

**VILLAGE OF BEAR LAKE COUNCIL**

12376 Virginia Street  
Bear Lake Village Hall

**REGULAR MEETING MINUTES**

October 20, 2021  
Approved minutes

The regular monthly meeting for the Bear Lake Village Council was called to order by President Marla Evans at the Village Hall at 7:00pm. Pledge of Allegiance was said.

**Guests:** John Virga & Jim Thompson, No guest called in

**ROLL CALL:**

**President:** Marla Evans **Council:** Rodney Gee, Shelly Lynnes, Andrea Ware, Natalie Ware,

**Treasurer:** Sally King **Clerk:** Cindi McPherson **Staff:** Josh Newsom – call in

**Absent:** David Ross & John Pelmeear

**Park Manager:** April Maddox

**Planning Commissioner:** Barb Farfsing

**County Commissioner:** Pauline Jaquish - absent

**Motion to adopt the agenda with addition by A. Ware and seconded N. Ware, motion carried.**

- Ayes: Gee, Lynnes, A, Ware, N. Ware & Evans
- Nays: None
- Abstain: None
- Absent: Ross & Pelmeear

Additions: New Business – Annexation History

**PUBLIC COMMENT:** Jim Thompson spoke on his concerns with the storm drain system in the Village. He presented his talking points to the clerk, on file.

**CORRESPONDENCE:**

- A representative from MRM Agency would like to quote the Village on their insurance coverage. Council agreed to have it done. Clerk will follow up with the representative.
- Clerk presented Manistee County Resolution #2021-14 “Resolution to approve Proposal for county bonds & corresponding twenty (20) year millage levy to fund renovation & expansion of the Manistee Medical Facility.”

**MINUTES APPROVAL:**

**Motion to approve September 15, 2021 minutes with correction by Lynnes and seconded A. Ware, motion carried.**

- Ayes: Gee, Lynnes, A, Ware, N. Ware & Evans
- Nays: None
- Abstain: None
- Absent: Ross & Pelmeear

**REPORTS:**

**MAINTENANCE REPORT:** report read by Newsom, DPW Manager, report on file.

This includes Water information. Note: Both new pumps have issues, have been repaired and company is looking at the warranty on the pumps.

Newsom asked council if they thought there would be a liability issue with him putting the basketball system up since it has very specific instructions of how to assemble in the ground & very heavy. It will take 4 to 5 adults to upright the system. Council agreed he & adult volunteers would be able to construct the system.

Volunteers: John Virga, Rodney Gee, Jack Lynnes & Tony Evans. Newsom will schedule a weekend date.

Council would like to see quotes for repair on the brown truck.

A. Ware mentioned a resident asked her why the village trucks were outside instead of inside since we built this building for them? Josh will move them inside the building.

**TREASURER’S REPORT:** Reviewed by Treasurer Sally King. Written report on file in the 2021 Minutes binder.

**August 31, 2021 Fund Balances:**

<b>General checking</b>	<b>97,323.20</b>
<b>Water</b>	
Op & Maint (checking)	<b>7,616.37</b>
Receiving (savings)	<b>125.16</b>
<b>Water Project Required Accounts</b>	
Bond Reserve Acct	<b>20,798.90</b>

RRI Fund	<b>47,837.79</b>
<b>USDA Required Accounts</b>	
USDA Repayment -Savings	<b>24,499.76</b>
DPW Repayment – checking	<b>9,111.88</b>
Park checking	<b>20,324.99</b>
Major Street checking	<b>78,712.08</b>
Minor Street checking	<b>3,997.20</b>
Equipment Fund checking	<b>31,657.96</b>

**Motion to accept the Treasurer’s Report as presented by A. Ware, seconded by Gee, motion carried.**

Aye: Gee, Lynnes, A. Ware, N. Ware, Evans  
 Nay: None  
 Abstain: None  
 Absent: Ross & Pelmear

**Bills to be paid** presented by the Clerk. List attached and on file.

**Motion to pay the bills with additional invoice, by A. Ware, seconded by Gee. Motion carried.**

Aye: Gee, Lynnes, A. Ware, N. Ware, Evans  
 Nay: None  
 Abstain: None  
 Absent: Ross & Pelmear

Additional invoice: Water – USA Blue Book - \$211.36

**COMMITTEE CHAIR REPORTS:**

**PARK:**

- Park report was given by Park Manager. Park Report on file.
- President Evans reported they will be asking Reeds to attend the November Council meeting to discuss this easement issue.

