

Village of Bear Lake Council

REGULAR MEETING

July 19, 2017

Bear Lake Village Hall

Approved Minutes

The regular meeting of the Bear Lake Village Council was called to order by President Jeff Bair at 7 p.m. at the Village Hall. Pledge of Allegiance was said.

Present: President: Jeff Bair **Council:** Peggy Bass, Jackie Johnson, Marla Evans, Ron Ronning and Greg McPherson

Treasurer: Sally King, **Clerk:** Cindi McPherson **Staff:** Jared Bair

Absent: Larry Gibson and Joanne Schroeder

Guests: Fourteen (14) guests signed in

Motion to Adopt the Agenda as presented with addition by Ronning and seconded by Bass, motion carried.

Aye: Bass, Evans, Johnson, G. McPherson, Ronning, Bair

Nay: none

Absent: Schroeder

Addition:

- New Business – Special Meeting in August

Public Comment on:

- Al Buckner read a letter from Karen Buckner regarding the Sewer Project.
- David Miester from Onekama Township asked for the council's support in signing the sewer resolution.
- Judy Phann from Onekama Township spoke on the sewer project & her belief it is in the best interest of the areas involved.
- Tim Ervin reviewed facts of the cost for a new sewer system and asked for the support of the council.

Correspondence: Read by clerk:

- Email from Sean Adams reported on the exercising of water hydrants in the village.
- Email from Jason Wilder Evans on diversity of gender neutral bathrooms in the village and becoming a Sanctuary Village for the area immigrants who work for the local farmers.

REPORTS:

Approval June 21, 2017 Public Hearing Budget 2017-2018 meeting minutes:

- **Motion to approve minutes from June 21, 2017 Public Hearing Budget 2017-2018 Meeting by Ronning, seconded by McPherson. Motion Carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Bair

Nay: None

Absent: Schroeder

Approval June 21, 2017 Regular Meeting:

- **Motion to approve minutes from June 21, 2017 Regular Meeting by Evans, seconded by Ronning. Motion Carried.**

Aye: Bass, Evans, Johnson, McPherson, Ronning, Bair

Nay: None

Absent: Schroeder

- **Maintenance Report:** Read by Jared Bair. Written report on file with July 2017 minutes
 - B. Farfsing wanted to know about getting more sand for the beach at Hopkins Park. Water washes sand out, DEQ has requirements for putting in sand on the beach.
 - Thompson wanted to know when the streets with pot holes will be fixed. Jared is working with Ron Brown & Sons on the streets, can only get hot mix when they are using it.
- **Treasurer's Report:** read by King. Written report on file in the July 2017 minutes binder. King stated property taxes have started to come in, rec'd \$7,606.98 so far. Also receiving payments for 3rd quarter water bills. No questions from the council.

General checking/savings total	40,460.26
Water checking only	19,869.64
Money Market Account	10,065.24
Park checking/savings total	23,052.61
Park CD#2	32,991.14
Major Street checking/savings total	34,391.87
Minor Street checking/savings total	16,778.46
Equipment Fund checking/savings total	3,265.91
Honor Bank CD	26,014.55

Motion to accept the Treasurer's Report by Bass seconded by McPherson, motion carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Bair

Nay: none

Absent: Schroeder

- Amendments to Budget 2017-2018

- **A motion was made to approve amendments as listed below to the 2017-2018 budget by Ronning, seconded by McPherson. Motion carried.**

Aye: Bass, Evans, Johnson, McPherson Ronning, Bair

Nays: None

Absent: Schroeder

- General Fund/ Clean-Up Programs – increase to \$1000
- Park Fund-/Refunds – increase to \$600
- Park Fund/Audit – increase to \$360.00
- Park should not pay for equipment rental on equipment it bought.
- Transfer from General fund to Park Fund to reimburse Park for previously transferred Equipment Rental.

Bills to be paid presented by Clerk. On list is on file in July 2017 minutes folder.

Motion to pay the bills by Evans, seconded by Johnson. Motion carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Bair

Nay: none

Absent: Schroeder

- **Reimbursements to the General Fund** were read by President Bair. Wages to General Fund: \$2924.00, Equipment Rental to General Fund: \$587.50

- **Committee Chair Reports:**

Park: President Bair reported campsite sales are \$35,300 for the calendar year.

McPherson wants to revisit cancellation fees and campsite fees for 2018. Park committee will meet to discuss prior to January 2018.

Streets, Trees, Signs, Lights, Sidewalks: No report.

Water: President Bair gave an update on water/well project; everything is in a hold pattern. Waiting on our attorney Hryns to finish some paper work. Project will go out to bid Fall 2017 after this is done.

New verbiage for the Water Ordinance will be tabled again for August meeting while an ordinance is retrieved, per Johnson. Water committee: Johnson, Jared Bair and Gary McBride.

Buildings, Grounds & Equipment: ????

Thompson wanted brush cleaned away from Euclid & Main Street corner. Bair will meet with Thompson to what he needs done..

Blight/CABA:

CABA: Farfsing gave a report on Variety Building; asbestos was found in building, makes for more costly removal/take down. Manistee's County Treasurer is out on medical leave. The building is to go up for Tax Sale Auction on August. Still looking at possible grants to relieve charge backs to village. CABA is still hoping to raise funds to help out.

Dot Haynes wanted to know if there were 3 bids out. No bids out at this time.

BLIGHT: Clerk gave report for Gibson. Written report on file in June 2017 minutes folder. Follow up on 6 residents that received blight letters. 3 completed bringing their property to compliance. 3 still working on issues. Prepared FOIA request for clerk. Future plans to follow up property owners that responded to informal blight contact. Begin official process of posting official notices to properties owners who failed to comply. Continue to monitor village for blight issues.

