

Village of Bear Lake Council

12376 Virginia St.
Bear Lake Village Hall

Regular Meeting Minutes

October 19, 2022

Approved Minutes

The regular monthly meeting of the Bear Lake Village Council was called to order by President Marla Evans at the Village Hall at 7:25pm. Pledge of Allegiance was said. **Guests:** Judy Frederickson, Jeff Harthun **ROLL CALL:**

President: Marla Evans **Council:** Rodney Gee, Shelly Lynnes(late arrival), Andrea Ware and Natalie Ware. **Treasurer:** Sally King **Clerk:** Cindi McPherson, Tracy Gary **Staff:** Josh Newsom

Park Host: Jay Krause

Planning Commissioner: Barb Farfsing **County Commissioner:** Pauline Jaquish

Agenda Approval:

Motion to approve the agenda with additions by A. Ware/N. Ware, motion carried.

- Triginta Club – Village Clock Maintenance
- Clerk Consultant Position
- Township President Jeff Harthun – Recycling Bins

Triginta Club Members; Judy Frederickson and Barb Farfsing asked if the Village will permit pursual of repair of Village Clock.

Shad Buckner inspected clock...gear box failure and base computer not working. Gear part \$1075, repairman from Greenville \$580/1st hr., then \$135/each additional hr. Would like to hire Shad Buckner for annual maintenance. Billing falls on the Village. Triginta Club to raise money to help off-set the costs.

Motion for Triginta Club to pursue fundraising for clock maintenance by Gee/Lynnes, motion carried.

Correspondence:

- Clerk McPherson shared letter from park campers praising camp hosts and asking about extending camping season 1-2 weeks at beginning and end of season.
- President Evans shared email from park campers praising camp hosts.
- President Evans shared email extending gratitude from the owners of the camper that caught fire at the park.
- President Evans shared email from bookstore owner Louis Gereux, upset with the dirt bikes and motorized skateboards around town. Louis stated police will not do anything and he would like the Village to take action on this.

Guest: Township President Jeff Harthun asking the council’s permission to leave recycling bins on Village property. Jeff stated council has the authority to have them removed at any time, can be done in 1-2 days. Newsom brought up concerns about the soft ground in front of recycling bins. Jeff said Township would cover cost to put down aggregate. Jeff also mentioned the Township approved fixing a drain, owned by the Village, in the Township building parking lot, at a cost of \$5K.

Motion to enter into agreement with Township to have recycling containers on Village Property of SE corner of Smith St. & Township to have aggregate put down by A. Ware/Gee, motion carried

Minutes Approval:

- August 17, 2022 regular meeting minutes

Motion to approve the August 17, 2022 regular meeting minutes as presented by N. Ware/Gee, motion carried.

□ September 21, 2022 regular meeting minutes

Motion to approve the September 21, 2022 regular meeting minutes as presented by Lynnes/A. Ware, motion carried.

□ September 01, 2022 special meeting minutes

Motion to approve the September 01, 2022 special meeting minutes as presented by N. Ware/A. Ware, motion carried.

Reports:

Maintenance Report: Report read by Newsom, on file

Newsom spoke on end of season clean-up in Village and Park. Stated tree on Smith St. is about to fall and needs removed. Tree budget is short by \$250, would need to move money over from the General Fund to Major.

Motion to move \$250 from General Fund to Major for Smith tree removal by Gee/A. Ware, motion carried. Evans nay.

Treasurer's Report:

Treasurer's Report reviewed by Treasurer Sally King. Written report on file.

Filer Credit Union Account Reconciliation Balances

September 30, 2022

General

Checking	\$100,406.69
Savings	\$30,094.21

Water

Op & Maint (Checking)	\$12,688.17
Savings	\$30.40
Receiving	\$725.81

Hopkins Park

Checking	\$8,870.34
Savings	\$30,017.27

Major Streets

Checking	\$50,129.46
Savings	\$50,022.82

Local Streets

Checking	\$15,253.24
Savings	\$9.00

Equipment

Checking	\$10,331.01
Savings USDA	\$26,016.16

Required Accounts

Bond Reserve Acct.	\$26,132.16
RRI Fund	\$39,191.36

Repayment Accounts

USDA Repayment – Savings	\$20,181.21
DPW Repayment – Savings	\$9,308.95

Discussion was held on Authorized Disbursements.

