Building, seconded by Johnson. Motion carried. Jeff & Jared Bair will follow up with Spicer Group.

Sidewalks:

- Work to begin approximately first of May 2016.
- Cody & US 31 tree damage – Gee to check & report back to committee.

Museum:

- Construction work has begun!
- Wheelchair accessibility & door change

Blight/CABA:

- Date for Blight Committee & CABA to meet and discuss Zaleski property, Monday April 25, 2016.
- George Schafer mentioned that [Griz's Excavating, Sealing & Striping](#) ~~Griswald's~~ would like to rebid on take down of the Zaleski building.

Planning Commission:

- Report by Barb Farfsing; AES/Explore the Shores – Rob Carson reviewed the plan. Bear Lake Village & Township have a joint partnership in the canoe & kayak launch on Bear Lake. This is a Manistee County wide project, 28% of population is disabled, this would better serve the community. 25% AES will find funding, 75% is a grant for this project. Launches will have universal design. Guidelines, access to water required and low maintenance. Spicer Group was chosen as developers. Bear Lake Township backed out on partnership with village due to other projects the township is working on.
- Farfsing and Bentley suggested the village should reconsider moving forward with fishing pier project as funding is available. Bentley will let AES know that Bear Lake Village would like to move forward with fishing pier.
- Gander Mtn. will be doing a walleye fishing tournament contest, Bear Lake, Portage and Arcadia lakes.

OLD BUSINESS:

- Part-time workers; Looking at bringing on two (2) for 25-30hrs a week at \$9 per hour. Jeff is reviewing applications and will recommend who to hire. Three (3) applications received.
- Park Manager – Jeff Bair stepped in.
- Park Host – Doug Osborn

- Village Audit – **A motion was made** by Ronning to accept the Village Audit, seconded by Bass. Motion carried.

NEW BUSINESS:

- Manistee Conservation District – Household Hazardous Waste/Clean Sweep Collection. August 20, 2016 9am – 2pm. **A motion was made** by Gee to approve \$100 payment to Manistee Conservation District for the Household Waste/Clean Sweep Collection, seconded by Bass, motion carried. This is part of the current budget.
- Computer upgrade is needed for new water billing system. We are getting bids, monies will be reimbursed from Water Project.
- Fencing along the road to the leaf/compost area off Potter Road. Christy Johnson would like to see privacy fencing along her property and a time limit for public to access that road. Village will go forward on getting bids for fencing. Will post hours 8am -8pm. Jeff will report on cost.
- Jeff Bair requested money for a security camera to be placed at the compost/water tower in strategic places for safety and security, council said to go ahead right away, approval by all.
- **A motion was made** by Ronning, seconded by Johnson to amend the 2016-2017 General Fund Village Budget to include Gas & Oil \$1,500, it was never a line item but was in the budget under a different line item. And to amend the Insurance and Bonds to \$5,395.00 from \$3,500.00. Motion carried.
- Water Rate Review Committee – reasoning; some business owner’s water rates jumped a substantial amount. This committee will review concerns of village residents also.
 - Committee members: Johnson, Jeff Bair, King, treasurer
- Review Committee for all Policies, Ordinances and resolutions of the village.
 - Committee members: Gee, Bass, McPherson, clerk

PUBLIC COMMENT:

- George Schafer – urged the council to move forward with adjustments of things that need to be done. Knows village is behind but keep going forward, think positive. Don’t give up on what needs to be done. Schafer offered to review truck purchase. Also stated he sold his storage buildings and shared his health issues so the council would know his progress & truth. He would like to contribute to the village. Bear Lake cannot continue at the pace of the past & needs to move forward. Bair thanked him for all his help to the community.
- Bob DeWildt (Bella Vista Motel) expressed the concern regarding his increase in his business water bill. Up 250% from last year. Village was going by the guidelines for motels/ per room/pool/apartment. 6 months of the year only 8 rooms are used. Council is willing to work with Bob/owner. Village sent out letter to business owners and residents announcing rate increase January 2016. Increase 20% from last bill. DeWildt wants review committee ASAP.
- Denise Hubbell, Hubbell’s Restaurant, feels her water bill is also high. Rate was determined for a restaurant with 40 chairs and 2 cabins. Hubbell stated they do not have 40 chairs.

COUNCIL MEMBERS:

- Fireworks in the village of Bear Lake. Hyrns will check with attorney on an ordinance for fireworks by individuals in the village.
- Discussion on who runs the Bear Lake Days.

Upcoming Events and Announcements:

- Vote May 3, 2016
- Community Dinner at Bear Lake United Methodist Church on Thursday.

Meeting adjourned at 9:30pm

Respectfully Submitted,
Cindi McPherson, Village Clerk

Bills to be paid – May 18, 2016

Blarney Castle Oil Co. - Fuel Oil	\$1,055.42	Park Fund
McBride Septic System & Excavating, LLC	\$4,725.00	Park Fund
Lark Lawn & Garden, Inc.	\$341.29	Park Fund
Pleasanton Valley Greenhouse – Plants at village hall	\$399.74	General Fund
Inacomp Computer Center – treasurer computer cleanup	\$90.00	General Fund
Bear Lake Ace Hardware – village office	\$23.98	General Fund
Mark Thompson Tree & Stump, village brush removal	\$212.50	General Fund
Michigan Municipal League- Worker’s comp	\$3,035.00	General Fund
Auto Wares Group/Auto Value	\$9.74	Major Fund
McBride Septic System & Excavating, LLC	\$560.80	Water Fund
Mead & Hunt	\$965.50	Water Fund
Bear Lake Ace Hardware	\$92.69	¼ Water Fund
	\$278.05	¾ Park Fund
West Coast Farm Service –	\$511.50	½ Major Fund
	\$511.50	½ Minor Fund
Bittner/Jennings Attorneys – Water, Plan Comm. park (marina)	\$31.63	General Fund
	\$149.50	Park Fund
	\$634.73	Water Fund
Gabridge & Company – 2015/2016 Audit part payment	\$2,550.00	
• To be split between account funds		
Lawrence Richmond – fence along water tower road	\$25.00	General Fund
Gary Reeve – partial payment to install fence, \$1,000 limit	\$500.00	General Fund