**WATER:**

- Included in the DPW Maintenance Report

**STREETS, TREES, SIGNS, LIGHTS, SIDEWALKS:**

- Lynnes questioned the placements of the school signs.

**BUILDINGS, GROUNDS AND EQUIPMENT**

- Gee said they are waiting on Cole to give them a quote on repairs needed on the Municipal Building to determine what the best solution is to repair or take top portion off.
- Clerk McPherson stated we are waiting on the resurfacing company to come out and fix the cracks at Coiser Park/Municipal Playground. This repair should be added to the budget yearly. With so many trees it will need to be done yearly. The last bench will be added after the basketball systems are in place. Handicap parking spot will still need to be addressed.

**COUNTY COMMISSIONER REPORT:** Pauline Jaquish – No report.

**BEAR LAKE IMPROVEMENT BOARD:** A. Ware no report. Next meeting December 2, 2021

**TWO LAKES SEWER AUTHORITY:** Evans reported a vote was taken to add Shelli Johnson & David Meister to the bank account for the grant fund. Interest rates have dropped if we close on the loan soon.

**PLANNING COMMISSION:** B. Farfsing reported;

- Master Plan & how it relates to RRC
- Rec Plan & Networks Northwest’s Public meeting on November 17 @ 7p at the Village Office Building 12376 Virginia Street
- Lake access & mooring of boats – handout to be reviewed by council members for November meeting.
- Reviewed Zoning activity for the Village of Bear from Manistee County Planning.
- Next Planning Commission meeting will be on November 9, 2021.

**OLD BUSINESS:**

- The Revenue Share Grant – clerk would like council members to be thinking of safety items the Village could submit for funding.

**NEW BUSINESS:**

- Clerk received email from State of Michigan to review Village annexation & boundary lines. One area needs to be correctioned by the Village water tower property.
- Schedule for the budgeting process were handed out to the council members.
- Rental of office space at the Village Office Building to outside individuals was discussed.
- Evans wanted to know what the protocol was if the phone system/Free Conference call line went down during a council meeting. Discussion held. Outside callers could try to call back into the Free Conference call line.

**PUBLIC COMMENT:**

- Jim Thompson questioned if the council was talking about Operating Budget or Capital Budget?
- Barb Farfing wanted clarification on what the council was thinking to do with the old municipal building, move into it?
- John Virga question interest rates on the Sewer Project. He mentioned he has seen used conference table phone speakers online. Clerk will look into this.

**COUNCIL COMMENT:**

- None

**UPCOMING EVENTS or ANNOUNCEMENTS**

- Two Lakes Sewer Authority meets 1<sup>st</sup> Wednesday of ea. month 7pm at Bear Lake Township Hall
- Bear Lake Improvement Board Meeting December 2, 7pm at Bear Lake Township Hall
- Bear Lake Promoters Meeting 1<sup>st</sup> Wednesday of each month, 8:00am at Grille 44
- Bear Lake Township meeting 3rd Monday of each month, at 7pm. Township Hall.
- Manistee Land Bank – 2<sup>nd</sup> Monday at 3pm. Location: Board of Commissioners' meeting room at the Manistee County Courthouse & Government Center, 415 3rd Street, Manistee, MI 49660.
- SMARTrails – meetings on hold.

**Motion to adjourn the regular monthly meeting was made by N. Ware, seconded by Lynnes. Motion carried.**

Aye: Gee, Lynnes, A. Ware, N. Ware, Evans

Nay: None

Abstain: None

Absent: Ross & Pelmeear

**Meeting adjourned at 8:45p.m.**

**Next meetings:**

Next council regular monthly meeting, November 17, 2021.