Motion to accept the Treasurer's Report as given by Gee/Lynnes, motion carried.

Amendment presented by Treasurer King.

Motion to accept the amendment presented by Treasurer by Lynnes/A. Ware, motion carried.

Motion for approval for Ron Brown for Post Office, to move \$4333.00 from Major Accumulated Fund balance forward to FY 22/23 and pay bill by A. Ware/Gee, motion carried – Evans, nay.

Bills to be Paid presented by the Clerk with corrections.

Motion to pay the bills by Lynnes/A. Ware, motion carried.

Committee Reports: Chair Lynnes, no report from chair.

Park:

- Jay Krause manager/host said that 4 lots and 3 trailers affected by camper fire.
- Park had 93.8% occupancy this season with \$78K collected.
- Janet Krause spoke on need to spray for ants and need more picnic tables. Newsom said there are more picnic tables in shop, but all sites & pavilion had tables this year.
- Need to notify seasonal campers of payment due date by email or letter.

Water: Chair A. Ware, nothing to report

Streets, Trees, Signs, Lights, Sidewalks: Chair

- Newsom stated he only needs David 1 more week for clean-up. This leaves \$500 for the part time plow driver.
- Discussion of proposal from Precision Concrete Cutting for sidewalk repair. Letter needs to go out notifying residents they must pay 50% toward the sidewalk repairs; attach sidewalk ordinance.

Motion to accept proposal for sidewalk repairs less the school property by A. Ware/Lynnes, motion carried

Building, Grounds and Equipment: Park women's restroom window in. Cosier Park:

- Discussion held on Handicap Parking at Cosier Park. Ron Brown & Sons quoted \$1,656.00 to complete. There is \$1441.00 left in grant money, would need to transfer \$215.00 from General Fund.

Motion to approve Ron Brown & Sons quote for \$1656.00 for Cosier Park by Gee/Lynnes, motion denied.

Community Enrichment:

- BLA Museum Historical Society – No report
- ARPA Funds, storm drain – No report

County Commissioner Report: Pauline Jaquish – Spoke on delivery of sheet rock for Maple St. house, completion date by end of year. Land Bank representative Julie Griffis. Centra Wellness is coming along well. Manistee Fair Board needs members. TNT Demo Derby and Trunk or Treat at Fairgrounds on October 22nd. Sparkle in the Park scheduled for set-up November 1st, this will be the 18th year. All sites have been claimed but one. Opening night on 11/26/2022, will have Santa Clause, chili, cookies, etc. Lighting contest for park, residential and business.

Bear Lake Improvement Board: A. Ware – stated someone needs to attend the Bear Lake improvement meeting in December. Rodney Gee said he will represent the Village.

Two Lakes Sewer Authority: Lynnes reported paperwork has been submitted to the USDA, it is currently delayed.

Motion to approve Two Lakes Sewer budget by Lynnes/A. Ware, motion carried.

Planning Commission: Farfsing gave verbal report.

- Capital improvement plan discussed.
- Discussion on blight enforcement – Mike Szokola needs to get us a monthly report.
- Permits for Glen Moore building discussed.
- Farfsing asked for approval to add a Planning Commission meeting on November 8th.

Motion to approve November Planning Commission meeting by A. Ware/Lynnes, motion carried.

Old Business:

- Discussed Clerk McPherson staying on as a consultant until 11/19/2022 with \$800 in compensation.

Motion to approve Cindi as consultant thru 11-19 with \$800 pay by Lynnes/Gee, motion carried.

New Business:

Motion to accept Jack Lynnes resignation from Planning Commission by A. Ware/N. Ware, motion carried. Meeting adjourned motion made at 10:07pm by N. Ware/Lynnes, motion carried. Next Council regular meeting, November 16, 2022.