Planning Commission: Chairperson Barb Farfsing gave a report on Planning Commissions June meeting. Committee continues to meet & review zoning ordinance from East Lake. Report on file in July 2017 minutes folder

Manistee County Trail Committee Report: McPherson gave a verbal report. They are working on collaboration and reviewed possible grants.

Bear Lake Improvement Board: McPherson gave a verbal report. No meeting, July 20th is the 5 yr. meeting at the Manistee County Road Commission at 7pm. This is a public meeting.

Ad Hoc – Policy, Resolution & Ordinance Committee – No report Looking for a volunteer student to help out. Working with Jeff Harthun for a possible student.

OLD BUSINESS

NEW BUSINESS

- Clerk discussed possibility of changing Clerk & Treasurer's positions from elected to appointed. Discussion was held clerk will follow up with information to the council.
- Resolution to purchase Odd Fellow's property.
 - A motion was made to purchase the Odd Fellow's Property by Ronning, seconded by McPherson. Motion Carried.
Aye: Bass, Evans, Johnson, McPherson, Ronning, Bair
Nay: none
Absent: Schroeder
Note: Purchase price \$3,757.49 Funds will come from Park Funds, June 2017 Regular meeting amended budget for purchase of property.
- FOIA Detailed Cost Itemization/FOIA Policy & Summary
 - A motion was made to change the wording from 15 minutes to one (1) minute increments (where it applies) when charging for a FOIA request for Labor Cost, by Bass, seconded by Johnson. Motion carried.

Aye: Bass, Evans, Johnson, McPherson Ronning, Bair

Nay: none

Absent: Schroeder

- Second motion to FOIA Detailed Cost Itemization/FOIA Policy & Summary

- A motion was made to start new price change immediately on FOIA Detailed Cost Itemization by Bass, seconded by Johnson. Motion Carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Bair

Nay: none

Absent: Schroeder

- Sewer Resolution

- A motion was made to accept the resolution adopting the Articles of Incorporation of the Two Lake Collaborative Sewer Authority by McPherson, seconded by Johnson. Motion Carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Bair

Nay: none

Absent: Schroeder

- Second motion to the Sewer Resolution was made to appoint council member, Greg McPherson as the council representative to serve on the Two Lake Collaborative Sewer Authority board by Evans, seconded by Bass. Motion Carried.

Aye: Bass, Evans, Johnson, McPherson, Ronning, Schroeder, Bair

Nay: none

Absent: Johnson

- President Bair reported a future meeting in August with Tamara Buswinka from AES to discuss grants for the village street scape. Fund development for the next phase of Hopkins Park.

Follow up on item from June monthly meeting.

- None

COUNCIL COMMENT:

- Johnson reported she is in need of the No Well Ordinance. Due to the previous clerk's computer crashing some files were lost. Clerk will check with attorney Hyrns to see if he has a copy.

PUBLIC COMMENT:

- Dot Haynes reported that the Clock Tower does not belong to the village, it belongs to the group of people who purchased it. Village does not pay for maintenance or anything else on the clock. Haynes would also like the downtown streets kept clean all winter.
- Rick Farfsing complimented to council for the good work they are doing.

COMING EVENTS:

- Bear Lake Banners will be going up this week.
- Boat donation to Bear Lake Food Pantry

Meeting adjourned at 8:41p.m.

Respectfully Submitted,
Cindi McPherson, Clerk

REIMBURSEMENTS TO THE GENERAL FUND AND EQUIPMENT FUND:

WAGES	June 2017	AMOUNT
Major Street		\$52.00
Minor Street		\$52.00
Park Fund		\$2,456.00
Water Fund		<u>\$364.00</u>
Total transfer to General Fund		\$2924.00

EQUIPMENT RENTAL	June 2017	
Major Street		\$165.32
Minor Street		\$165.32
Water Fund		<u>\$256.86</u>
Total transfer to Equipment Fund		\$587.50

<u>Name</u>	Bills To Be Paid		Date: July 19, 2017		<u>Notes</u>
	<u>Amount</u>	<u>Fund</u>	<u>Account</u>		
State of Michigan	\$218.75	Water	591-558-775		License to build Well House
Mark Thompson Tree & Stump	\$640.00	Park \$106.25	531-000-775		Brush clean-up & tree removal
		Major St. \$300	202-463-782		
		General \$640	101-000-951		
USA Blue Book	\$1,097.11	Water	591-558-801		Parts for hydrants
Ron Brown & Sons	\$108.12	Major \$54.06	202-463-775		Asphalt – hot mix
		Minor \$54.06	203-463-775		
Bittner/Jennings Attorney's	\$1,392.30	Water	591-558-801		Water Well Project
Auto-Wares/ Auto Value	\$67.79	Major \$33.89	202-463-782		
		Minor \$33.90	203-463-782		
Forbes Sanitation & Excavation	\$540.00	Park	531-000-775		Pump dump station
Our Field of Dreams	\$30.00	General	101-000-881		Flowers for council member
McBride Septic Systems	\$405.00	General	101-265-801		MISS DIG
The Pioneer Group	\$48.38	General	101-265-900		Budget Hearing
Haviland Products Co.	\$651.00	Water	591-558-775		Repair & Maintenance
Young, Graham & Wendling	\$992.00	General \$360	101-265-801		Professional
		General \$272	101-690-940		Blight Hearing Officer
		Water 160.00	591-558-801		Ordinance
Staples	\$163.96	General	101-215-727		Office supplies
Republic Services	\$908.45	Park \$208.45	531-000-920		Pick-up service
		General \$700	101-000-802		Container "Community Clean up"
Reimbursements:					
Jeff Bair	\$17.85	Park	31-000-775		Park items
Jeff Bair	\$49.68	General	101-000-803		Food items for Community Clean-Up