Respectfully submitted by

Cindi McPherson, Clerk

**EQUIPMENT RENTAL**

<u>FUND</u>	<u>Equipment Rental</u>	<u>9/1/2021</u>	<u>9/8/2021</u>	<u>9/15/2021</u>	<u>9/22/2021</u>	<u>9/29/2021</u>	<u>TOTALS</u>
Water (2743)	591-000-943	78.47	100.89	100.89	156.94	78.47	515.66
Park (2735)	531-463-943	142.19	124.31	44.84	39.24	44.84	395.42
Major (2719)	203-463-943	33.63	11.21	22.81	0	0	67.65
Minor (2727)	202-463-943	33.63	33.63	34.02	0	0	101.28
Gen		<u>58.03</u>	<u>11.21</u>	<u>22.42</u>	<u>44.84</u>	<u>11.21</u>	147.71
	<b>TOTALS</b>	<b>345.95</b>	<b>281.25</b>	<b>224.98</b>	<b>241.02</b>	<b>134.52</b>	<b>1227.72</b>

D. Reed  
 Park -  
 \$2.09 A.  
 Evans  
 Park -  
 \$61.63  
 Gen  
 \$35.61

WAGE TRANSFERS

Wages for period		Sep-21					
	Honor #'s	2743	2719	2727	2735		
<b>Josh Newsom's Timesheets</b>		Water	Major	Minor	Parks	General	Total
Check date:	9/1/2021	294.10	69.20	69.20	346.00	86.50	865.00
	9/8/2021	415.20	25.95	69.20	268.15	86.50	865.00
	9/15/2021	553.60	25.95	25.95	112.45	147.05	865.00
	9/22/2021	562.25	0.00	0.00	103.80	198.95	865.00
	9/30/2021	622.80	-	-	147.05	95.15	865.00
							0.00
Total Wages		2,447.95	121.10	164.35	977.45	614.15	4325.00
FICA		187.27	9.26	12.57	74.77	46.98	330.86
Total from transfer		2,635.22	130.36	176.92	1,052.22		3994.73
	transfer to QB #'s	000-702	463-702	463-702	000-702		
Transfer and post to 101-265-702			121.10	164.35	977.45	n/a	
Transfer and post to 101-690-000		187.27	9.26	12.57	74.77	n/a	
<b>Other Timesheets</b>		Water	Major	Minor	Parks	General	Total
		2743	2719	2727	2735		
From Quickbooks "Wages to Transfer"		642.00	125.00	203.00	500.00	-	1,470.00
							-
Total Wages		642.00	125.00	203.00	500.00	-	1,470.00
FICA		49.11	9.56	15.53	38.25	-	112.46
Total to transfer		691.11	134.56	218.53	538.25		1,582.46
	transfer from each QB acct	000-702	463-702	463-702	000-702		
Transfer and post to Transfers Out -999		642.00	125.00	203.00	500.00	n/a	
Transfer and post to 101-690-000		49.11	9.56	15.53	38.25	n/a	

CLERS REPORT

2021

1-Oct

Fund	Payee	Amount	Account #	Notes
<b>General</b>			<b>101-</b>	
	Bear Lake Hardware	\$8.59	265-930	oil for chain saw trimmer
	Young, Graham & Wendling	\$200.00	265-801	Monthly retainer \$200
	Jackpine Business Center	\$24.25	269-900	Newsletters
	Mark Thompson Tree & Stump Removal	\$170.00	000-951	October brush Clean-up 2 hrs at \$85 an hr.
	LakeShore Construction	\$4,488.00	265-930	Office building upgrade electrical
	Inacomp	\$30.00	265-801	Cloud back-up
		<u>\$49.95</u>	265-801	Trend Micro - for 3 computers
		<b>\$4,970.79</b>		
<b>Water</b>			<b>591-</b>	
	USA Blue Book	\$211.36	<b>000-775</b>	Dispensers/samples & Quill
	Bear Lake Hardware	\$19.42	000-775	tape & parts to repair CL2 system
	SOS Analytical	<u>\$1,225.00</u>	000-801	out sourcing water sampling - September
		<b>\$1,455.78</b>		
<b>Park</b>			<b>531-</b>	
	Bear Lake Hardware	\$8.59	000-775	oil weed whacker & blower
	EGLE	<u>\$126.00</u>	000-801	1 yr license for Hopkins Park Campground
		<b>\$134.59</b>		
<b>Major</b>				
<b>Minor</b>				
<b>Equipment</b>			<b>649-</b>	
	Auto Value	\$15.17	000-782	Spark plug blower
	Bear Lake Hardware	\$18.52	000-782	nuts/bolts tractor
	Betsie Vally Sales & Service	<u>\$21.21</u>	000-782	parts for used whacker & chain saw
		<b>\$54.90</b>		
	<b>Total Bills to be Paid</b>	<b>\$6,616.06</b>		

Water -USA Blue Book invoice -approved separately @ council meeting