

VILLAGE OF BEAR LAKE COUNCIL

12376 Virginia Street
Bear Lake Village Hall

REGULAR MEETING MINUTES

August 21, 2019

Approved minutes with addition, cmc

The regular meeting of the Bear Lake Village Council was called to order by President Marla Evans at the Village Hall at 7pm. Pledge of Allegiance was said.

ROLL CALL:

Present: President: Marla Evans **Council:** Rodney Gee, Greg McPherson, John Pelmear, Ron Ronning, Andrea Ware & Natalie Ware

Note: Pelmear & Gee were late arrivals. 7:05p & 7:11p

Treasurer: Sally King, **Clerk:** Cindi McPherson **Staff:** Josh Newsom, Larry Gibson

Absent: None

Guests: 7 guests signed in

Motion to adopt the Agenda with additions by A. Ware and seconded by McPherson, motion carried.

Ayes: McPherson, Pelmear, Ronning, A. Ware, N. Ware & Evans

Nays: None

Abstain: None

Absent: Gee

Additions: Treasurer Report: Invoice Bear Lake Library, Title change on bank accounts. New Business: Golf Cart Ordinance. Streets: Sign quotes

PUBLIC COMMENT: Guest Jeanne Walsh-Vission wanted to know if Two Lakes Sewer was on the agenda. Christi Johnson would like discussion on the water tower drive, wash outs. Jeanne Walsh-Vission wanted to know why the total number of resident hook-ups for the sewer project had increased. Annual cost of project. She was informed that Two Lake Sewer Authority questions would be better answered if she would attend the Two Lake Sewer meeting on September 4, 2019.

Addition: Approved verbiage to Jeannie Walsh's public comment from the last meeting:

Jeanne Walsh-Vission, citing the Preliminary Engineering Report of June 2019, questioned why the report references initial connections of 1000 and "Anticipated Connections of 1,457 for the Total Future System... when all assessed parcels are served by the sewer district. This is a 50 % increase. Will taxpayers be forced to hook up down the road even though we have been assured that properties not in the current district, per the map, will not be forced to connect to the sewer down the road.

She also questioned how the Council and Sewer Authority could vote on one of two options when they have not yet told us that the monthly cost of loan repayment will be.

The TLSA Council member was unable to answer these questions and referred the taxpayer to the upcoming TLSA meeting for answers.

Note: The additional verbiage was emailed to President Evans, prepared by Jeanne Walsh-Vission.

CORRESPONDENCE:

- Clerk read email sent to president regarding Ghost Hunters TV's documentary on Paranormal Occurrences that may happen in our area.

REPORTS:

Motion to accept the regular meeting minutes from July 17, 2019 with corrections by Ronning, seconded by N. Ware. Motion Carried.

Aye: Gee, McPherson, Pelmear, Ronning, A. Ware, N. Ware, Evans
Nay: None
Abstain: None
Absent: None

Corrections: page 2: Park Manager Report, space between \$84.71 & and. Page 3: Update spelling of Aquifer, and DEQ is now EGLE.

Motion to accept the Special Meeting minutes from August 13, 2019 with corrections by G. McPherson, seconded by Gee. Motion Carried.

Aye: Gee, McPherson, Pelmear, Evans
Nay: None
Abstain: Ronning, A. Ware and N. Ware
Absent: None

Corrections: Spelling of Ken Mlcek. Test wells. The original water wells are too small. Additional land across Smith Street is needed for isolation/run off.

MAINTENANCE REPORT: Report read by Josh Newsom. Report on file in August 2019 file.

Water storage tank is due for inspection. Gibson asked about, "NO Parking Between Signs" for boat launch. DPW has them and will try to get them up soon. Also inquired about the construction trailer that was parked on Stuart Street, any damage done while it sat there to the drain issue? Newsom, no. Cory from CSB will get village a quote to vacuum out storm drains.

TREASURER'S REPORT: Reviewed by Treasurer. Written report on file in the 2019 Minutes binder.

Motion to approve treasurer to invoice Bear Lake Library for garbage bags by Pelmear, seconded by A. Ware. Motion Carried.

Aye: Gee, McPherson, Pelmear, Ronning, A. Ware, N. Ware, Evans
Nay: None
Abstain: None
Absent: None

Motion to have treasurer change title of two Water Accounts by Gee, seconded by A. Ware. Motion Carried.

Aye: Gee, McPherson, Pelmear, Ronning, A. Ware, N. Ware, Evans
Nay: None
Abstain: None
Absent: None

Note: Water Checking to Operating & Maintenance and Operating & Maintenance to Receiving Fund. Village Bond Attorney approved new accounts to satisfy specific accounts to receive payment and separate account to pay bills.