Respectfully submitted by,
Tracy Gary, Clerk in training

EQUIPMENT RENTAL

<u>FUND</u>	<u>Equipment Rental (524)</u>	<u>9/2/2022</u>	<u>9/9/2022</u>	<u>9/16/2022</u>	<u>9/23/2022</u>	<u>9/30/2022</u>	<u>TOTALS</u>
Water (520)	591-000-943	\$121.07	\$115.45	\$88.96	\$89.34	\$105.64	\$520.46
Park (521)	531-463-943	\$212.43	\$175.10	\$145.58	\$71.45	\$131.78	\$736.34
Major (522)	203-463-943	\$33.84	\$0.00	\$0.00	\$54.35	\$11.12	\$99.31
Minor (523)	202-463-943	\$22.72	\$5.56	\$0.00	\$54.35	\$11.12	\$93.75
Gen		<u>\$117.49</u>	<u>\$49.21</u>	<u>\$44.48</u>	<u>\$39.03</u>	<u>\$11.12</u>	\$261.33
	TOTALS	\$507.55	\$345.32	\$279.02	\$308.52	\$270.78	\$1,711.19

WAGE TRANSFER

Wages for period		Sep-22					
Filer Credit Union	520	521	522	523	519		
Josh Newsom's Timesheets - pay date	Water	Park	Major	Minor	General	Total	
9/7/2022	358.40	414.40	33.60	33.60	280.00	1120.00	
9/14/2022	470.40	436.80	0.00	11.20	201.60	1120.00	
9/21/2022	448.00	470.40	0.00	0.00	201.60	1120.00	
9/28/2022	481.60	280.00	33.60	33.60	291.20	1120.00	
	1,758.40	1,601.60	67.20	78.40	974.40	4480.00	
FICA	134.52	122.52	5.14	6.00	74.54	342.72	
Total from transfer	1,892.92	1,724.12	72.34	84.40		3773.78	
transfer from QB #'s	000-702	000-702	463-702	463-702			
Transfer and post to 101-265-702		1,601.60	67.20	78.40	n/a		
Transfer and post to 101-690-000	134.52	122.52	5.14	6.00	n/a		
Other Timesheets	Water	Park	Major	Minor	General	Total	
	520	521	522	523			
From Quickbooks "Wages to Transfer"	500.00	409.50	125.00	125.00	-	1,159.50	
						-	
Total Wages	500.00	409.50	125.00	125.00	-	1,159.50	
FICA	38.25	31.33	9.56	9.56	-	88.70	
Total to transfer	538.25	440.83	134.56	134.56		1,248.20	
transfer from each QB acct	000-702	000-702	463-702	463-702			
Transfer and post to Transfers Out 999 -	500.00	409.50	125.00	125.00	n/a		
Transfer and post to 101-690-000	38.25	31.33	9.56	9.56	n/a		

Clerks Report

October	Clerks Report 2022			
Fund	Payee	Amount	Account #	Notes
GENERAL			101-	
	Young Graham & Wendling	\$200.00	265-801	Monthly retainer \$200
	Bear Lake Ace Hardware	\$3.00	265-930	Flying Insect Killer
	Inacomp	\$30.00	265-801	September Cloud back-up
	OMS Compliance Services, Inc	\$8.00	265-801	Annual Client Fees, 2
	Mark Thompson & Sons	<u>\$170.00</u>	000-951	Brush removal
		\$411.00		
WATER			591-	
	USA BlueBook	\$22.85	000-751	Supplies
	ETNA	\$35.37	000-775	Repair & Maintenance, 3/4 comp gasket ford
	Bear Lake Hardware	\$44.48	000-751	Supplies-marking paint, brushes, gloves, misc.
	SOS Analytical	<u>\$75.00</u>	000-801	out source lab testing
		\$177.70		
PARK			531-	
	H&S Companies	\$450.00		Assist with OB & park receipts
	Bear Lake Hardware	\$149.80	000-810	Park Improvement, Landscape Timbers Budget Inclusive
	Bear Lake Hardware	<u>\$13.17</u>	000-775	Repair & Maintenance, Bathroom Cleaning Supplies
		\$612.97		
MAJOR			203-	
		#REF!		
MINOR			202-	
		#REF!		
EQUIPMENT			649-	
		#REF!		
	Total Bills to be Paid	\$1,201.67		