July 2019 Fund Balances:

General checking total	16,353.81
CD (under general fund, est. April 2019)	30,000.00
Water checking only	26,985.37
Water Project Required Accounts	
Bond Reserve Acct	10,606.46
RRI Fund	24,283.50
O&M Acct	31,281.15
USDA Required Accounts	
USDA Repayment -Savings	5,578.30
USDA Construction- checking	43,748.77
DPW Repayment – checking	105.07
DPW Construction – checking	105.07

Park checking total	27,212.36
Park CD	33,464.85
Major Street checking total	36,068.03
Minor Street checking total	9,333.36
Equipment Fund checking/savings total	20,198.32
SAW Grant Account	5.14

Note: SAW Grant Fund - This is not village money, does not have a budget. The village just handles it for the Bear Lake Watershed.

Motion to accept the Treasurer’s Report as presented by A. Ware seconded by Gee, motion carried.

Aye: Gee, McPherson, Pelmeare, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: None

Motion to approve amendments to the budget by McPherson, seconded by A. Ware. Motion Carried.

Aye: Gee, McPherson, Pelmeare, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: None

General Fund:

Other Revenue to \$12,436.33 & Prof Services to \$14,436.33 – due to the insurance check from MML for the part of the village building that that flooded to due to a water break. Bear Lake Area Historical Society is renting this portion.

Professional Services to \$18,436.33 and Wages to \$20,390.00

Seasonal Décor to \$0 and Office Supplies to \$2,400

Trees to \$2,000 and Print & Publish to \$1,000

Water Fund:

DPW Building Principal to \$2,400 and Prof Services to \$4,000

Education to \$800

Sewer Capital to \$3,000

Park Fund:

Equipment Rental to \$3,725 and Appropriated Fund Balance to \$3,725.

Major Street Fund:

DPW Building repayment to \$3,500 and Office Supplies to \$100

Minor Street Fund:

Repair & Maintenance to \$7,500 and Appropriated Fund Balance to \$9,050

Street project Hancock & Ronning Street

Bills to be paid presented by the Clerk. List attached and on file in 2019 Minutes folder.

Motion to pay the bills as presented by A. Ware, seconded by Pelmeare. Motion carried.

Aye: Gee, McPherson, Pelmeare, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: None

Reimbursements: at the end of minutes

COMMITTEE CHAIR REPORTS:

PARK:

Park Report: A. Ware

- **PARK MANAGER REPORT:** emailed to clerk, read by President Evans. On file in 2019 August folder.

- Park road/flooding issue – President Evans reported she had talked to Ron Brown & Sons and a hydroseed company to correct the issues. Newsom stated an engineer is needed to resolve the issue. Possible to do a section at a time. President Evans also met with an engineering company. 90% of issue is drainage from US-31. Waiting to get quote back from them. Looks like storm drain from US-31 draining into campsites, MDOT needs to be involved.
- Park website – under Park Rates; surcharges for double air conditioner and washer/dryer will be removed. No Refunds for holiday weekends or weather- related conditions will be added. Pauline Jaquish mentioned she hopes all Sparkle items are out of the park right after January 1.
- Need to add a “No Swimming” sign on boat launch.
- Kayak/Canoe launch – no report but should hear something in September/October.

STREETS, TREES, SIGNS, LIGHTS, SIDEWALKS:

- Follow-up on cross walk markings on streets by MDOT. It is still on the list for MDOT to mark.
- All village street lights have been changed to LED’s by Consumer Powers Company.
- Ronning & Hancock Street – quote to have it brined, \$142. No motion made to have this street brined.
- Quote for water tower road – tabled for additional quotes. Discussion on length and what material to use.
- Discussion on water tower property and trespassers.
- Discussion on signage for water tower/compost gate with times open needed. President Evans and DPW Manager Newsom will determine times the compost area will be open.
 - Note – Water tower was installed in 2011
- **Motion to purchase signs for “no swim area”, compost area and municipal playground was made by A. Ware, seconded by G. McPherson. Motion carried.**

Aye: Gee, McPherson, Pelmear, Ronning, A. Ware, N. Ware, Evans
 Nay: None
 Abstain: None
 Absent: None

WATER:

- Storm drain issues are being reviewed by DPW manager and Spicer Group. They will be reviewing camera footage inside storm drain to find out why an area on Stuart St. is collapsing.

BUILDINGS, GROUNDS AND EQUIPMENT:

- Clerk McPherson – update on water pipe break & flooding of the Bear Lake Historical Society building basement. Collecting contractor bids for restoration on basement area.
- Lions Club – McPherson reported; he is waiting to hear from Lions Club members and their attorney on finalization of the donation.
- DPW Building – clerk reported, waiting for village auditors to finish 2018-2019 audit & send form to the Treasury Department.

BLIGHT/CABA

BLIGHT: Blight Officer Gibson reported. Report on file in July 2019 folder.

Update on Virginia Street property and two tickets were issued.

CABA: Rick Farfsing – no report

COUNTY COMMISSIONER REPORT: Pauline Jaquish reported, the white 2 story building on Lynn St. will be coming down. Working with construction company to cap water value before demolition begins. A for sale sign has gone up on the Variety Store lot, currently owned by Manistee Co. Land Bank. The medical care facility is looking for funding and working with Jason Allen from the USDA Rural

Development. The facility will have 74 private rooms and 20 semi-private rooms. Cost is estimated at \$22 million. The Veteran Affairs office has moved to the Dial-a-Ride building in Manistee. The Scrap Tire Drive is September 29, \$2 per tire, limit of 10 tires per person.

SMARTrail Committee Report: Council Member Gee has resigned his position. No report.

Bear Lake Improvement Board: McPherson reported BLIB will need to increase the assessment from \$75 to \$175 due to the increase in treatment of milfoil for this year. No treatment will be needed this fall.

Two Lakes Sewer Collaborative: McPherson reported the Sewer Authority needs to decide if they will go with Alternative No. 1 Little River Band or No. 3 TLISA Mechanical as the authority will vote on this at the September 4 meeting. Council shared their concerns and voiced their opinions on which option they thought would be best. Next meeting September 4, 7pm at Bear Lake Township Hall. McPherson also asked for an additional \$1000 for the TLISA, upcoming bills to be paid.

Motion to approve the \$1,000 request for TLISA was made by Pelmeary, seconded by A. Ware. Motion carried.

Aye: Gee, McPherson, Pelmeary, Ronning, A. Ware, N. Ware, Evans

Nay: None

Abstain: None

Absent: None

Planning Commission:

- Farfsing reported, David Ross will be the representative for the Capital Improvement Program. David Ross has interest in being on the Zoning Board of Appeals (ZBA).
- The Planning Commission recommends the Village Council approves the Schedule Fee for Zoning and Land Use Permits.
- The Planning Commission recommends the Village Council approve the Agreement for Contract Services partnering with Manistee County Planning Commission to administer the Villages Zoning Ordinance.

Motion to approve the Schedule Fee for Zoning and Land Use Permits was made by N. Ware, seconded by McPherson. Motion carried.

Aye: McPherson, Pelmeary, Ronning, A. Ware, N. Ware, Evans

Nay: Gee

Abstain: None

Absent: None

Motion to approve the Agreement for Contract Services with Manistee County Planning Commission was made by A. Ware, seconded by Pelmeary. Motion carried.

Aye: Gee, McPherson, Pelmeary, Ronning, A. Ware, N. Ware, Evans

Nay: None

Abstain: None

Absent: None

OLD BUSINESS:

- Resolution from Consumers Power to move the power pole on US-31 to the west side of the parking lot of the Filer Credit Union.

Motion to approve the signing of the Consumer Power Company resolution was made by McPherson, seconded by N. Ware. Motion carried.

Aye: Gee, McPherson, Pelmeary, Ronning, A. Ware, N. Ware, Evans

Nay: None

Abstain: None

Absent: None

NEW BUSINESS:

- Assign new committee – John Pelmear was assigned by President Evans to the Water and Buildings & Grounds Committees.
- President Evans handed out updated Park Host and Park Manger job duties/description. An online reservation system was discussed. Council was asked to review this information for the September regular council meeting.

COUNCIL COMMENT:

- A. Ware asked if there would be a need for a Golf Cart Ordinance as the city of Manistee just did one. Council determined none was needed at this time.
- President Evans addressed the council: there will be no more emailing of council packets, council members will need to pick-up packets from the village office on Fridays before the council meeting.

PUBLIC COMMENT:

- Jaquish reported that her husband has been taking care of electrical repairs as needed in the park for Sparkle. Josh will check electrical this Fall.
- Jaquish also asked the location of all the extension cords for the large pine tree when lights are put on it. Bear Lake Promoters purchased the bulbs for the tree. Josh will check with Thompson’s for number of electrical cords needed.

UPCOMING EVENTS or ANNOUNCEMENTS

- Two Lakes Sewer Meeting, September 4 at 7p at BL Township Building
 - Bear Lake Water Improvement Special Meeting Thursday September 19 at 7pm.
 - Bear Lake Village Planning Commission meeting September 10, 2019 5pm at BL Village Office Building
- Next council meeting September 18, 2019

Motion to adjourn the regular monthly meeting was made by McPherson, seconded by Pelmear.

Motion carried.

Aye: Gee, McPherson, Pelmear, Ronning, A. Ware, N. Ware, Evans

Nay: None

Abstain: None

Absent: None

Meeting adjourned at 9:27p.m.

Cindi McPherson, Village Clerk